

June Lake Public Utility District
P O Box 99
June Lake, CA 93529
Office 760-648-7778 Fax 760-648-6801

THERE WILL BE A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JUNE LAKE PUBLIC UTILITY DISTRICT ON WEDNESDAY, DECEMBER 11, 2024, AT 5:30 PM AT 2380 HWY 158, JUNE LAKE, CA., FOR THE FOLLOWING AGENDA:

OPEN MEETING

Pledge of Allegiance

ADDITIONS TO AGENDA

[Government Code Section 54954.2(b)(2)] Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of JLPUD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. The Board shall call for public comment prior to voting to add any item to the agenda after posting.

PUBLIC COMMENT

Speakers should give their name, affiliation if any and the subject they wish to comment on. Comments are limited to three (3) minutes. Discussions will **not** occur at this time. Topics should be of interest to the District. Any person may address the Board at this time upon any subject within the jurisdiction of the JLPUD; however, any matter that requires action will be referred to Staff for report and action at a subsequent Board meeting.

CONSENT CALENDAR

Check Register for November 2024

ESCB – Checking Balance - \$243,548.83

A/R Past Due - \$3646.40(120 Days) - Nov. 2024

LAIF-November 2024/King Statements – October 2024

Revenue Budget vs Actual Report – November 2024

Expenditure Budget vs Actual Report – November 2024

ESCB Credit Card Statements – November 2024

APPROVAL OF MINUTES

Approve Minutes from August 14,2024 Regular Meeting

OLD BUSINESS

1. Discuss/Adopt Video Surveillance Policy (2024)
2. Discuss/adopt Board Policies and Procedures

NEW BUSINESS

1. Review/Approve FYE 2023 Audit

ONGOING UPDATE'S

1. Rate Study

DIRECTOR'S/COMMITTEE MEMBER REPORT

O&M SUPERINTENDENT'S REPORT

MANAGER'S REPORT

EXECUTIVE (Closed) SESSION]

1. Public Employee, Performance Evaluation
Pursuant to Government Code 549654.5(e)
Position: General Manager

ADJOURNMENT

Note: at any time during a regular session, the Board may adjourn to a closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Authority: Government Code Section 11126(a)(d)(q). In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 648-7778. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 13, 102-35, 104 ADA Title II) Any public record, relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the District's office, 2380 Hwy 158, June Lake, CA 93529.

