

June Lake Public Utility District
P O Box 99
June Lake, CA 93529
Office 760-648-7778 Fax 760-648-6801

THERE WILL BE A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JUNE LAKE PUBLIC UTILITY DISTRICT ON WEDNESDAY OCTOBER 14, 2020 AT 9:00 PM AT 2380 HWY 158, JUNE LAKE, CA. FOR THE FOLLOWING AGENDA FOR THE FOLLOWING AGENDA:

OPEN MEETING

Pledge of Allegiance

ADDITIONS TO AGENDA

[Government Code Section 54954.2(b)(2)] Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of JLPUD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. The Board shall call for public comment prior to voting to add any item to the agenda after posting.

PUBLIC COMMENT

Speakers should give their name, affiliation if any and the subject they wish to comment on. Comments are limited to three (3) minutes. Discussions will not occur at this time. Topics should be of interest to the District. Any person may address the Board at this time upon any subject within the jurisdiction of the JLPUD; however, any matter that requires action will be referred to Staff for report and action at a subsequent Board meeting.

CONSENT CALENDAR

ESCB - Check Register for September 2020
A/R Past Due for September 2020
LAIF-September 2020 / Cantella Statements August 2020
Line Budget Water/Sewer for September 2020
ESCB Credit Card Statement September 2020

APPROVAL OF MINUTES

Approval of minutes from the Regular Meeting of September 9, 2020

OLD BUSINESS - None

NEW BUSINESS

1. Review / Authorize Sewer System Rehabilitation Construction Costs
2. Review / Approve Quote from Black Mountain Software for Budget Preparation Module
3. Review / Approval of Mammoth Mountain Ski Area (JMSA) Operations Agreement

BOARD/COMMITTEE MEMBER REPORT

O&M SUPERINTENDENT'S REPORT

MANAGER'S REPORT

EXECUTIVE (Closed) SESSION

Pursuant to Government Code Section 54957

PUBLIC EMPLOYEE PERFORMANCE

Title: General Manager

ADJOURNMENT

Note: at any time during a regular session, the Board may adjourn to a closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Authority: Government Code Section 11126(a)(d)(q). In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 648-7778. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 13, 102-35, 104 ADA Title II). Any public record, relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the District's office, 2380 Hwy 158, June Lake, CA 93529.

10/9/20

CONSENT CALENDAR

ESCB – CHECK REGISTER SEPTEMBER 2020

A/R PAST DUE SEPTEMBER 2020 -\$ 1806.64

LOCAL AGENCY INVESTMENT FUND SUMMARY-SEPTEMBER
2020

CANTELLA SUMMARY/TRADE CONFIRM – AUGUST 2020

LINE BUDGET WATER/SEWER FOR SEPTEMBER 2020

ESCB VISA CARD STATEMENT- SEPTEMBER 2020

Combined Check Register

For the Accounting Period: 9/20

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Issued
-99897	83 CALPERS	\$ 700.00	09/10/20
-89909	FIT EFTPS (taxes)	\$ 2,723.70	09/03/20
-89901	FIT EFTPS	\$ 2,834.61	09/17/20
1561	CHILD SUPPORT CALIFORNIA STATE DISBURS	\$ 184.61	08/31/20
1562	23 AMERIGAS (utilities)	\$ 24.85	09/04/20
1563	26 AQUA OPERATIONS, INC. (GM support)	\$ 3,120.08	09/04/20
1564	706 ATLAS COPCO COMPRESSORS LLC (supplies)	\$ 73.82	09/04/20
1565	37 BARBARA MILLER (director fees)	\$ 100.00	09/04/20
1566	54 BOB STRONG (director fees)	\$ 100.00	09/04/20
1567	179 DOUG SMITH (director fees)	\$ 150.00	09/04/20
1568	212 FEDAK & BROWN LLP (auditor)	\$ 1,465.00	09/04/20
1569	247 GENERAL STORE (small tool/supplies)	\$ 47.96	09/04/20
1570	273 HEIDI VETTER (director fees)	\$ 150.00	09/04/20
1571	350 JUNE LAKE FIRE PROTECTION DISTRICT (rent)	\$ 443.00	09/04/20
1572	417 MARY HALLUM (director fees)	\$ 100.00	09/04/20
1573	662 USA BLUE BOOK (supplies)	\$ 1,779.34	09/04/20
1574	686 WESTERN NEVADA SUPPLY (supplies)	\$ 868.26	09/11/20
1575	675 VISA (credit card)	\$ 789.16	09/11/20
1576	233 FRONTIER COMMUNICATIONS (communications)	\$ 751.72	09/11/20
1577	662 USA BLUE BOOK (supplies)	\$ 800.37	09/11/20
1578	441 MISSION JANITORIAL SUPPLY (supplies)	\$ 119.95	09/11/20
1579	465 NAPA OF BISHOP (supplies)	\$ 139.39	09/11/20
1580	606 SOUTHERN CALIFORNIA EDISON (utilities)	\$ 6,451.51	09/11/20
1581	43 BEST, BEST & KRIEGER (professional services)	\$ 1,116.68	09/11/20
1582	418 MARZANO & SONS (aggregate)	\$ 202.73	09/11/20
1583	274 HIGH COUNTRY LUMBER (supplies)	\$ 189.39	09/11/20
1584	399 MAMMOTH COMM. WATER DISTRICT (samples)	\$ 394.84	09/11/20
1585	HEALTH SDRMA	\$ 6,966.60	09/11/20
1586	LOCAL 12 IUOE, LOCAL 12 (Union dues)	\$ 132.00	09/11/20
1588	CHILD SUPPORT CALIFORNIA STATE DISBURS	\$ 184.61	09/14/20
1589	274 HIGH COUNTRY LUMBER (supplies)	\$ 420.87	09/23/20
1590	453 MONO COUNTY PUBLIC WORKS (dump fees)	\$ 11.92	09/23/20
1591	97 CHANNEL UNION 76 (fuel)	\$ 2,164.06	09/23/20
1592	688 WEX BANK (gas card)	\$ 150.00	09/23/20
1593	21 AMERICAN BUSINESS MACHINES (copier)	\$ 248.57	09/23/20
1594	169 DO IT CENTER (supplies)	\$ 18.58	09/23/20
1595	429 MCMASTER CARR (supplies)	\$ 132.50	09/23/20
1596	608 STANDARD INSURANCE (Insurance)	\$ 349.78	09/23/20
1597	47 BISHOP WELDING SUPPLY (supplies)	\$ 50.00	09/23/20
1598	252 GRAINGER (supplies)	\$ 329.40	09/23/20
1599	429 MCMASTER CARR (supplies)	\$ 80.74	09/23/20
1600	169 DO IT CENTER (supplies)	\$ 4.83	09/23/20
	TOTAL	\$ 37,065.43	

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

October 05, 2020

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

JUNE LAKE PUBLIC UTILITY DISTRICT

SECRETARY
 P.O. BOX 99
 JUNE LAKE, CA 93529

[Tran Type Definitions](#)

Account Number: 85-26-001

September 2020 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
9/30/2020	9/30/2020	RD	1655137	N/A	BARBARA MILLER	350,000.00

Account Summary

Total Deposit:	350,000.00	Beginning Balance:	1,582,466.17
Total Withdrawal:	0.00	Ending Balance:	1,932,466.17

Statement for the Period August 1, 2020 to August 31, 2020

JUNE LAKE PUBLIC UTILITY DISTRICT - Corporation
Account Number: A7T-574244



SECURITIES OFFERED
THROUGH
CANTELLA & CO., INC.
MEMBER FINRA/SIPC

Account Overview

CHANGE IN ACCOUNT VALUE	Current Period	Year-to-Date
BEGINNING VALUE	\$951,435.39	\$1,191,091.23
Additions and Withdrawals	\$0.00	(\$278,229.16)
Income	\$1,096.99	\$16,888.76
Taxes, Fees and Expenses	\$0.00	\$0.00
Change in Value	(\$1,309.45)	\$21,472.10
ENDING VALUE (AS OF 08/31/20)	\$951,222.93	\$951,222.93
Total Accrued Interest	\$6,483.57	
Ending Value with Accrued Interest	\$957,706.50	

Refer to Miscellaneous Footnotes for more information on Change in Value.

INCOME	Current Period	Year-to-Date
TAXABLE		
Taxable Dividends	\$0.00	\$81.62
Taxable Interest	\$1,096.99	\$16,807.14
TOTAL TAXABLE	\$1,096.99	\$16,888.76
TOTAL INCOME	\$1,096.99	\$16,888.76

Taxable income is determined based on information available to NFS at the time the statement was prepared, and is subject to change. Final information on taxation of interest and dividends is available on Form 1099-Div, which is mailed in February of the subsequent year.

REALIZED GAIN (LOSS)	Current Period	Year-to-Date
Short Term Gain	\$0.00	\$0.00
Short Term Loss	\$0.00	\$0.00
Disallowed Short Term Loss	\$0.00	\$0.00
TOTAL SHORT TERM GAIN (LOSS)	\$0.00	\$0.00

ACCOUNT ALLOCATION

Money Markets 0.1%



CDs 99.9%

	Percent	Prior Period	Current Period
Money Markets	0.1 %	\$0.64	\$1,097.63
CDs	99.9	\$951,434.75	\$950,125.30
TOTAL	100.0 %	\$951,435.39	\$951,222.93

Account Allocation shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed income, and other categories may include mutual funds and may be net of short positions. NFS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual funds and Exchange Traded Products (ETPs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.

CANTELLA & CO. INC.

MN _CEBJTWLZBBBGJXM_BBBBB 20200831

Account carried with National Financial Services LLC, Member
NYSE, SIPC

10 SEWER

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
4110	T&A Cur Secured	5,333.83	5,333.83		5,333.83	
4120	T&A Cur Unsecured	786.83	786.83		786.83	
4130	Unitary Tax	132.98	132.98		132.98	
4135	T&A Interest	300.58	300.58		300.58	
4310	User Service Charge	46,368.39	140,415.90	472,938.00	-332,522.10	30
4330	Delinquent User Chgs	686.13	2,427.28	3,000.00	-572.72	81
4331	Winter Standby			1,600.00	-1,600.00	
4332	Other Serv Chgs	-1,041.99	5,609.01	1,300.00	4,309.01	431
4620	Cell Tower Lease SBA	1,100.00	3,300.00		3,300.00	
4702	Local Bene #2	2,830.12	2,830.12		2,830.12	
4710	Inspection Fees	114.00	114.00	100.00	14.00	114
4720	Connection Fees	7,006.00	7,006.00		7,006.00	
4730	Tapping Fee	458.00	458.00	300.00	158.00	153
						35
	Total Revenue	64,074.87	168,714.53	479,238.00	-310,523.47	35
Expenses						
5310	Sewer Collection					
110	Salaries	4,079.36	15,785.11	64,224.00	48,438.89	25
210	Supplies	329.40	1,851.27	13,800.00	11,948.73	13
310	Contractual Services	-36,578.39	-36,578.39		36,578.39	
320	Utilities	1,818.77	5,852.46	22,524.00	16,671.54	26
	Total Account	-30,350.86	-13,089.55	100,548.00	113,637.55	-13
5330	Sewer Treatment					
110	Salaries	1,861.12	9,401.90	52,368.00	42,966.10	18
210	Supplies	823.50	6,040.28	9,864.00	3,823.72	61
310	Contractual Services	30.96	1,857.22		-1,857.22	
320	Utilities	3,404.08	6,617.97	35,592.00	28,974.03	19
	Total Account	6,119.66	23,917.37	97,824.00	73,906.63	24
5340	Mosquito					
110	Salaries		963.51	12,240.00	11,276.49	8
210	Supplies			7,500.00	7,500.00	
310	Contractual Services			1,500.00	1,500.00	
	Total Account		963.51	21,240.00	20,276.49	5
6100	Administrative and General					
110	Salaries	3,564.89	19,197.80	86,400.00	67,202.20	22
111	Directors Fees	300.00	650.00	6,000.00	5,350.00	11
112	Vac/Hol/SL	2,441.33	5,447.52	24,144.00	18,696.48	23
113	Travel, Meetings & Mileage			2,400.00	2,400.00	
120	PERS Emplr Contribution	1,261.88	5,799.04	20,676.00	14,876.96	28
121	CalPers Unfunded Liability		7,972.14	48,000.00	40,027.86	17