12/05/24

CONSENT CALENDAR

CHECK REGISTER – NOVEMBER 2024

ESCB CHECKING ACCOUNT BALANCE – \$243,548.83

PAST DUE A/R (120 DAYS) - \$3,646.40

LAIF-NOV. 2024 / KING STATEMENT – OCT. 2024

REVENUE BUDGET vs ACTUALS (water/sewer) – NOV. 2024

EXPENDITURE BUDGET vs ACTUAL REPORT (Water/Sewer) – NOV 2024

ESCB VISA CARD STATEMENTS – NOV. 2024

JUNE LAKE PUBLIC UTILITY DISTRICT

Combined Check Register

For checks between: 11/01/24 - 11/30/24

Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued
-99834	Clm E	771 USPS-JUNE LAKE POST OFFICE	208.88	11/24	11/01/24
-88776	Pay P	Payroll	2014.51	11/24	11/07/24
-88775	Pay P	Payroll	2692.25	11/24	11/07/24
-88774	Pay P	Payroll	1626.79	11/24	11/07/24
-88773	Pay P	Payroll	91.25	11/24	11/07/24
-88772	Pay P	Payroll	1781.71	11/24	11/07/24
-88771	Pay P	Payroll	3258.07	11/24	11/07/24
-88770	Pay P	Payroll	91.25	11/24	11/07/24
-88769	Pay P	Payroll	1434.16	11/24	11/07/24
-88768	Pay P	LINCOLN 457K LINCOLN 457	400.00	11/24	11/07/24
-88767	Pay P	FIT EFTPS	3047.61	11/24	11/07/24
-88766	Pay P	CALPERS-MISC CALPERS	4377.69	11/24	11/07/24
-88765	Pay P	Payroll	2014.51	11/24	11/21/24
-88764	Pay P	Payroll	2523.99	11/24	11/21/24
-88763	Pay P	Payroll	1962.38	11/24	11/21/24
-88762	Pay P	Payroll	1455.17	11/24	11/21/24
-88761	Pay P	Payroll	3194.06	11/24	11/21/24
-88760	Pay P	Payroll	1488.35	11/24	11/21/24
-88759	Pay P	LINCOLN 457K LINCOLN 457	400.00	11/24	11/21/24
-88758	Pay P	FIT EFTPS	4132.60	11/24	11/21/24
-88757	Pay P	CALPERS-MISC CALPERS	5247.82	11/24	11/21/24
-88756	Pay V	Check not processed in this period	0.00	/	/ /
-88755	Pay V	Check not processed in this period	0.00	/	/ /
-88754	Pay V	Check not processed in this period	0.00	/	/ /
-88753	Pay V	Check not processed in this period	0.00	/	/ /
-88752	Pay V	Check not processed in this period	0.00	/	/ /
-88751	Pay V	Check not processed in this period	0.00	/	/ /
-88750	Pay V	Check not processed in this period	0.00	/	/ /
-88749	Pay V	Check not processed in this period	0.00	/	/ /
-88748	Pay V	Check not processed in this period	0.00	/	/ /
-88747	Pay P	CA SDI STATE OF CALIFORNIA EDD	2585.00	10/24	11/07/24
3961	Clm C	169 DO IT CENTER-supplies	0.00	11/24	11/01/24
3962	Clm SC	606 SOUTHERN CALIFORNIA EDISON	43.10	11/24	11/01/24
3963	Clm SC	755 EIDE BAILLY LLP-accounting	2625.00	11/24	11/01/24
3964	Clm SC	272 Health Care	1500.00	11/24	11/01/24
3965	Clm SC	272 Health Care	1500.00	11/24	11/01/24
3966	Clm SC	40 PACE ANALYTICAL SERVICES, LLC-Labs	474.00	11/24	11/01/24
3967	Clm SC	574 SDRMA-insurance	3204.33	11/24	11/01/24
3968	Clm SC	716 STREAMLIN-website	249.00	11/24	11/01/24
3969	Clm SC	686 WESTERN NEVADA SUPPLY-supplies	126.58	11/24	11/01/24
3970	Clm SC	350 JUNE LAKE FIRE PROTECTION DISTRICT-rent	700.00	11/24	11/04/24
3971	Clm SC	247 GENERAL STORE-small supplies	243.59	11/24	11/04/24
3972	Clm SC	671 VERIZON WIRELESS-cellular	1211.11	11/24	11/04/24
3973	Pay P	Payroll	1585.05	11/24	11/07/24
3974	Pay P	Payroll	1831.10	11/24	11/07/24
3975	Pay P	Payroll	91.25	11/24	11/07/24
3976	Pay P	Payroll	91.25	11/24	11/07/24
3977	Pay P	Payroll	2115.50	11/24	11/07/24
3978	Clm SC	763 JAMES CONRAD-reimbursement	174.70	11/24	11/08/24
3979	Clm SC	746 DUSTIN FENSTERMACHER-clothing	400.00	11/24	11/08/24
3980	Clm SC	23 AMERIGAS	226.13	11/24	11/08/24
3981	Clm SC	43 BEST, BEST & KRIEGER-legal	3418.64	11/24	11/08/24
3982	Clm SC	770 BOGIE'S PUMP SYSTEMS-pump repair	806.42	11/24	11/08/24
3983	Clm SC	745 CTR WATER INC - Chief Plant Operator Contractor	2875.00	11/24	11/08/24

3984	Clm SC	274 HIGH COUNTRY LUMBER-supplies	314.79	11/24	11/08/24
3985	Clm SC	418 MARZANO & SONS-supplies	747.38	11/24	11/08/24
3986	Clm SC	40 PACE ANALYTICAL SERVICES, LLC-labs	743.00	11/24	11/08/24
3987	Clm SC	666 USDA-FOREST SERVICE-use permits	694.52	11/24	11/08/24
3988	Clm SC	767 RIDER KIDWELL-clothing	338.91	11/24	11/13/24
3989	Clm SC	737 Visa-TK	1382.90	11/24	11/13/24
3990	Clm SC	675 VISA	2433.13	11/24	11/13/24
3991	Clm SC	399 MAMMOTH COMM. WATER DISTRICT-labs	576.00	11/24	11/13/24
3992	Clm SC	794 GRISWOLD INDUSTRIES-valve repair	19318.43	11/24	11/13/24
3993	Clm SC	212 C.J. BROWN & COMPANY CPA	2576.00	11/24	11/13/24
3994	Clm SC	35 BALANCE HYDROLOGICS-Fern Creek monitoring	1925.00	11/24	11/13/24
3995	Clm SC	700 ELDRIDGE ELECTRIC & SON-electrical work	2589.40	11/24	11/13/24
3996	Clm SC	233 FRONTIER COMMUNICATIONS-phone	1265.34	11/24	11/13/24
3997	Clm SC	40 PACE ANALYTICAL SERVICES, LLC-Labs	481.00	11/24	11/13/24
3998	Clm SC	769 OPTIMUM BUSINESS-internet services	170.00	11/24	11/13/24
3999	Clm SC	97 CHANNEL UNION 76-fuel	3626.09	11/24	11/13/24
4000	Clm SC	301 IT MEDIC-IT	498.75	11/24	11/13/24
4001	Clm SC	169 DO IT CENTER-supplies	69.26	11/24	11/18/24
4002	Clm SC	795 WISE CONSULTING AND TRAINING-Willow St break	3332.00	11/24	11/18/24
4003	Clm SC	679 WAGNER & BONSIGNORE-legal	157.50	11/24	11/18/24
4004	Clm SC	Health vision	89.99	11/24	11/18/24
4005	Pay P	payroll	1856.47	11/24	11/21/24
4006	Pay P	payroll	1979.56	11/24	11/21/24
4007	Pay P	payroll	2110.32	11/24	11/21/24
4008	Pay P	payroll	631.38	11/24	11/21/24
4009	Pay P	payroll	656.63	11/24	11/21/24
4010	Pay P	payroll	272.79	11/24	11/21/24
4011	Pay P	payroll	319.73	11/24	11/21/24
4012	Pay P	payroll	43.56	11/24	11/21/24
4013	Pay P	payroll	401.17	11/24	11/21/24
4014	Pay P	payroll	572.38	11/24	11/21/24
4015	Pay P	HEALTH SDRMA	13282.88	11/24	11/20/24
4016	Pay P	LOCAL 12 IUOE, LOCAL 12	176.00	11/24	11/21/24
4017	Clm SC	Health/Vison	1680.60	11/24	11/21/24