10 SEWER

Account Object	Description	----- Current Year -----				
		Current Month	Current YTD	Budget	Variance	%
130	Health Insurance	2,131.46	10,086.47	47,172.00	37,085.53	21
131	Dental/Vision Insurance			1,500.00	1,500.00	
132	LTD & Life Ins	174.89	970.59	2,460.00	1,489.41	39
140	State Compensation	-983.26	8,465.30	12,264.00	3,798.70	69
151	Employer Medicare	178.35	834.70	5,172.00	4,337.30	16
210	Supplies			2,400.00	2,400.00	
220	Gas, Oil & Fuel	1,004.53	2,428.80	8,508.00	6,079.20	29
225	Maintenance, Vehicle & Contractual	222.20	2,540.02	3,000.00	459.98	85
230	Office Utilities			900.00	900.00	
240	Office Expenses	73.82	512.12	3,504.00	2,991.88	15
250	Communication	566.52	1,687.74	5,004.00	3,316.26	34
260	USFS Maintenance		693.24		-693.24	
270	Sm Tools & Supplies	95.67	229.13	2,160.00	1,930.87	11
310	Contractual Services	1,816.27	2,630.32	12,000.00	9,369.68	22
320	Utilities	69.50	190.50		-190.50	
330	Publication & Notices			276.00	276.00	
340	Dues, Subsc & Fees	350.00	2,562.41	26,508.00	23,945.59	10
350	Professional Srvs	1,290.84	1,464.40	10,000.00	8,535.60	15
360	Gen'l Insurance		14,531.79	11,508.00	-3,023.79	126
380	Rents & Leases	150.00	450.00	1,800.00	1,350.00	25
	Total Account	14,708.89	89,344.03	343,756.00	254,411.97	26
6310	USFS MAINT					
110	Salaries	320.02	2,937.75		-2,937.75	
	Total Account	320.02	2,937.75		-2,937.75	
	Total Expenses	-9,202.29	104,073.11	563,368.00	459,294.89	18
	Net Income from Operations	73,277.16	64,641.42			
	Net Income	73,277.16	64,641.42			

20 WATER

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
4110	T&A Cur Secured	5,333.83	5,333.83		5,333.83	
4120	T&A Cur Unsecured	786.82	786.82		786.82	
4130	Unitary Tax	132.97	132.97		132.97	
4135	T&A Interest	300.58	300.58		300.58	
4310	User Service Charge	53,849.57	162,220.62	423,240.00	-261,019.38	38
4315	Water Sales - Other	3,178.00	3,178.00		3,178.00	
4330	Delinquent User Chgs			3,102.00	-3,102.00	
4331	Winter Standby			2,757.00	-2,757.00	
4332	Other Serv Chgs	560.00	6,160.00	9,600.00	-3,440.00	64
4710	Inspection Fees	116.00	116.00	200.00	-84.00	58
4720	Connection Fees	7,640.00	7,640.00		7,640.00	
4730	Tapping Fee	920.00	920.00		920.00	
4750	Fixture Costs	368.00	456.00	1,200.00	-744.00	38
						43
	Total Revenue	73,185.77	187,244.82	440,099.00	-252,854.18	43
Expenses						
5410	Source of Supply					
110	Salaries			3,564.00	3,564.00	
	Total Account			3,564.00	3,564.00	
5420	Pumping					
320	Utilities	772.84	3,571.43	13,068.00	9,496.57	27
	Total Account	772.84	3,571.43	13,068.00	9,496.57	27
5430	Water Treatment					
110	Salaries	2,726.03	14,675.53	75,672.00	60,996.47	19
210	Supplies	202.73	829.02	2,172.00	1,342.98	38
310	Contractual Services	425.80	8,030.63	9,000.00	969.37	89
320	Utilities	468.68	1,845.57	20,628.00	18,782.43	9
	Total Account	3,823.24	25,380.75	107,472.00	82,091.25	24
5440	Transmission and Distribution					
110	Salaries		2,143.15	10,692.00	8,548.85	20
210	Supplies	1,057.74	3,217.67	4,152.00	934.33	77
310	Contractual Services		939.25	3,000.00	2,060.75	31
	Total Account	1,057.74	6,300.07	17,844.00	11,543.93	35
5450	Meter					
110	Salaries	403.47	1,701.47	9,900.00	8,198.53	17
210	Supplies		2,572.22	9,540.00	6,967.78	27
	Total Account	403.47	4,273.69	19,440.00	15,166.31	22
6100	Administrative and General					

JUNE LAKE PUBLIC UTILITY DISTRICT
Income Statement
For the Accounting Period: 9 / 20

20 WATER

Account Object	Description	----- Current Year -----				
		Current Month	Current YTD	Budget	Variance	%
110	Salaries	3,501.13	17,474.56	86,400.00	68,925.44	20
111	Directors Fees	300.00	650.00	6,000.00	5,350.00	11
112	Vac/Hol/SL	481.09	2,157.55	24,144.00	21,986.45	9
113	Travel, Meetings & Mileage			2,400.00	2,400.00	
120	PERS Emplr Contribution	685.52	3,339.19	20,676.00	17,336.81	16
121	CalPers Unfunded Liability		7,972.14	48,000.00	40,027.86	17
130	Health Insurance	1,043.94	5,669.27	47,172.00	41,502.73	12
131	Dental/Vision Insurance			1,500.00	1,500.00	
132	LTD & Life Ins	174.89	970.57	2,460.00	1,489.43	39
140	State Compensation	-983.26	8,465.29	12,264.00	3,798.71	69
151	Employer Medicare	103.64	500.68	5,172.00	4,671.32	10
210	Supplies			2,400.00	2,400.00	
220	Gas, Oil & Fuel	1,004.53	2,428.78	8,508.00	6,079.22	29
225	Maintenance, Vehicle & Contractual	222.19	2,539.99		-2,539.99	
240	Office Expenses	73.82	512.10	3,504.00	2,991.90	15
250	Communication	660.84	1,942.86	4,008.00	2,065.14	48
270	Sm Tools & Supplies	95.65	229.10	2,160.00	1,930.90	11
310	Contractual Services	1,816.26	2,630.27		-2,630.27	
320	Utilities	69.48	190.47	900.00	709.53	21
330	Publication & Notices			408.00	408.00	
340	Dues, Subsc & Fees	350.00	2,402.08	17,208.00	14,805.92	14
350	Professional Srvs	1,290.84	1,464.39	9,996.00	8,531.61	15
360	Gen'l Insurance		14,531.78	11,508.00	-3,023.78	126
380	Rents & Leases	150.00	450.00	1,800.00	1,350.00	25
	Total Account	11,040.56	76,521.07	318,588.00	242,066.93	24
	Total Expenses	17,097.85	116,047.01	479,976.00	363,928.99	24
	Net Income from Operations	56,087.92	71,197.81			
	Net Income	56,087.92	71,197.81			



Rewards

Bonus Points Available 15,465

Account Summary

Table with 3 columns: Description, Sign, Amount. Rows include Billing Cycle, Days In Billing Cycle, Previous Balance, Purchases, Cash, Balance Transfers, Special, Credits, Payments, Other Charges, Finance Charges.

NEW BALANCE \$789.16

Credit Summary

Table with 2 columns: Description, Amount. Rows include Total Credit Line, Available Credit Line, Available Cash, Amount Over Credit Line, Amount Past Due, Disputed Amount.

Account Inquiries



Call us at: (800) 883-0131
Lost or Stolen Card: (800) 883-0131



Go to MyCardStatement.com



Write us at PO BOX 31537, TAMPA, FL 33631-3537

Payment Summary

Table with 2 columns: Description, Amount. Rows include NEW BALANCE, MINIMUM PAYMENT, PAYMENT DUE DATE.

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Table with 6 columns: Trans Date, Post Date, Plan Name, Reference Number, Description, Amount. Lists transactions from 08/06 to 08/28.

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

TCM BANK NA
PO BOX 31481
TAMPA FL 33631-3481

Account Number
####

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Table with 4 columns: Closing Date, New Balance, Total Minimum Payment Due, Payment Due Date.

\$

JUNE LAKE PUBLIC UTILITY
PO BOX 99
JUNE LAKE CA 93529-0099



12875

MAKE CHECK PAYABLE TO:



VISA
PO BOX 6818
CAROL STREAM IL 60197-6818

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
JUNE LAKE PUBLIC UTILITY DISTRICT**

President Strong called the regular meeting of September 9, 2020 of the Board of Directors of the June Lake Public Utility District (JLPUD) to order at 1:00pm at 2380 Hwy 158, June Lake, CA.

Pledge of Allegiance

A. ROLL CALL

Directors Present: Strong, Miller, Smith, Vetter, Hallum
Directors absent: None
Staff Present: General Manager Stiglich, Superintendent Simmons, Secretary Baldwin & Secretary Morgan

B. PUBLIC COMMENT

Al Heinrich, a June Lake resident, commented on concerns that he believes LADWP is the senior rights holder for water rights and the water use is restricted to municipals, fire protection and domestic use only. Mr. Heinrich believes that the JLPUD does not have the authority to grant any diversions or water rights to anyone. Mr. Heinrich is very concerned about the amount of water that June Mountain might need/use.

Bob Gardner, a June Lake resident/County Supervisor, brought up the fact that nobody filed for the three (3) open positions on the June Lake Public Utility District Board for the November election. Mr. Gardner explained that the Board of Supervisors will be involved to help fill/appoint these positions.

C. CONSENT CALENDAR

Board action: to accept Consent Calendar, as written.

Motion by: Director Miller
Seconded by: Director Hallum
Motion: approved unanimously

D. APPROVAL OF MINUTES

1. Board action: to approve Regular Minutes from August 12, 2020.

Motion by: Director Hallum
Seconded by: Director Miller
Motion: approved unanimously

E. OLD BUSINESS

None

F. NEW BUSINESS

1. Board action: Discussed the Draft Ordinance 2020-02, Authorizing a Water Rate for Making Snow

Per General Manager Stiglich and from the advice of Best Best and Krieger, Attorneys at Law (BBK), BBK says JLPUD does not need an Ordinance but would be better off giving a rate and using an Operations Agreement. Reasons for the use of an Operating Agreement versus an Ordinance is the limited time water will be used, amount of water, and that the water is untreated. It was suggested as a one (1) year contract.

General Manager Stiglich suggests three (3) stages of the Operating Agreement- cost of the water, engineering analysis, and maintaining our water rights. General Manager Stiglich has been in contact with Wagner & Bonsignore (Water Rights Engineering firm) and is currently waiting to hear back.

General Manager Stiglich will contact Clifford Mann from June Mountain and start the process.

G. BOARD MEMBER REPORT

Finance Committee (Director Smith and Director Vetter) and General Manager Stiglich meet on 8/27/2020 regarding the Fiscal year 2020/2021 Audit Kick-off meeting. Director Vetter spoke saying the main topics where the supporting of staff, getting CPA help, getting the new software up and going and getting reports done in a timely manner. Director Smith also believes that bringing in the CPA will be a great help.

Finance Committee (Director Smith and Director Vetter) and General Manager Stiglich also had a meeting on the June Mountain water rate for snow making on 8/27/2020. The committee decided on a one (1) cent a gallon for the water.

General Manager Stiglich suggested no vote till next month when Operations Agreement is complete.

H. O&M SUPERINTENDENT REPORT

1. Unclogged Pump #1 and #2 at Ph Ridge #1. Unclogged pumps #3 at Main station #2. Unclogged pump #1 and the sump pump at Main Station 1
2. Installed new concrete meter boxes at Big Rock Resort.
3. Removed the old manhole frame and lid on Forest Road. Installed a new manhole frame, lid and lowered the manhole on Forest Road. Still working on the manhole.
4. Removed the weeds in the sludge beds and the weeds in the oxidation ditch.
5. Unclogged the center wet well at Silver Lake Campground and unclogged pump at Reverse Creek Campground.
6. Installed new gate valve, rebuilt air-vac, and concrete boxes on Washington Street.

I. MANAGER REPORT

1. General report regarding outstanding Task Orders with AECOM. Working on updating report on WWTP, machinery, Ponds, and other items that need to be refurbished. This updated report could help with Grants. Another of tasks was the Bid package (Engineers Estimate) for repairs of sewage line, and Notice of Non-Applicability regarding compliance monitoring of stormwater runoff at the WWTP. General Manager Stiglich hopes to bring back a completed report that will be sent to Laughton. If approved by Laughton, JLPUD will not have to do the stormwater collection monitoring.
2. Attended (via Zoom), June Lake Citizens Advisory Committee (CAC)
3. Attended Fire District Board meeting regarding security system in office. The Fire District Board decided to table the request for the security system in the PUD's office area till October 2020 board meeting.
4. SCE is sending a reimbursement for the damaged sewer line on Dream Mountain Drive in the amount of \$36,578.39.
5. PUD leased a Vactor truck for \$15,500. month to perform collection system cleaning. General Manager Stiglich will be petitioning Great Basin Unified Air Pollution Control for emergency use of our old Vactor Truck.
6. Presented Production vs. Consumption meter reads with grafts/ charts. Meter reads show that we are closer to a 5% differential between potable water produced verses what was sold.
7. Secretary Baldwin gave an update on Black Mountain Software system.

J. Close Open Session at 3:45 p.m.

EXECUTIVE SESSION

- K.** **Opened Executive Session at 3:50 p.m.**
Closed Executive Session 4:00 p.m.
Opened Public Session at 4:01 p.m.

L. **EXECUTIVE SESSION REPORT:**

Board requests that General Manager Stiglich is to provide the Board of Directors at each Board Meeting the following:

1. Over time report.
2. Maintenance plan update
3. Progress on clearing up the 2019 Audit deficiencies
4. O & M and CIP budgets
5. Black Mountain Software implementation, Billing (meters) Accounting and Payroll

M. **ADJOURNMENT**

There being no further business, a motion to adjourn made by President Strong, seconded by Director Vetter, and unanimously passed to adjourn at 4:03 p.m.

Respectfully Submitted,

Heather Morgan
Secretary/Clerk

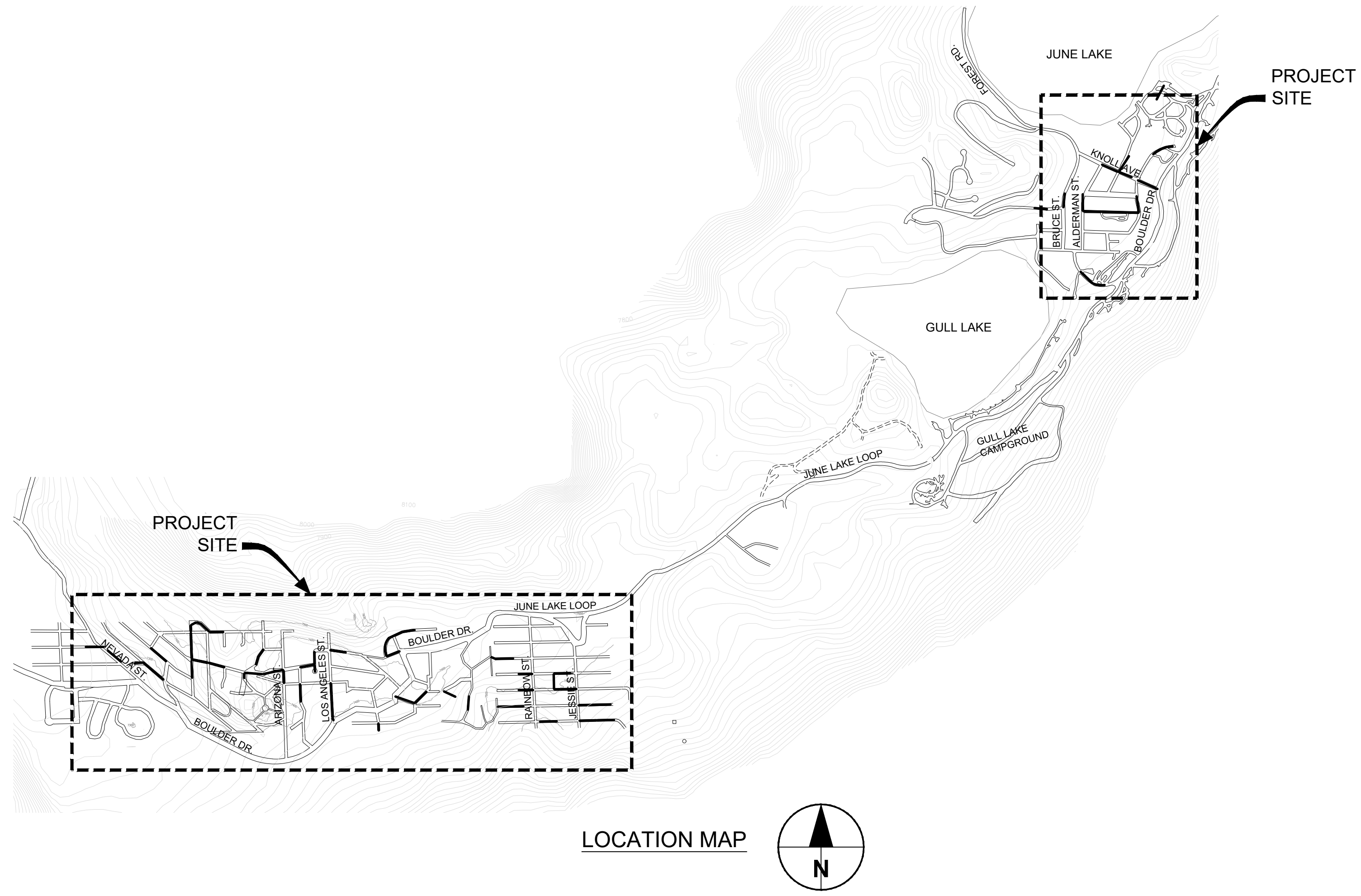
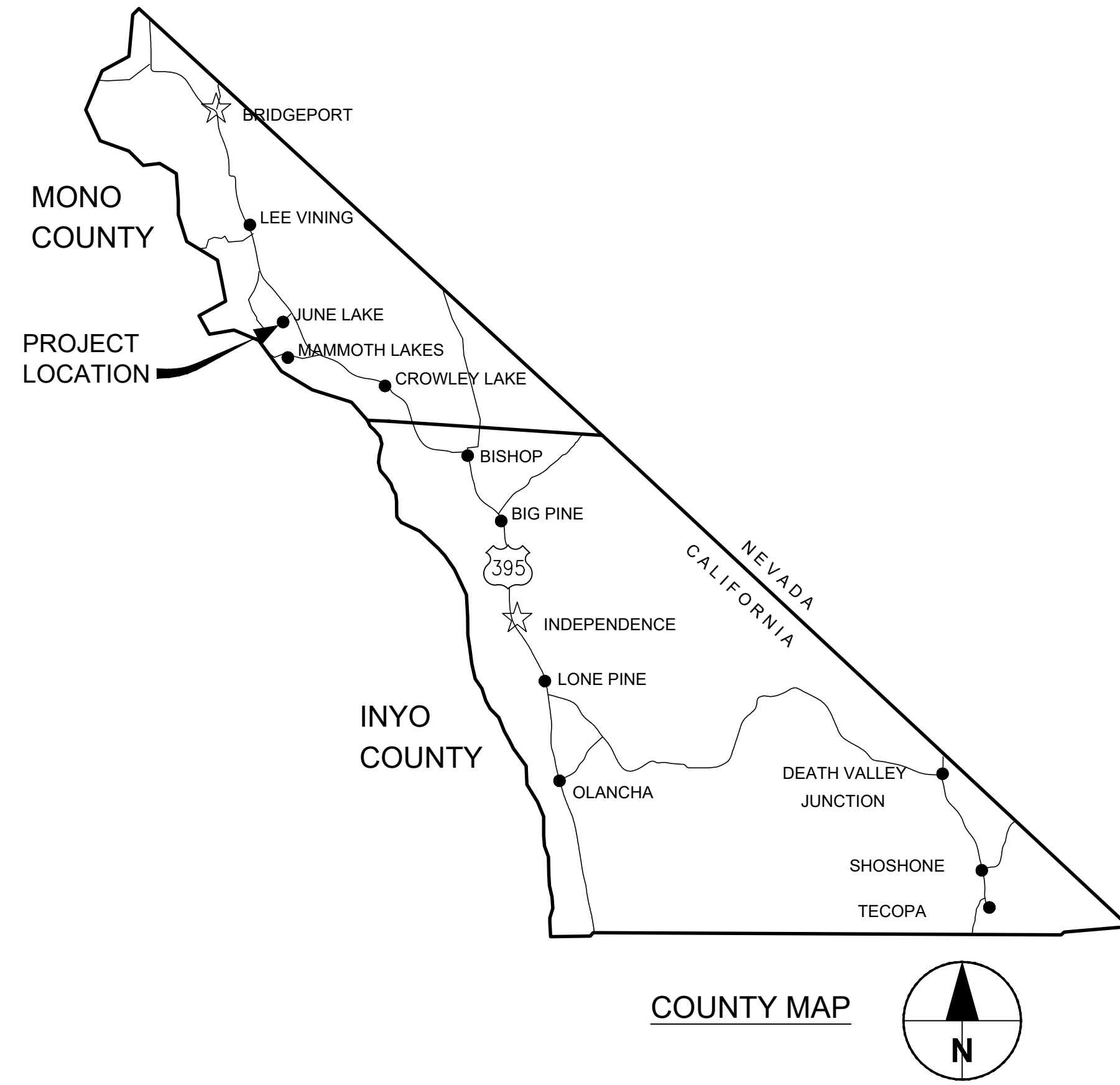
June Lake Utility District - June Lake, CA
Sewer System Rehabilitation
Engineer's Opinion of Probable Construction Cost
Oct-20