California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

December 05, 2024

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

JUNE LAKE PUBLIC UTILITY DISTRICT

SECRETARY
P.O. BOX 99
JUNE LAKE, CA 93529

[Tran Type Definitions](#)

Account Number: 85-26-001

November 2024 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
11/5/2024	11/4/2024	RW	1763208	1723744	TODD KIDWELL	-75,000.00
11/14/2024	11/13/2024	RW	1763518	1724047	TODD KIDWELL	-65,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	2,735,703.38
Total Withdrawal:	-140,000.00	Ending Balance:	2,595,703.38

Statement for the Period October 1, 2024 to October 31, 2024
 JUNE LAKE PUBLIC UTILITY DISTRICT - Corporation
 Account Number: A4B-574244



Securities offered through Cambridge Investment Research, Inc. Member FINRA/SIPC.
 Advisory services through Cambridge Investment Research, Inc., a Registered Investment Adviser. Cambridge and King Capital Advisors are not affiliated.

Account Overview

	Current Period	Year-to-Date
CHANGE IN ACCOUNT VALUE		
BEGINNING VALUE	\$1,248,942.86	\$1,196,989.54
Additions and Withdrawals	\$0.00	\$0.00
Misc. & Corporate Actions	\$0.00	\$0.00
Income	\$7,463.06	\$42,382.88
Taxes, Fees and Expenses	\$0.00	(\$1.00)
Change in Value	(\$3,813.29)	\$13,221.21
ENDING VALUE (AS OF 10/31/24)	\$1,252,592.63	\$1,252,592.63
Total Accrued Interest	\$9,856.14	
Ending Value with Accrued Interest	\$1,262,448.77	

Refer to Miscellaneous Footnotes for more information on Change in Value.

	Current Period	Year-to-Date
INCOME		
TAXABLE		
Taxable Dividends	\$61.39	\$889.18
Taxable Interest	\$7,401.67	\$41,493.70
TOTAL TAXABLE	\$7,463.06	\$42,382.88
TOTAL INCOME	\$7,463.06	\$42,382.88

Taxable income is determined based on information available to NFS at the time the statement was prepared, and is subject to change. Final information on taxation of interest and dividends is available on Form 1099-Div, which is mailed in February of the subsequent year.

	Current Period	Year-to-Date
TAXES, FEES AND EXPENSES		
Account Fees	\$0.00	(\$1.00)
TOTAL TAXES, FEES AND EXPENSES	\$0.00	(\$1.00)

ACCOUNT ALLOCATION

Bank Deposits 0.1 %
 Money Markets 0.1 %

CDs 99.8 %

	Percent	Prior Period	Current Period
Money Markets	0.1 %	\$36,440.84	\$809.53
Bank Deposits	0.1	\$7,503.93	\$1,420.40
CDs	99.8	\$1,204,998.09	\$1,250,362.70
TOTAL	100.0 %	\$1,248,942.86	\$1,252,592.63

Account Allocation shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed incomes, and other categories may include mutual funds and may be net of short positions. NFS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual funds and Exchange Traded Products (ETPs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.

JUNE LAKE PUBLIC UTILITY DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 11 / 24