No.	Item	Qty	Unit	Unit Cost	Cost
1	Mobilization	1	LS	\$ 7,000	\$ 7,000
2	Pipe Replacement Point Repair	95	EA	\$ 1,400	\$ 133,000
3	Clearance of Blockages	9	EA	\$ 1,000	\$ 9,000
				Subtotal	\$ 149,000
				Contingency (15%)	\$ 22,122
				Total	\$ 172,000

CONSTRUCTION PLANS FOR THE JUNE LAKE PUBLIC UTILITY DISTRICT SEWER SYSTEM REHABILITATION OCTOBER 2020

AECOM

60640428



APPROVAL:

D. Cronquist
PROJECT MANAGER

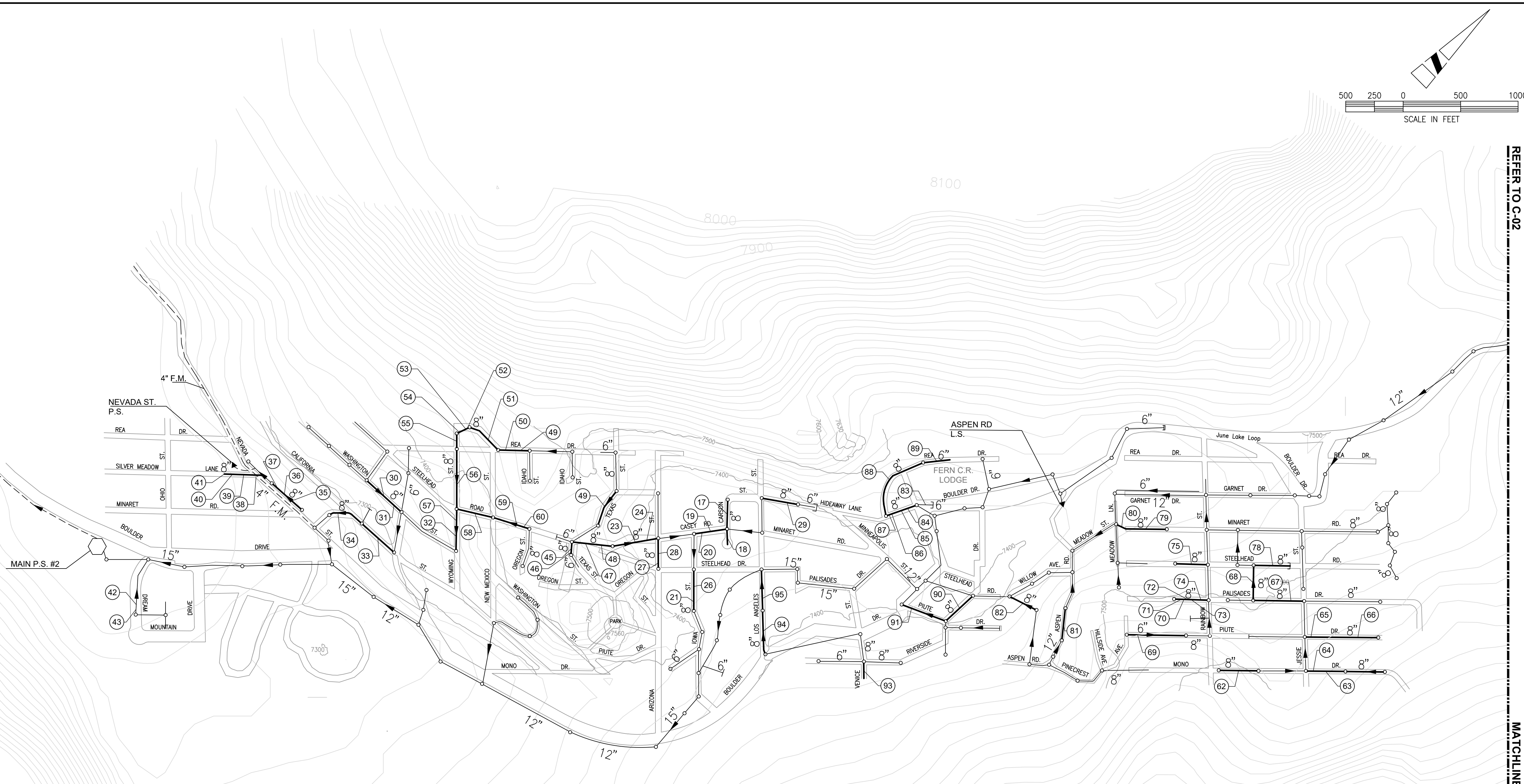
REGISTERED PROFESSIONAL CIVIL ENGINEER
DANIEL S. CROMBIE
No. 73077
STATE OF CALIFORNIA

10/02/20
DATE

PAUL STIGLICH, GENERAL MANAGER _____ DATE

SEWER SYSTEM REHABILITATION

JUNE LAKE, CA



PROJECT
SEWER SYSTEM
REHABILITATION

CLIENT
JUNE LAKE PUBLIC
UTILITY DISTRICT
P.O. BOX 99, 2380 HIGHWAY 158
JUNE LAKE, CA. 93529

CONSULTANT
AECOM Water
5001 E. Commercener Dr., Suite 100
Bakersfield, CA 93309
661.283.2323 tel
www.aecom.com

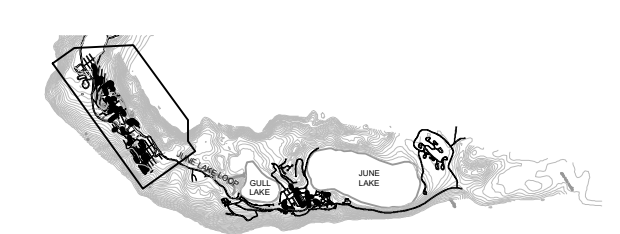
REGISTRATION



ISSUE/REVISION

I/R	DATE	DESCRIPTION
	10-02-20	DRAFT

KEY PLAN



PROJECT NUMBER
60640428

SHEET TITLE
SEWER SYSTEM
REPAIR LOCATIONS

SHEET NUMBER
C-01

ID. NO.	TYPE OF DEFICIENCY	VIDEO NAME FILE	DEFICIENCY LOCATION
17	INFILTRATION	200602 61-62 0910.mp4	71.6 LF
18	ROOT INTRUSION	200602 62-63 0925.mp4	93.7 LF
19	PIPE OFFSET	200602 62-64 1015.mp4	128.2 LF
20	PIPE OFFSET	200602 62-64 1015.mp4	190.3 LF
21	INFILTRATION	200602 65-66 1057.mp4	78.1 LF
*22	BLOCKAGE	191113 C02-17A 1503.mp4	38.1 LF
23	ROOT INTRUSION	200602 69-68 1124.mp4	50.7 LF
24	ROOT INTRUSION	200602 69-68 1124.mp4	101.4 LF
*25	BLOCKAGE	200602 65A-65 1209.mp4	151.8 LF
26	INFILTRATION	200602 65-66 1057.mp4	78.1 LF
27	INFILTRATION	200602 70-68 1225.mp4	128.6 LF
28	ROOT INTRUSION	200602 71-70 1402.mp4	6.3 LF
29	INFILTRATION	200602 60-59 0826.mp4	174.2 LF
30	BROKEN PIPE & ROOTS	200604 90-89 0814.mp4	26.4 LF - 67.5 LF
31	BLOCKAGE	200604 90-89 0814.mp4	68.7 LF
32	ROOT INTRUSION	200604 89-94 0953.mp4	159.7 LF
33	ROOT INTRUSION	200604 94-95 1019.mp4	227.1 LF
34	ROOT INTRUSION	200604 95-96 1046.mp4	78.5 LF
35	BROKEN PIPE	200604 100-101 1205.mp4	110.4 LF
36	INFILTRATION	200604 100-101 1205.mp4	125.5 LF
37	INFILTRATION	200604 100-101 1205.mp4	153.3 LF
38	JOINT OFFSET	200604 104-102 1314.mp4	8.6 LF
39	INFILTRATION	200604 102-104 1314.mp4	46.1 LF
40	INFILTRATION	200604 102-104 1314.mp4	70.3 LF
41	ROOT INTRUSION	200604 102-104 1314.mp4	104.9 LF
42	INFILTRATION	200604 105-106 1433.mp4	39.8 LF
43	ROOT INTRUSION	200604 105-106 1433.mp4	64.8 LF

ID. NO.	TYPE OF DEFICIENCY	VIDEO NAME FILE	DEFICIENCY LOCATION
44	BLOCKAGE	200603 74-72 0840.mp4	210.9 LF
45	ROOT INTRUSION	200603 76-73 1005.mp4	6.9 LF
46	JOINT OFFSET	200603 76-73 1005.mp4	39.1 LF
47	ROOT INTRUSION	200603 73-69 1015.mp4	28.4 LF
48	ROOT INTRUSION	200603 73-69 1015.mp4	118.2 LF
49	ROOT INTRUSION	200603 78-80 1119.mp4	212.2 LF
50	ROOT INTRUSION	200603 78-80 1119.mp4	264.4 LF
51	ROOT INTRUSION	200603 80-81 1204.mp4	7.8 LF - 9.1 LF
52	ROOT INTRUSION	200603 81-82 1236.mp4	81.8 LF
53	ROOT INTRUSION	200603 81-82 1236.mp4	120.7 LF
54	ROOT INTRUSION	200603 81-82 1236.mp4	130.5 LF
55	ROOT INTRUSION	200603 82-83 1255.mp4	22.2 LF
56	ROOT INTRUSION	200603 83-87 1305.mp4	119.5 LF
57	ROOT INTRUSION	200603 87-88 1317.mp4	111.0 LF
58	ROOT INTRUSION	200603 84-87 1354.mp4	98.1 LF
59	JOINT OFFSET	200603 85-84 1416.mp4	210.5 LF
60	ROOT INTRUSION	200603 85-84 1416.mp4	234.9 LF
62	ROOT INTRUSION	191112 29-28 1143.mp4	114 LF
63	BROKEN PIPE	191112 26-25 1301.mp4	74.2 LF
64	JOINT OFFSET	191112 26-25 1301.mp4	144.9 LF
65	HOLE IN PIPE	191112 24A-24 1340.mp4	176.6 LF
66	JOINT OFFSET	191112 24A-24 1340.mp4	152.1 LF
67	ROOT INTRUSION	191112 18-22 0843.mp4	135.8 LF
68	HOLE IN PIPE	191113 18-17 0918.mp4	80 LF
69	ROOT INTRUSION	191113 13-14 1021.mp4	26.6 LF
70	ROOT INTRUSION	191113 12A-12 1106.mp4	148 LF
71	ROOT INTRUSION	191113 12A-12 1106.mp4	173.3 LF

ID. NO.	TYPE OF DEFICIENCY	VIDEO NAME FILE	DEFICIENCY LOCATION
72	HOLE IN PIPE	191113 12A-12 1106.mp4	8.2 LF
73	HOLE IN PIPE	191113 12A-12 1228.mp4	9.5 LF
74	HOLE IN PIPE	191113 12A-12 1228.mp4	19.5 LF
75	HOLE IN PIPE	191113 7-11 1254.mp4	141.2 LF
*76	ROOT INTRUSION	191113 CO-17 1445.mp4	51 LF
*77	ROOT INTRUSION	191113 CO-17 1445.mp4	62.8 LF
78	CRACK	191113 CO-17 1445.mp4	116.5 LF
79	BLOCKED LATERAL	191114 8-10 0815.mp4	62.9 LF
80	JOINT OFFSET	191114 8-10 0815.mp4	210.2 LF
81	ROOT INTRUSION	191114 34-35 1038.mp4	334.3 LF
82	JOINT OFFSET	191114 38-37 1133.mp4	128.3 LF
83	BLOCKAGE	191114 CO-42 1313.mp4	21.2 LF
84	INFILTRATION	191114 42-43 1329.mp4	29.7 LF
85	ROOT INTRUSION	191114 42-43 1329.mp4	120.6 LF
86	ROOT INTRUSION	191114 42-43 1329.mp4	133.8 LF
87	HOLE IN PIPE	191114 42-43 1329.mp4	143.5 LF
88	HOLE IN PIPE	191114 43-44 1359.mp4	132.3 LF
89	BLOCKAGE	191114 44-45 1416.mp4	19.9 LF
90	INFILTRATION	191114 48-46 1442.mp4	198.1 LF
91	HOLE IN PIPE	191114 49-48 1503.mp4	6.8 LF
*92	BLOCKAGE	191115 53-42 0803.mp4	4.9 LF
93	CRACK & DEFORMATION	191115 54-52 0825.mp4	205.8 LF
94	HOLE IN PIPE	191115 56-57 0852.mp4	17.5 LF
95	ROOT INTRUSION	191115 57-59 0916.mp4	243.5 LF

- LEGEND:**
- LIFT STATION
 - PIPE DEFICIENCY ID NUMBER
 - PIPE REQUIRING REPAIR / SIZE
 - PIPE / SIZE
 - MANHOLE
- NOTES:**
- PIPE DEFICIENCIES WITH "*" SYMBOL NEXT TO "ID. NO." WERE UNABLE TO BE LOCATED.
 - REPAIR IS BASED ON CLOSED CIRCUIT TV (CCTV) INSPECTION REPORTS PROVIDED BY THE JUNE LAKE PUBLIC UTILITY DISTRICT AND ARE ATTACHED IN THE APPENDIX SECTION OF THE SPECIFICATIONS. EACH PIPE DEFICIENCY FOUND ON THE INSPECTION REPORTS IS PROVIDED ON THE TABLE. THE DEFICIENCY LOCATION IS APPROXIMATE AND BASED ON THE LENGTH TRACKER ON THE RESPECTIVE VIDEO. THE DEFICIENCY LOCATION IS NOT A MEASURE OF THE LENGTH OF THE REPAIR.
 - CONTRACTOR SHALL VERIFY THE TOTAL LENGTH OF THE REPAIR.
 - SERVICE SHALL BE MAINTAINED AT ALL TIMES. SURCHARGES DUE TO PLUGGING THE SEWER LINE FOR POINT REPAIRS SHALL BE MAINTAINED TO PREVENT BACKUPS IN SERVICES AND OVERFLOWS AT ANY POINT IN THE SYSTEM.



ID.NO.	TYPE OF DEFICIENCY	VIDEO NAME FILE	DEFICIENCY LOCATION
1	CRACK AT JOINT	191015 Knoll & Crawford-Knoll & Brenner 0816.mp4	163.5 LF
2	JOINT OFFSET	191015 Knoll & Brenner-Brenner 1 0854.mp4	106.4 LF
3	INFILTRATION	191015 Knoll & Brenner-Knoll & Alderman 1014.mp4	151.1 LF
4	JOINT OFFSET	191015 Bruce 2-Brue & Leonard 1255.mp4	140.8 LF
5	ROOT INTRUSION	191015 Leonard 2-Leonard 1 1453.mp4	47.5 LF
6	INFILTRATION	191016 Alderman 4-Alderman & Foster 1124.mp4	181.6 LF
7	BROKEN PIPE	191016 Alderman 4-Alderman & Foster 1124.mp4	155.3 LF
8	BROKEN PIPE	191016 Alderman 4-Alderman & Foster 1124.mp4	126.8 LF
9	CRACKED PIPE & INFILTRATION	191016 - Foster & Crawford-Foster 1 1214.mp4	75.8 LF
61	CRACKED PIPE	191016 - Foster 1-Alderman & Foster 1147.mp4	156.3 LF
10	ROOT INTRUSION IN LATERAL	191017 - Knoll & Boulder-Knoll A 0738.mp4	45.6 LF
11	ROOT INTRUSION	191017 - Knoll & Boulder-Knoll A 0738.mp4	54 LF
12	CRACKED PIPE	191017 - Crawford 3-Crawford2 0817.mp4	155.9 LF
13	CRACKED PIPE	191017 - Crawford 4-Foster & Crawford 0848.mp4	181.1 LF
14	ROOT INTRUSION	191017 - Gull Lake 2-Gull Lake 1 1202.mp4	13.5 LF
15	BROKEN PIPE	191017 - Gull Lake 1 & Gull Lake & Granite.mp4	47.5 LF
16	BLOCKAGE	191016 - Brenner 4-Brenner 3 0840.mp4	38.8 LF

- LEGEND:**
- LIFT STATION
 - PIPE DEFICIENCY ID NUMBER
 - PIPE REQUIRING REPAIR / SIZE
 - 8" PIPE / SIZE
 - MANHOLE

- NOTES:**
- REPAIR IS BASED ON CLOSED CIRCUIT TV (CCTV) INSPECTION REPORTS PROVIDED BY THE JUNE LAKE PUBLIC UTILITY DISTRICT AND ARE ATTACHED IN THE APPENDIX SECTION OF THE SPECIFICATIONS. EACH PIPE DEFICIENCY FOUND ON THE INSPECTION REPORTS IS PROVIDED ON THE TABLE. THE DEFICIENCY LOCATION IS APPROXIMATE AND BASED ON THE LENGTH TRACKER ON THE RESPECTIVE VIDEO. THE DEFICIENCY LOCATION IS NOT A MEASURE OF THE LENGTH OF THE REPAIR.
 - CONTRACTOR SHALL VERIFY THE TOTAL LENGTH OF THE REPAIR.
 - SERVICE SHALL BE MAINTAINED AT ALL TIMES. SURCHARGES DUE TO PLUGGING THE SEWER LINE FOR POINT REPAIRS SHALL BE MAINTAINED TO PREVENT BACKUPS IN SERVICES AND OVERFLOWS AT ANY POINT IN THE SYSTEM.



PROJECT
SEWER SYSTEM REHABILITATION

CLIENT
JUNE LAKE PUBLIC UTILITY DISTRICT
 P.O. BOX 99, 2380 HIGHWAY 158
 JUNE LAKE, CA. 93529

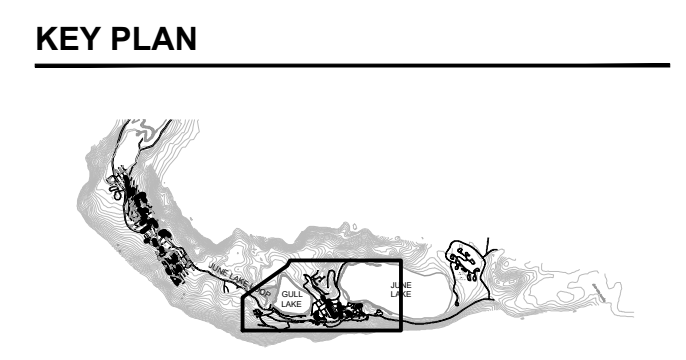
CONSULTANT
 AECOM Water
 5001 E. Commercenter Dr., Suite 100
 Bakersfield, CA 93309
 661.283.2323 tel
 www.aecom.com

REGISTRATION



ISSUE/REVISION

I/R	DATE	DESCRIPTION
	10-02-20	DRAFT



PROJECT NUMBER
 60640428

SHEET TITLE
 SEWER SYSTEM REPAIR LOCATIONS

SHEET NUMBER
 C-02



I/R	DATE	DESCRIPTION
10-02-20		DRAFT

60640428

DETAILS &
REHABILITATION METHODS

D-01

TYPE OF DEFICIENCY	NUMBER OF TYPE OF DEFICIENCIES	RECOMMENDED REPAIR
BROKEN PIPE	6	REPAIR 1
HOLE IN PIPE	10	REPAIR 1
CRACK IN PIPE / JOINT	7	REPAIR 1
JOINT OFFSET	12	REPAIR 1
INFILTRATION	14	REPAIR 1
BLOCKAGE	9	REPAIR 2
ROOT INTRUSION	37	REPAIR 1

REHABILITATION METHODS

REPAIR 1 - PIPE SEGMENT POINT REPAIR

- PIPE SHALL BE FULLY CLEANED AND FREE OF DEBRIS PRIOR TO COMMENCEMENT OF WORK.
- CONTRACTOR TO REVIEW CCTV INFORMATION AVAILABLE FOR JOINT OFFSET REPAIRS. OFFSETS WITHIN PIPE WITH SIZE OF 6-INCH SHOULD ALWAYS BE REPLACED. OFFSETS WITHIN PIPE WITH SIZE OF 8-INCHES OR LARGER SHALL BE POINT REPAIRED ONLY IF OFFSET IS LARGER THAN A 1/4-INCH.