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
10 SEWER						
4100 TAXES						
4110	Property Tax & Assmt Cur Secured	0.00	7,044.38	451,735.00	444,690.62	2 %
4120	Property Tax & Assmt Cur Unsecured	0.00	939.50	57,159.00	56,219.50	2 %
	Account Group Total:	0.00	7,983.88	508,894.00	500,910.12	2 %
4300 CHARGES FOR SERVICES						
4310	User Service Charge	41,394.16	237,275.25	504,748.00	267,472.75	47 %
4330	Delinquent User Chgs	373.41	2,654.75	6,035.00	3,380.25	44 %
4332	Other Serv Chgs	118.03	5,593.35	13,620.00	8,026.65	41 %
	Account Group Total:	41,885.60	245,523.35	524,403.00	278,879.65	47 %
4600 LEASES, INTEREST and LATE CHARGES						
4610	Interest From Investments	0.00	15.28	42,652.00	42,636.72	0 %
4611	Interest Gain/Loss from Market Value	0.00	0.00	23,124.00	23,124.00	0 %
4620	Cell Tower Lease SBA	0.00	4,840.00	12,803.00	7,963.00	38 %
	Account Group Total:	0.00	4,855.28	78,579.00	73,723.72	6 %
4700 FEES						
4705	Returned Check Fee	0.00	0.00	123.00	123.00	0 %
4710	Inspection Fees	0.00	0.00	432.00	432.00	0 %
4720	Connection Fees	8,928.00	8,928.00	28,781.00	19,781.00	31 %
4730	Tapping Fee	0.00	0.00	2,036.00	2,036.00	0 %
	Account Group Total:	8,928.00	8,928.00	31,300.00	22,372.00	29 %
	Fund Total:	50,813.60	267,290.51	1,143,176.00	875,885.49	23 %
11 SEWER FACILITY CAPITAL IMPROVEMENT (PLANT)						
4600 LEASES, INTEREST and LATE CHARGES						
4610	Interest From Investments	0.00	0.00	3,228.00	3,228.00	0 %
	Account Group Total:	0.00	0.00	3,228.00	3,228.00	0 %
4700 FEES						
4701	Local Bene #1	0.00	0.00	2,309.00	2,309.00	0 %
	Account Group Total:	0.00	0.00	2,309.00	2,309.00	0 %
	Fund Total:	0.00	0.00	5,537.00	5,537.00	0 %
20 WATER						
4100 TAXES						
4110	Property Tax & Assmt Cur Secured	0.00	7,044.39	451,735.00	444,690.61	2 %
4120	Property Tax & Assmt Cur Unsecured	0.00	939.51	57,159.00	56,219.49	2 %
	Account Group Total:	0.00	7,983.90	508,894.00	500,910.10	2 %
4300 CHARGES FOR SERVICES						
4310	User Service Charge	38,061.06	243,494.32	469,731.00	226,236.68	52 %
4315	Water Sales - Other	0.00	0.00	14,730.00	14,730.00	0 %

JUNE LAKE PUBLIC UTILITY DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 11 / 24

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
20 WATER						
4332	Other Serv Chgs	0.00	2,488.12	3,110.00	621.88	80 %
	Account Group Total:	38,061.06	245,982.44	487,571.00	241,588.56	50 %
4600 LEASES, INTEREST and LATE CHARGES						
4610	Interest From Investments	0.00	15.26	10,112.00	10,096.74	0 %
	Account Group Total:	0.00	15.26	10,112.00	10,096.74	0 %
4700 FEES						
4705	Returned Check Fee	0.00	0.00	123.00	123.00	0 %
4710	Inspection Fees	0.00	0.00	430.00	430.00	0 %
4720	Connection Fees	0.00	0.00	14,205.00	14,205.00	0 %
4730	Tapping Fee	0.00	0.00	3,158.00	3,158.00	0 %
4735	Reconnection Fee	0.00	200.00	300.00	100.00	67 %
4740	Other Oper Revenues	0.00	0.00	625.00	625.00	0 %
4750	Fixture Costs	627.00	627.00	1,584.00	957.00	40 %
	Account Group Total:	627.00	827.00	20,425.00	19,598.00	4 %
	Fund Total:	38,688.06	254,808.60	1,027,002.00	772,193.40	25 %
21 VILLIAGE IMPROVEMENT						
4600 LEASES, INTEREST and LATE CHARGES						
4610	Interest From Investments	0.00	0.00	2,944.00	2,944.00	0 %
4630	JLWTP Rev Bond	0.00	0.00	4,724.00	4,724.00	0 %
	Account Group Total:	0.00	0.00	7,668.00	7,668.00	0 %
4700 FEES						
4720	Connection Fees	12,778.00	12,778.00	17,242.00	4,464.00	74 %
	Account Group Total:	12,778.00	12,778.00	17,242.00	4,464.00	74 %
	Fund Total:	12,778.00	12,778.00	24,910.00	12,132.00	51 %
23 DC WATER CAPITAL IMPROVEMENT (DOWN CANYON)						
4600 LEASES, INTEREST and LATE CHARGES						
4610	Interest From Investments	0.00	0.00	1,426.00	1,426.00	0 %
	Account Group Total:	0.00	0.00	1,426.00	1,426.00	0 %
	Fund Total:	0.00	0.00	1,426.00	1,426.00	0 %
	Grand Total:	102,279.66	534,877.11	2,202,051.00	1,667,173.89	24 %

JUNE LAKE PUBLIC UTILITY DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 11 / 24