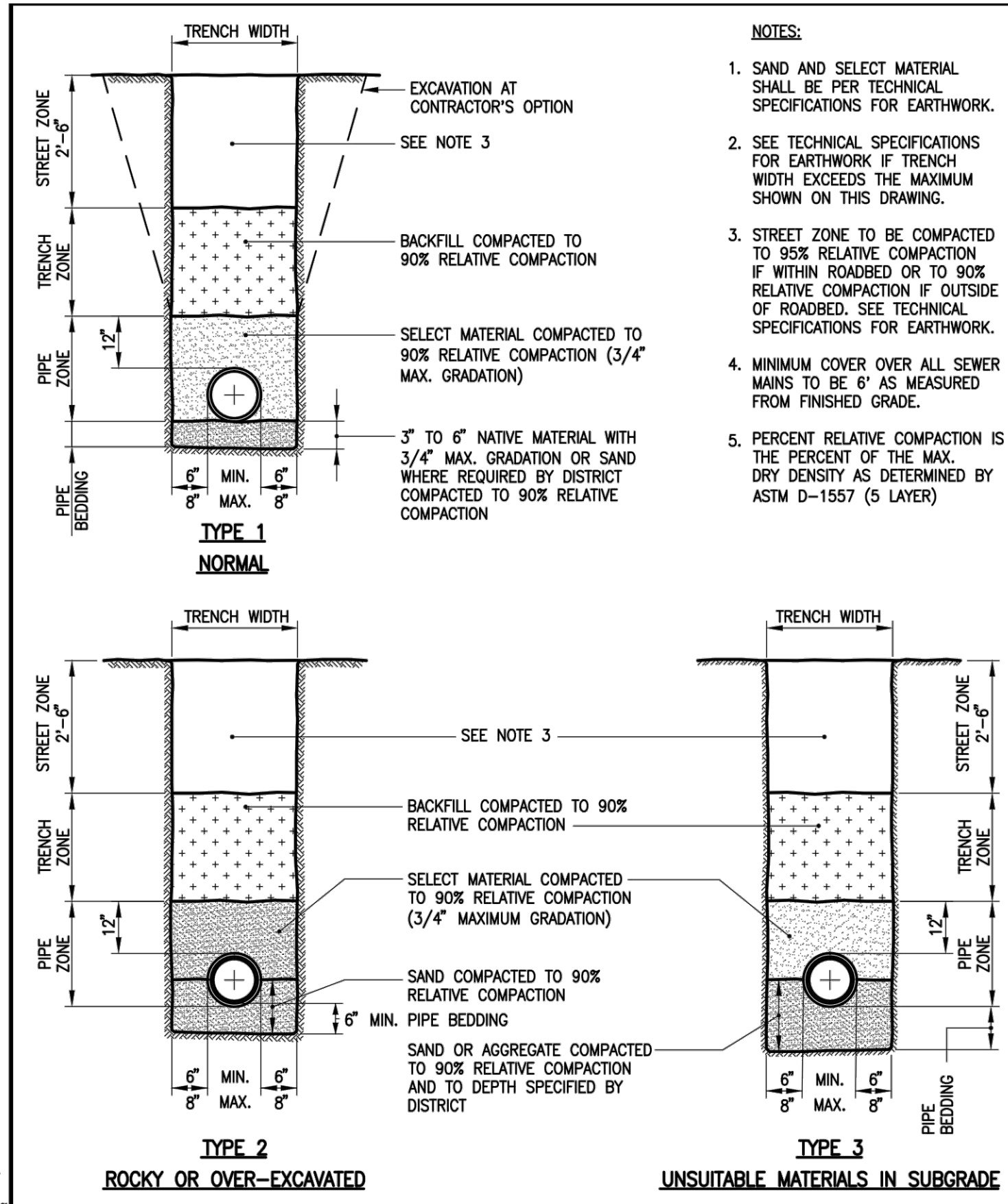
REPAIR 2 - CLEAR BLOCKAGES

- CONTRACTOR TO REVIEW CCTV DATA AND PIPE INSPECTION REPORTS PROVIDED IN THE APPENDIX OF THE SPECIFICATIONS TO DETERMINE IF BLOCKAGE IS PARTIAL OR FULL.
- PIPE SHALL BE CLEARED OF OBSTRUCTIONS VIA HIGH-PRESSURE WATER JETTING. IF CLEARING IS UNSUCCESSFUL, CONTRACTOR SHALL USE APPROPRIATE MECHANICAL MEANS TO CLEAR BLOCKAGE.
- CONTRACTOR TO PROVIDE REINSPECTION OF PIPE TO ENSURE SUCCESSFUL REMOVAL OF BLOCKAGES PER SPECIFICATION SECTION 282316.

STREET REPAIR:

CONTRACTOR TO REPAIR STREET TRENCHES ACCORDING TO STREET OWNERSHIP AS DESCRIBED BELOW:

- STREETS OWNED BY JUNE LAKE AND MONO COUNTY SHALL BE REPAIRED PER THE DEPARTMENT OF PUBLIC WORKS, COUNTY OF MONO, ROAD IMPROVEMENTS STANDARDS, PER MONO COUNTY TRENCH BACKFILL PLAN NO. 15.
- STREETS OWNED BY CALTRANS SHALL BE REPAIRED PER THE 2018 STANDARD PLANS AND STANDARD SPECIFICATION SECTION 20-2.01C(2) TRENCHING AND BACKFILLING.



JUNE LAKE PUBLIC UTILITY DISTRICT		DATE DRAWN	SHEET NO.
SEWER PIPE BEDDING AND BACKFILL DETAILS		10/04	S-1
DATE	REVISION		

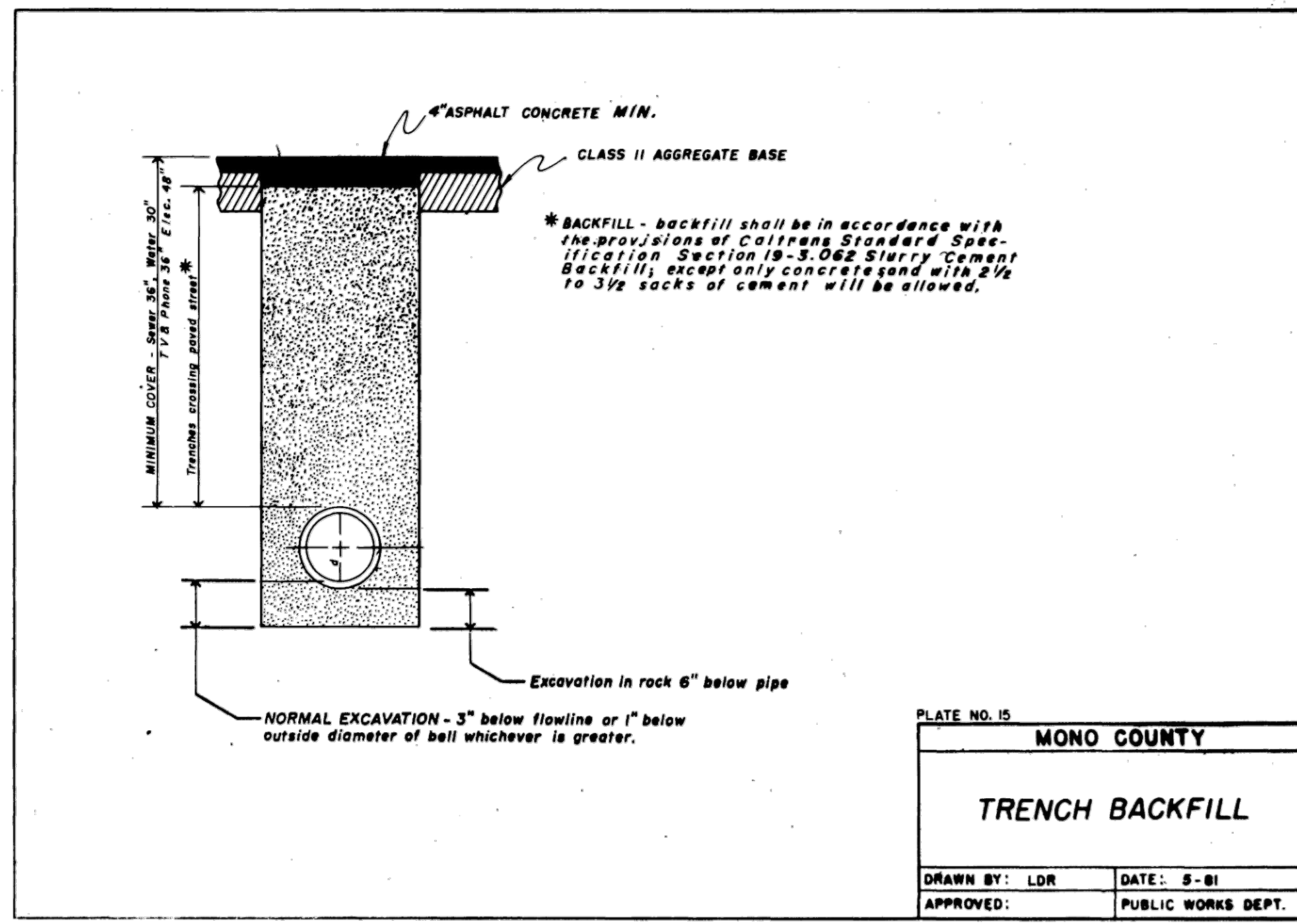
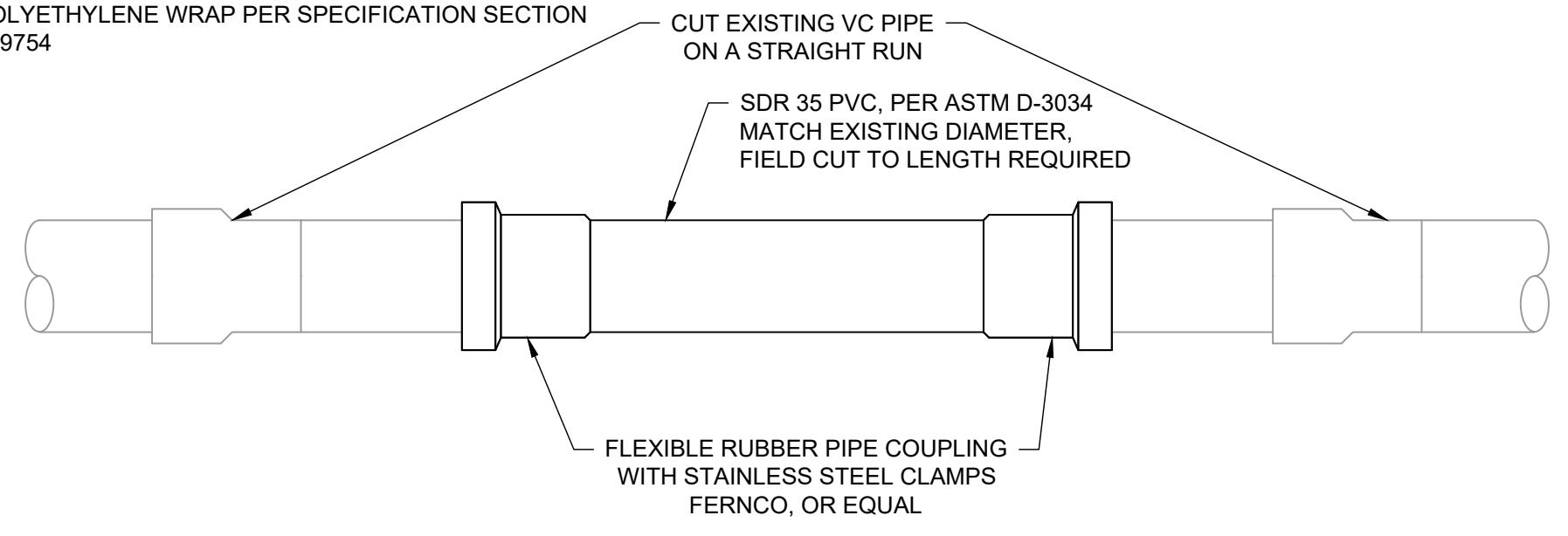
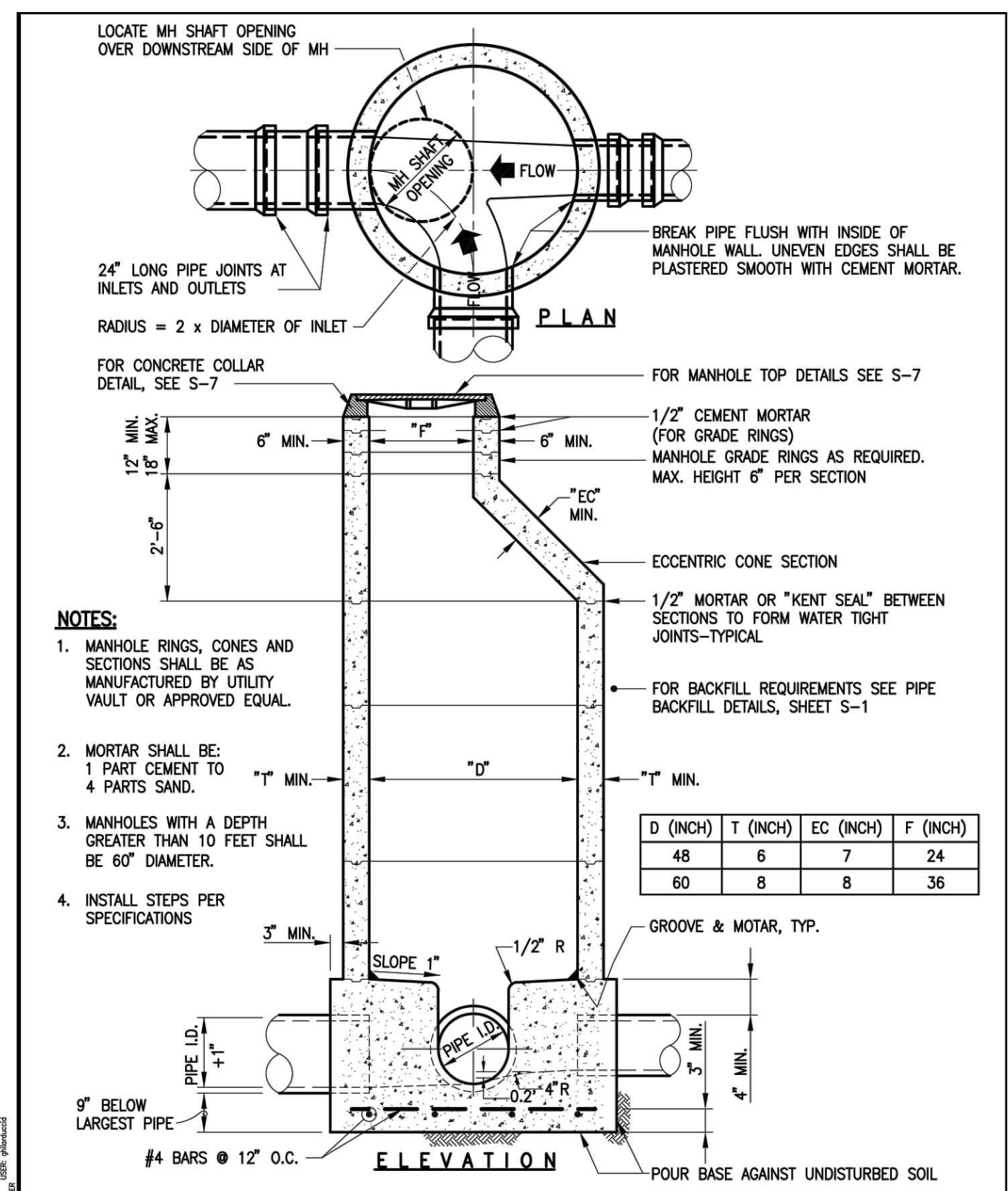


PLATE NO. 15	
MONO COUNTY	
TRENCH BACKFILL	
DRAWN BY: LDR	DATE: 8-01
APPROVED:	PUBLIC WORKS DEPT.

- NOTES:**
- CUT ON EXISTING PIPE SEGMENT SHALL BE ON A STRAIGHT RUN AND A LENGTH OF 12-INCHES FROM DEFICIENCY ON EACH SIDE. AVOID CUTTING NEAR BELL. IF PIPE REPAIR IS NEAR THE BELL, CUT BEHIND THE BELL. CUT SHALL BE CLEAN AND FREE OF DEBRIS PRIOR TO THE COMMENCEMENT OF WORK.
 - WRAP NEW REPLACEMENT PIPE AND COUPLINGS WITH POLYETHYLENE WRAP PER SPECIFICATION SECTION 099754



1 PIPE SEGMENT REPLACEMENT
Scale: NTS



JUNE LAKE PUBLIC UTILITY DISTRICT		DATE DRAWN	SHEET NO.
48" AND 60" I.D. STANDARD MANHOLE		10/04	S-6
DATE	REVISION		

Quote

10/06/2020

June Lake Public Utility District
Paul Stiglich
PO Box 99
June Lake, CA 93529-0099
gm@junelakepud.com



145 Southlake Crest, Ste 1
Polson, MT 59860

Teresa Van Buren
800.353.8829 Option: 3

Product Description	Purchase Price	Annual Fees	One-Time Conversion	Total
Budget Preparation	2,100.00	420.00		2,520.00
Subtotals:	\$2,100.00	\$420.00		
Grand Total:				\$2,520.00

Terms

1. Black Mountain Software (BMS) has made every effort to ensure the information contained within this quote is complete and accurate. However, we reserve the right to correct any error or omission related to price, product description or availability. Please remember that to completely understand this quote, you must consider, in addition to product and prices, the terms and conditions that follow either on this or separate pages.
2. Prices quoted herein do not reflect sale or use taxes imposed by any state or local government, or any unit or subdivision thereof; such taxes are the responsibility of the buyer. Buyer agrees to be responsible for the documentation relating to the payment of such taxes to the maximum extent legally permitted. Black Mountain Software will be responsible for the collection of such taxes and/or the documentation related thereto, only to the extent required by law.
3. Training is included with the installation of each software product. Unless specifically arranged, initial training will be conducted online. After initial training, free online training is always available for you and your staff as part of the annual service and support fee. Advanced scheduling is required. Except for initial training, hourly charges apply for training physically provided onsite (your offices) or in house (our offices).
4. All costs are based on prices in effect for 60 days from the date of this bid.
5. Annual service and support includes software updates and unlimited phone, email and internet support. The service is renewed annually and is non-refundable. Annual fees are subject to change.
6. If travel is required, actual expenses are billed as follows: When flying, charges include airfare, travel time at \$35 per hour per person, meals at \$42 per day, lodging at local rates, and rental car. When driving, charges include mileage at 57.5¢ per mile, travel time at 45¢ per mile per person, meals at \$42 per day, and lodging at local rates. Alaska and North Dakota may have higher rates.
7. Normal billing procedures for new clients or stand alone applications for current clients require a 25% down payment, billed at commitment, and 75% final payment billed upon completion of installation and initial training of the core products, i.e., Accounting, Payroll or Utility Billing. Add on applications for current clients are billed for full purchase price only at commitment and maintenance begins upon completion of installation and/or training. All billing will commence in full for all products after one year from commitment unless other arrangements have been made.
8. All of our software products are multi-user, with an unlimited number of licenses (seats). In addition, 'Read Only' access is available to limit data changes for specified users, while still providing lookup and printing capabilities.

Collaborative, Integrated, Efficient Budget Preparation Software for Government Accounting

Multiple levels of security control access to specific menus, fields, commands, and functions.

Revenue and expenditure line items load quickly from **Accounting**. Monitor each fund's total preliminary budget as each preliminary line item budget is entered.

New line items can be added directly. Obsolete non-current line items can be retained for comparison or archiving.

Set fund reserves and cash adjustments for amounts that should not be available for budgeting.

Multiple budget scenarios can be saved and/or restored.

To aid transaction entries at the beginning of the fiscal year, budget line and amounts may be transferred to **Accounting** before all of the budgets are finalized and then again when completed.

Integration with Microsoft Excel enables instant graphing of system reports like expenditure/revenue budget comparison, expenditure/revenue budget comparison by year, or payroll budget comparison.

Ledgers with month-to-date totals are instantly accessible along with total-year view.

Preliminary budget figures and line items may be added:

- Manually in each ledger account
- Remotely by department heads, using secure access in which changes are restricted to their budgets only
- Automatically by using the previous year's budget, actual figures, or a percentage of either, which can be applied to all budgets or selected budgets by account code range
- Through centralized payroll budgeting

Integrated Payroll Budget Module (included):

- Creates annual payroll using anticipated rates
- Calculates account totals supplying line item budget amounts
- Prepares hypothetical cost analysis for payroll budgeting or salary negotiations (Find out, for instance how a 3 percent salary increase applied to a salary schedule affects related employer costs such as Social Security or Medicare)
- Integrates schedules with **Payroll** to automatically adjust an employee's salary for longevity pay and other scheduled increases
- Provides payroll employee spreadsheets to account for changes in rates at any point during the budget year
- Applies expenditure account changes in any month and to different pay types to ensure accurate payroll budgeting

Reports

Budget Preparation enables you to selectively tailor reports. Choose from a large selection of built-in variations; all of which can be previewed on-screen, sent to a file or printer, or emailed to any number of recipients. Create your own simple reports using the built-in report writer.

- Revenue Budget (can be used as a manual worksheet throughout the budget process)
- Expenditure Budget (can be used as a manual worksheet throughout the budget process)
- Revenues Compared with Expenditures
- Expenditure by Activity and Object
- Revenue/Expenditure Summary
- Fund Summary of Revenues
- Summary of Appropriations by Fund and Object
- Fund Budget Summary
- User Reporting Capabilities
- Review and Reprint Reports Capabilities
- Special Payroll Budgeting Reports
 - Payroll Detail Report
 - Accounting Summary
 - Payroll Summary



OPERATIONS AGREEMENT

BETWEEN MAMMOTH MOUNTAIN SKI AND JUNE LAKE PUBLIC UTILITY DISTRICT

To facilitate winter commerce in the community of June Lake by providing raw (untreated) water to June Mountain for limited snow making on the lower slopes of June Mountain; the June Lake Public Utility District (District) is entering into this Operations Agreement with Mammoth Mountain Ski (MMS), proprietors of June Mountain Ski. The following are the precepts of this agreement.

1. This agreement is for one year starting November 1, 2020 and to be renegotiated each year thereafter.
2. The Mammoth Mountain Ski and its subsidiaries lay no claim to the water resources of Twin Creek Springs Diversion (Diversion) and will honor and support the District's water rights on this Diversion.
3. The cost of water to MMS will be \$0.01 per gallon.
4. MMS will be limited to a maximum of 2 million gallons of water during this agreement.
5. The District will read the water meter in the pump house monthly and will bill MMS quarterly.
6. The District will always maintain first call on the water at this Diversion.
7. When water resources are available at this Diversion, MMS will be allocated a maximum flow of 100 gallons per minute (gpm).
8. MMS personnel will contact the District's General Manager prior to any snow making usage to confirm that there is enough water available at this Diversion above what the District needs to service its regular customers.
9. MMS will maintain a California State certified Water Treatment or Water Distribution Operator as the person in charge of the operations of the June Mountain pumphouse and associated raw water distribution system from the Diversion to the pumphouse.
10. MMS will maintain a Standard Operation Plan (SOP) mutually agreed on by MMS and the District and may be modified during this agreement as deemed necessary by both parties, please see exhibit 1 attached herein.
11. MMS will be held liable for any damages done to the Diversion's distribution system and the District's Snow Creek Water Treatment Plant resulting from MMS pumphouse operations causing water hammer and/or negative pressures on the Diversion's systems.
12. This agreement can be nullified by the District at anytime without cause.

Attested this day by:

Mammoth Mountain Ski: _____ Date: _____

June Lake Public Utilities District: _____ Date: _____

Exhibit 1

June Mountain Pumphouse Operational Guidelines

System Start-Up / Shut-Down

1. Communicate with the June Lake PUD, referencing planned date and time of use.
2. Log current meter reading.
3. Water needs a place to go, confirm guns and hose are in place and ready to accept water.
4. All manual discharge valves are in the correct (open/close/ modulating) positions for desired operation.
5. Open manual valve on suction line, this will allow water to push through pump, bleed the air between pump and Cla-Val. (ready for pump start).
6. Start pump (against closed Cal-Val) Solenoid energized, valve will begin to open slowly gradually increasing line pressure.
7. Shut down Solenoid is de-energized, valve will begin to slowly close (pump still running), when valve is closed limit switch drop out motor contactor (pump stop).
8. Close manual valve on suction line.
9. Communicate with PUD, referencing date, time of use.....
10. Log meter reading.
11. Drain exterior discharge lines and hoses.