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 SEWER							
5300 SEWER							
5310 Sewer Collection							
110 Salaries		2,578.13	19,253.37	70,000.00	70,000.00	50,746.63	28%
210 Supplies		806.42	36,899.41	8,000.00	8,000.00	-28,899.41	461%
310 Contractual Services		3,332.00	62,137.47	170,000.00	170,000.00	107,862.53	37%
320 Utilities		0.00	20,499.70	30,000.00	30,000.00	9,500.30	68%
Account Total:		6,716.55	138,789.95	278,000.00	278,000.00	139,210.05	50%
5330 Sewer Treatment							
110 Salaries		1,264.37	23,806.92	75,200.00	75,200.00	51,393.08	32%
210 Supplies		791.17	13,786.01	10,500.00	10,500.00	-3,286.01	131%
310 Contractual Services		6,748.40	31,863.69	5,000.00	5,000.00	-26,863.69	637%
320 Utilities		24.28	14,230.97	65,000.00	65,000.00	50,769.03	22%
Account Total:		8,828.22	83,687.59	155,700.00	155,700.00	72,012.41	54%
5340 Mosquito							
110 Salaries		0.00	2,562.05	7,700.00	7,700.00	5,137.95	33%
210 Supplies		0.00	7,121.54	1,000.00	1,000.00	-6,121.54	712%
310 Contractual Services		0.00	250.00	1,700.00	1,700.00	1,450.00	15%
Account Total:		0.00	9,933.59	10,400.00	10,400.00	466.41	96%
Account Group Total:		15,544.77	232,411.13	444,100.00	444,100.00	211,688.87	52%
6100 Administrative and General							
6100 Administrative and General							
110 Salaries		6,380.51	57,117.26	134,457.00	134,457.00	77,339.74	42%
111 Directors Fees		200.00	1,050.00	2,200.00	2,200.00	1,150.00	48%
112 Vac/Hol/SL		2,360.10	31,429.36	61,000.00	61,000.00	29,570.64	52%
113 Travel, Meetings & Mileage		0.00	45.58	3,700.00	3,700.00	3,654.42	1%
120 PERS Emplr Contribution		1,262.99	13,709.83	30,000.00	30,000.00	16,290.17	46%
121 CalPers Unfunded Liability		0.00	23,639.33	37,000.00	37,000.00	13,360.67	64%
130 Health Insurance		4,226.27	28,517.78	60,000.00	60,000.00	31,482.22	48%
131 Dental/Vision Insurance		885.29	1,115.97	1,500.00	1,500.00	384.03	74%
132 LTD & Life Ins		0.00	1,055.59	3,000.00	3,000.00	1,944.41	35%
140 State Compensation		0.00	21,747.98	20,700.00	20,700.00	-1,047.98	105%
150 Employer Social Security		12.40	65.10	600.00	600.00	534.90	11%
151 Employer Medicare		191.49	2,020.07	4,700.00	4,700.00	2,679.93	43%
210 Supplies		0.00	16.62	0.00	0.00	-16.62	0%
220 Gas, Oil & Fuel		1,479.86	5,847.42	12,000.00	12,000.00	6,152.58	49%
225 Maintenance, Vehicle & Contractual		333.18	710.96	3,305.00	3,305.00	2,594.04	22%
240 Office Expenses		398.28	1,922.07	6,300.00	6,300.00	4,377.93	31%
250 Communication		1,279.37	5,554.87	13,600.00	13,600.00	8,045.13	41%
270 Sm Tools & Supplies		879.97	1,801.07	2,400.00	2,400.00	598.93	75%
310 Contractual Services		373.88	2,291.42	5,000.00	5,000.00	2,708.58	46%
320 Utilities		10.00	28.07	480.00	480.00	451.93	6%
330 Publication & Notices		0.00	262.50	0.00	0.00	-262.50	0%
340 Dues, Subsc & Fees		1,464.75	7,586.55	39,000.00	39,000.00	31,413.45	19%
350 Professional Svcs		4,388.57	17,772.77	40,000.00	40,000.00	22,227.23	44%
355 Property Tax Admin Fee		0.00	0.00	8,600.00	8,600.00	8,600.00	0%
360 Gen'l Insurance		3,204.33	21,959.78	18,000.00	18,000.00	-3,959.78	122%
380 Rents & Leases		350.00	1,750.00	3,800.00	3,800.00	2,050.00	46%

JUNE LAKE PUBLIC UTILITY DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 11 / 24

Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 SEWER						
705 Capital Equipment - Vehicles	0.00	0.00	30,000.00	30,000.00	30,000.00	0%
Account Total:	29,681.33	249,017.95	541,342.00	541,342.00	292,324.05	46%
Account Group Total:	29,681.33	249,017.95	541,342.00	541,342.00	292,324.05	46%
6300 USFS						
6310 USFS MAINT						
110 Salaries	390.01	3,929.76	3,700.00	3,700.00	-229.76	106%
Account Total:	390.01	3,929.76	3,700.00	3,700.00	-229.76	106%
Account Group Total:	390.01	3,929.76	3,700.00	3,700.00	-229.76	106%
Fund Total:	45,616.11	485,358.84	989,142.00	989,142.00	503,783.16	49%
20 WATER						
5300 SEWER						
5330 Sewer Treatment						
310 Contractual Services	0.00	33.08	0.00	0.00	-33.08	0%
320 Utilities	24.28	38.48	0.00	0.00	-38.48	0%
Account Total:	24.28	71.56	0.00	0.00	-71.56	0%
Account Group Total:	24.28	71.56	0.00	0.00	-71.56	0%
5400 WATER						
5420 Pumping						
320 Utilities	0.00	5,462.70	33,000.00	33,000.00	27,537.30	17%
Account Total:	0.00	5,462.70	33,000.00	33,000.00	27,537.30	17%
5430 Water Treatment						
110 Salaries	3,997.30	35,072.70	100,500.00	100,500.00	65,427.30	35%
210 Supplies	1,130.19	7,789.94	30,000.00	30,000.00	22,210.06	26%
310 Contractual Services	474.00	6,603.45	20,000.00	20,000.00	13,396.55	33%
320 Utilities	200.50	4,412.17	25,538.00	25,538.00	21,125.83	17%
Account Total:	5,801.99	53,878.26	176,038.00	176,038.00	122,159.74	31%
5440 Transmission and Distribution						
110 Salaries	2,636.88	15,393.45	29,000.00	29,000.00	13,606.55	53%
210 Supplies	932.64	3,691.72	8,000.00	8,000.00	4,308.28	46%
310 Contractual Services	21,243.43	30,159.70	20,000.00	20,000.00	-10,159.70	151%
706 Capital Equipment - Other	0.00	0.00	6,000.00	6,000.00	6,000.00	0%
Account Total:	24,812.95	49,244.87	63,000.00	63,000.00	13,755.13	78%
5450 Meter						
110 Salaries	277.70	6,003.53	10,000.00	10,000.00	3,996.47	60%
210 Supplies	0.00	10,884.09	40,000.00	40,000.00	29,115.91	27%
Account Total:	277.70	16,887.62	50,000.00	50,000.00	33,112.38	34%
Account Group Total:	30,892.64	125,473.45	322,038.00	322,038.00	196,564.55	39%

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
20 WATER							
6100 Administrative and General							
6100 Administrative and General							
110	Salaries	5,432.71	52,797.66	120,000.00	120,000.00	67,202.34	44%
111	Directors Fees	200.00	1,050.00	2,100.00	2,100.00	1,050.00	50%
112	Vac/Hol/SL	0.00	3,578.10	13,000.00	13,000.00	9,421.90	28%
113	Travel, Meetings & Mileage	0.00	190.57	4,300.00	4,300.00	4,109.43	4%
121	PERS Emp'jr Contribution	1,178.14	10,316.71	21,830.00	21,830.00	11,513.29	47%
121	CalPers Unfunded Liability	0.00	23,639.35	60,000.00	60,000.00	36,360.65	39%
130	Health Insurance	4,208.31	24,893.44	45,000.00	45,000.00	20,106.56	55%
131	Dental/Vision Insurance	885.30	1,115.99	4,000.00	4,000.00	2,884.01	28%
132	LTD & Life Ins	0.00	1,055.56	2,900.00	2,900.00	1,844.44	36%
140	State Compensation	0.00	21,747.97	21,000.00	21,000.00	-747.97	104%
150	Employer Social Security	12.40	65.10	3,000.00	3,000.00	2,934.90	2%
151	Employer Medicare	182.43	1,654.16	3,800.00	3,800.00	2,145.84	44%
210	Supplies	0.00	16.62	0.00	0.00	-16.62	0%
220	Gas, Oil & Fuel	1,479.87	5,847.40	11,500.00	11,500.00	5,652.60	51%
225	Maintenance, Vehicle & Contractual	333.18	710.95	4,000.00	4,000.00	3,289.05	18%
240	Office Expenses	398.26	1,922.02	6,500.00	6,500.00	4,577.98	30%
250	Communication	1,437.08	6,279.28	15,000.00	15,000.00	8,720.72	42%
270	Sm Tools & Supplies	879.98	1,801.04	3,500.00	3,500.00	1,698.96	51%
310	Contractual Services	373.87	2,291.40	20,000.00	20,000.00	17,708.60	11%
320	Utilities	10.08	28.07	354.00	354.00	325.93	8%
330	Publication & Notices	0.00	262.50	0.00	0.00	-262.50	0%
340	Dues, Subsc & Fees	795.24	7,133.74	25,000.00	25,000.00	17,866.26	29%
350	Professional Svcs	4,388.57	17,772.76	20,000.00	20,000.00	2,227.24	89%
355	Property Tax Admin Fee	0.00	0.00	9,000.00	9,000.00	9,000.00	0%
360	Gen'l Insurance	0.00	18,755.45	18,000.00	18,000.00	-755.45	104%
380	Rents & Leases	350.00	1,750.00	4,000.00	4,000.00	2,250.00	44%
705	Capital Equipment - Vehicles	0.00	0.00	30,000.00	30,000.00	30,000.00	0%
	Account Total:	22,545.42	206,675.84	467,784.00	467,784.00	261,108.16	44%
	Account Group Total:	22,545.42	206,675.84	467,784.00	467,784.00	261,108.16	44%
	Fund Total:	53,462.34	332,220.85	789,822.00	789,822.00	457,601.15	42%
	Grand Total:	99,078.45	817,579.69	1,778,964.00	1,778,964.00	961,384.31	46%



Rewards™

Bonus Points Available
82,135

Account Summary

Billing Cycle		11/01/2024
Days In Billing Cycle		31
Previous Balance		\$1,983.54
Purchases	+	\$2,433.13
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$1,983.54
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE \$2,433.13

Credit Summary

Total Credit Line	\$12,500.00
Available Credit Line	\$10,066.87
Available Cash	\$1,000.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

- Call us at: (800) 883-0131
Lost or Stolen Card: (800) 883-0131
- Go to MyCardStatement.com
- Write us at PO BOX 105666, ATLANTA, GA 30348-5666

Payment Summary

NEW BALANCE	\$2,433.13
MINIMUM PAYMENT	\$2,433.13
PAYMENT DUE DATE	11/26/2024

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/05	10/06	PBUS01	[REDACTED]	ADOBE *ADOBE 408-536-6000 CA	\$19.99
10/10	10/11	PBUS01	[REDACTED]	AMZN Mktp US*163TG0KU3 Amzn.com/bill WA	\$176.96
10/11	10/13	PBUS01	[REDACTED]	Amazon.com*3M21O63J3 Amzn.com/bill WA	\$58.68
10/15	10/16	PBUS01	[REDACTED]	USPS PO 0538580529 JUNE LAKE CA	\$10.45
10/17	10/18	PBUS01	[REDACTED]	MSFT * E0700U501R MSBILL.INFO WA	\$1,188.00
10/18	10/18	PBUS01	[REDACTED]	MSFT * E0700U5UZY 800-6427676 WA	\$84.00
10/18	10/18	PBUS01	[REDACTED]	MSFT * E0700U5000 800-6427676 WA	\$12.50
10/17	10/18	PBUS01	[REDACTED]	AMAZON MKTPL* [REDACTED] Amzn.com/bill WA	\$186.57
10/21	10/22	PBUS01	[REDACTED]	HCC*SAGECHECKS&FORMS [REDACTED]	\$471.69
10/22	10/22	PBUS01	[REDACTED]	CBA*Parallels 151-2289241 IL	\$119.99
10/22	10/23	PBUS01	[REDACTED]	AMAZON MKTPL*D43OF43K3 Amzn.com/bill WA	\$64.32
10/22	10/24			PAYMENT - THANK YOU	\$1,983.54
10/27	10/28	PBUS01	[REDACTED]	ADOBE *ADOBE [REDACTED]	\$19.99
10/28	10/29	PBUS01	[REDACTED]	ADOBE *ADOBE 408-536-6000 CA	\$19.99

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

TCM BANK NA
PO BOX 105666
ATLANTA GA 30348-5666

Account Number
####-####-####-4604

Check box to indicate name/address change
on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
11/01/24	\$2,433.13	\$2,433.13	11/26/24

\$

JUNE LAKE PUBLIC UTILITY
PO BOX 99
JUNE LAKE CA 93529-0099



MAKE CHECK PAYABLE TO:



VISA
PO BOX 6818
CAROL STREAM IL 60197-6818



Rewards™ Bonus Points Available **36,858**

Account Summary

Billing Cycle		11/01/2024
Days In Billing Cycle		31
Previous Balance		\$1,006.71
Purchases	+	\$1,382.90
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$1,006.71-
Other Charges	+	\$0.00
Finance Charges	+	\$0.00
NEW BALANCE		\$1,382.90

Credit Summary

Total Credit Line	\$12,500.00
Available Credit Line	\$11,117.10
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

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 Lost or Stolen Card: (800) 883-0131

Go to MyCardStatement.com

Write us at PO BOX 105666, ATLANTA, GA 30348-5666

Payment Summary

NEW BALANCE	\$1,382.90
MINIMUM PAYMENT	\$1,382.90
PAYMENT DUE DATE	11/26/2024

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/02	10/03	PBUS01	[REDACTED]	MAMMOTH BUSINESS ESSENTIA MAMMOTH LAKES CA	\$15.60
10/18	10/20	PBUS01	[REDACTED]	AMAZON MARK* Q18ZN5P03 [REDACTED]	\$85.79
10/19	10/20	PBUS01	[REDACTED]	WWW.VGEDSERVICES.COM [REDACTED]	\$25.00
10/22	10/23	PBUS01	[REDACTED]	AMAZON RETA* W85LB0B23 [REDACTED]	\$235.94
10/23	10/24	PBUS01	[REDACTED]	AMAZON MARK* GK4WG8Z83 [REDACTED]	\$667.02
10/22	10/24			PAYMENT - THANK YOU	\$1,006.71-
10/23	10/25	PBUS01	[REDACTED]	COURTRECORDUSA.COM 877-5282645 NM	\$1.00
10/26	10/27	PBUS01	[REDACTED]	CBA*Parallels 151-2289241 IL	\$119.99
10/26	10/27	PBUS01	[REDACTED]	AMAZON MARK* ZZ43H6JO3 [REDACTED]	\$117.96
10/27	10/28	PBUS01	[REDACTED]	ZOOM.US 888-799-9666 [REDACTED]	\$15.99
10/28	10/29	PBUS01	[REDACTED]	AMAZON MARK* PL5CR6RL3 HTTPSAMAZON.C WA	\$69.66
10/27	10/29	PBUS01	[REDACTED]	COURTRECORDUSA.COM 877-5282645 NM	\$28.95