Superintendent Board Report

September 2020

Daily activities – Monday through Sunday

- Check and Record sewage pump operational hours at 29 lift stations
- Check and record all water plants, change chlorine canisters and poly as required (June Lake, Snow Creek, Peterson and Clark water plants)
- Check and record Snow Creek and Clark Diversions – (*Wednesday's*)
- Check and record sewage pump operational hours at Station 1 and Station 2
- Clean sludge beds when needed, inspect percolation ponds
- Safety Training

Scheduled and Unscheduled activities which occurred during the normal workday

- Cleaned the sewer collection systems with the Vactor rental in the Village and Dream Mountain, some of the Clark tract (LA St., Steelhead, Arizona St., and Iowa St. the rental was too big to finish the Clark Tract and Peterson Tract).
- Unclogged pump #1 at Main station 1.
- Repaired meters district wide.
- At June Lake Plant. Installed a new air pressure switch on the air compressor that runs the membrane skid.
- Responded to a high-level chlorine alarm at Snow Creek Plant. Reset the chlorine analyzer and the reading went back to normal.
- Finished up with Backflow testing.

On Call Activities for the month

- 9/7/2020 Unclog pump #2 at Oh Ridge #1, low Chlorine alarm at Snow Creek Plant, reprime chlorine pump.

June Lake Public Utility District Board Meeting October 13, 2020

Manager's Report

1. Bid package for sewer rehabilitation.
2. Black Mountain Software Budget Module
3. June Mountain Operations Agreement
4. NONA submitted to State Water Board, regarding stormwater runoff at WWTP.
5. Overtime Report.
6. Production vs. Consumption meter reads, please see attachments.
7. Black Mountain Software system update.
8. Board appointments applications.
9. To attended Fire District Board meeting regarding security system in office.



C L E R K – R E C O R D E R – R E G I S T R A R
C O U N T Y O F M O N O

P.O. BOX 237, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5530 • FAX (760) 932-5531

Shannon Kendall
Clerk-Recorder-Registrar
760-932-5533
skendall@mono.ca.gov

Scheereen Dedman
Asst. Clerk-Recorder-Registrar
760-932-5538
sdedman@mono.ca.gov

This Notice Requires Action – Please Read Carefully

September 18, 2020

June Lake Public Utility District
PO Box 99
June Lake, CA 93529

RE: General Election, November 3, 2020

At the close of the filing period for the General Election, the following candidate(s) had filed a declaration of candidacy for a seat on the board of the **June Lake Public Utility District**:

<ul style="list-style-type: none">• No one filed.	<ul style="list-style-type: none">• 3 open seats• This race <u>will not</u> go to the ballot
---	--

Pursuant to California Elections Code section 10515, the Board of Supervisors will appoint in lieu of election those persons who have filed declarations of candidacy by the close of the filing period, and will also make appointments to fill remaining open seats when fewer persons file than seats available, or when no one files.

As specified in Resolution #R12-64, within 30 days from the date of this notice, the district may provide the County elections official with the name or names of any qualified persons recommended by the district for appointment by the Board of Supervisors. If the County elections official does not receive timely recommendations from the district, the County elections office will place an announcement in the newspaper to advertise the open seat(s) on the board of the special district and call for letters of interest to be sent to the elections official by a given deadline. Persons whose names are obtained through the process outlined above shall then be considered by the Board of Supervisors for appointment pursuant to Elections Code section 10515.

Your board will have **three open seats** at the end of November. Please provide your recommendation in writing **no later than October 19, 2020**. Please send recommendations to my attention at the address listed above.

Please contact me if you have any questions.

Sincerely,

Scheereen Dedman
Assistant Registrar of Voters
(760) 932-5538
sdedman@mono.ca.gov



RESOLUTION NO. R12- 64

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS
ESTABLISHING A PROCESS TO SOLICIT NAMES OF QUALIFIED PERSONS
WHOM THE BOARD OF SUPERVISORS MAY CONSIDER FOR APPOINTMENT TO
A SPECIAL DISTRICT ELECTIVE OFFICE WHENEVER SUCH AN APPOINTMENT
IS REQUIRED BY CALIFORNIA ELECTIONS CODE SECTION 10515**

WHEREAS, pursuant to California Elections Code §10515(a), the supervising authority (meaning the Board of Supervisors) shall make appointments to elective offices of special districts if by 5:00 p.m. on the 83rd day prior to the general election (1) only one person has filed a declaration of candidacy for office, (2) no one has filed a declaration of candidacy for office, (3) the number of persons who have filed a declaration of candidacy for director at large does not exceed the number of offices of director at large to be filled, or (4) the number of candidates for director at large from a division does not exceed the number required to be elected director at large; and a petition signed by 10 percent of the voters or 50 voters, whichever is the smaller number, requesting that the general district election be held has not been presented to the officer conducting the election, and;

WHEREAS, pursuant to California Elections Code §10515(a), the officer conducting the election (generally, the County Elections Official) shall present these facts to the supervising authority and request that the supervising authority, at a regular or special meeting held prior to the Monday before the first Friday in December in which the election is held, appoint to the office or offices the person or persons who have filed declarations of candidacy, and;

WHEREAS, pursuant to California Elections Code §10515(b), if no person has filed a declaration of candidacy for any office, the supervising authority shall appoint any person

1 to the office who is qualified on the date when the election would have been held. The
2 person appointed shall qualify and take office and serve exactly as if elected at a general
3 district election for the office, and;

4 **WHEREAS**, state law does not set forth any particular process for the Board to utilize
5 in identifying qualified persons whom the Board may consider for such appointment; and

6 **WHEREAS**, the Board finds it would be beneficial for all interested parties to have a
7 pre-established and known process by which the Board will solicit names to consider for such
8 appointments.

9 **NOW THEREFORE BE IT RESOLVED** by the Mono County Board of Supervisors that
10 the following process shall be utilized to solicit names of qualified persons whom the Board
11 may consider for appointment to a special district elective office whenever such an
12 appointment is required by California Elections Code section 10515:

- 13 1. After the close of the filing period for candidates to be elected to special district
14 offices, if it appears to the County elections official that an appointment to such an
15 office by the Board of Supervisors will be required by California Elections Code
16 §10515 with respect to a special district, then County elections official will so notify the
17 secretary of that district. The notice shall also invite the district to provide the County
18 elections official with the name or names of any qualified persons recommended by
19 the district for such appointment by the Board of Supervisors, within 30 days from the
20 date the notice is sent.
21
- 22 2. If the County elections official does not timely receive any such recommendation from
23 the district, then the County elections official will place an announcement in the
24 newspaper to advertise the open seat(s) on the board of the special district and call
25 for letters of interest to be sent to the elections official by a given deadline.
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3. In addition, members of the Board of Supervisors may make recommendations of qualified persons for the entire Board to consider for such appointments.

4. The persons whose names were obtained through the above process shall then be duly considered by the Board of Supervisors for appointment pursuant to Elections Code section 10515. (NOTE: Pursuant to Elections Code §10507, the term of office for a special district office holder is four years or until his or her successor qualifies and take office. Thus, in a situation where the Board of Supervisors is required to appoint an office holder pursuant to Elections Code section 10515 but does not do so before the end of the incumbent office holder's regular four-year term, the incumbent's term may continue beyond four years, until the person appointed by the Board is qualified and takes office. The person so appointed by the Board may or may not be the incumbent office holder; in no event does an incumbent's term automatically renew for another four years.)

APPROVED AND ADOPTED this 11th day of September, 2012, by the following vote of the Board of Supervisors, County of Mono:

- AYES** : Supervisors Bauer, Hansen, Hunt and Johnston.
- NOES** : None.
- ABSENT** : Supervisor Hazard.
- ABSTAIN** : None.



VIKKI BAUER, CHAIR
BOARD OF SUPERVISORS

ATTEST:


LYNDA ROBERTS
CLERK OF THE BOARD

APPROVED AS TO FORM:


MARSHALL RUDOLPH
COUNTY COUNSEL

June Lake Public Utility District

P O Box 99

June Lake, CA 93529

(760) 648-7778 Fax (760) 648-6801

info@junelakepud.com

APPLICATION FOR BOARD APPOINTMENT

Name JERRY HALLUM (applicant must be a June lake resident and U.S. citizen)

Address 691 MINARET RD. J.L. Date 8/25/20

Telephone 760-914-1964 Email JERRYHALLUM@LIVE.COM

- Why do you want to be a Board Member?

LONG TIME RESIDENT WHO CARES ABOUT
THE FUTURE OF JUNE LAKE AND OUR WATER

- Please list your experiences that would benefit the P.U.D. Board.

MBA FINANCE

B.S. OSH

20 YRS EXP COMMERCIAL CONSTRUCTION
50 YRS HISTORY IN JUNE LAKE

- What goals would you set for the P.U.D. over the next five-year period?

SUSTAINABLE GROWTH
ACCURATE ACCOUNTING
TRANSPARENTLY

- What other community groups or organizations are you affiliated with?

PRESIDENT OF THE SNOWMOBILE CLUB

June Lake Public Utility District

P O Box 99

June Lake, CA 93529

(760) 648-7778 Fax (760) 648-6801

info@junelakepud.com

APPLICATION FOR BOARD APPOINTMENT

Name Sarah Minich (applicant must be a June lake resident and U.S. citizen)

Address 660 Minaret Rd, June Lake, CA 93529 Date 09/19/2020

Telephone (630)765-0523 Email seminich@gmail.com

- Why do you want to be a Board Member?

I have lived in June Lake for 8 years. This last year I bought a house and I am very excited to put down roots here. Being a member of the board would afford me the opportunity to be an integral part of the community.

- Please list your experiences that would benefit the P.U.D. Board.

I feel I would be a beneficial member for the PUD board. Last summer, I worked for the June Lake PUD, as I was very interested in the utility district and what they did. During that time I took and received a Grade 1 Water Treatment Operator Certificate. I am currently signed up for my Grade 2 Distribution certification. I am now working for the Mammoth Community Water District in the laboratory.

- What goals would you set for the P.U.D. over the next five-year period?

I would work with the staff and community to find funding, especially in the form of grants, to improve infrastructure as well as other needed improvements.

- What other community groups or organizations are you affiliated with?

I've worked for June Mountain for the past 5 winters and I volunteer with the Mono Lake Committee and Disabled Sports of the Eastern Sierra.

June Lake Public Utility District

P O Box 99

June Lake, CA 93529

(760) 648-7778 Fax (760) 648-6801

info@junelakepubd.com

APPLICATION FOR BOARD APPOINTMENT

Name Justin Walsh (applicant must be a June lake resident and U.S. citizen)

Address 2683 Hwy. 158, Apt 1 (PO Box 600), June Lake, CA 93529

Telephone (760) 419-1738 Email justin@junelakebrewing.com

- Why do you want to be a Board Member?

To provide insight and point of view from a local business that relies on the quality of our water to manufacture our unique product.

- Please list your experiences that would benefit the P.U.D. Board.

Co-founder, owner/operator and Head Brewer of June Lake Brewing.

- What goals would you set for the P.U.D. over the next five-year period?

Work on planning to accommodate additional tourism, business and residency based on year over year increases in Mono County TOT numbers (up 30% over the past six years).

- What other community groups or organizations are you affiliated with?

June Lake Trails Committee (previous Secretary)

June Lake Chamber of Commerce (Member)

June Lake Fire Protection District (retired volunteer firefighter)