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

TCM BANK NA
 PO BOX 105666
 ATLANTA GA 30348-5666

Account Number
 #####-7037

Check box to indicate name/address change
 on back of this coupon

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
11/01/24	\$1,382.90	\$1,382.90	11/26/24

AMOUNT OF PAYMENT ENCLOSED

\$

JUNE LAKE PUBLIC UTILITY
 PO BOX 99
 JUNE LAKE CA 93529-0099



MAKE CHECK PAYABLE TO:

 VISA
 PO BOX 6818
 CAROL STREAM IL 60197-6818

1MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
JUNE LAKE PUBLIC UTLITY DISTRICT

Director Hunt called the regular meeting of November 12, 2024, of the Board of Directors of the June Lake Public Utility District (JLPUD) to order at 5:39 p.m.

Pledge of Allegiance

A. ROLL CALL

Directors Present: Fogg, Logan & Taylor
Present by Phone: Hunt
Directors Absent: Hallum,
Staff Present: General Manager Kidwell, Secretary Morgan
Staff absent: Superintendent Blaisdell

B. ADDITIONS TO AGENDA –

GM Kidwell added (New Business) Annual Production Bonus.

C. PUBLIC COMMENT

Dustin Fenstermacher, JLPUD Field Staff O&M I, an employee and local resident, spoke saying he is voicing the concerns of the employees, regarding management failures. He says there is a failure to follow District policy and a failure to comply with District operating permits. There is a lack of leadership with no chain of command. There is a complete failure to follow safety protocols, training and the district's policies. There is no follow-through between management and the preferential treatment by management. The employees would like to meet with Board members to discuss the following issues and more. Mr. Fenstermacher says you only hear one side of the story from Mr. Kidwell, but there is another side. There needs to be change. We need help whether from the Board or outsiders. We need certified operators, and we would like to see some change. He will continue to come to meetings and voice these concerns till action is taken.

Mr. Logan, resident of 682 Steelhead Dr, would like to thank the PUD for the water pressure being restored.

D. CONSENT CALENDAR

Board action: Accept Consent Calendar as written.

Motion by: Director Fogg
Seconded by: Director Logan
Motion: passed unanimously

E. APPROVAL OF MINUTES

1. Board action: Approve Regular Minutes from October 9, 2024, as written.

Motion by: Director Fogg
Seconded by: Director Logan
Motion: passed unanimously

F. OLD BUSINESS

1. Board action: Approve the design phase of the solar project, located at the WWTP, as presented by GM Kidwell. The Board will have the right to discontinue the process if it is not what they expected.

Motion by: Director Fogg
Seconded by: Director Taylor

Motion: Hunt-yea, Logan-yea, Taylor-yea, Fogg-yea

GM Kidwell, says the engineering process should cost approximately \$30,000. Due to the grant he is applying for, the money should be given back to the PUD within about three (3) weeks. Looking at 125 Kilowatt which is only two (2) rows of panels.

2. Board action: to approve Board Policies and Procedures, Associations Memberships - Policy #1005, 1005.1, 1005.02, 1005.3.

Motion by: Director Fogg

Seconded by: Director Taylor

Motion: Hunt-yea, Logan-yea, Taylor-yea, Fogg-yea

3. Board action: to approve Board Policies and Procedures, Basis of Authority - Policy #1010 ,101.1, 1010.2

Motion by: Director Fogg

Seconded by: Director Taylor

Motion: passed unanimously

4. Board action: Table Video Surveillance Policy (2024) for further review, until next board meeting.

Motion by: Director Hunt

Seconded by: Director Taylor

Motion: passed unanimously

Director Fogg, is concerned about how data is handled and should not be in the hands of the General Manager, the cost, who will have access to watch video and the cost of cloud space. In Director Fogg's view, cameras should be outside at access points.

Director Taylor says it is common to have surveillance outside as well as inside.

G. NEW BUSINESS

1. Board action: Table Board Policies and Procedures, Policy #3130, Performance Evaluation, until next board meeting.

Motion by: Director Fogg

Seconded by: Director Logan

Motion: passed unanimously

After much discussion, the Board is concerned that this policy may conflict with current MOU policy. Some issues are the regards to timelines for standards, review times and the unscheduled time line should be scheduled. They would like to have a closer look and time to review.

GM Kidwell says he will review with Best Best & Kreiger (legal services) and Local 12 IUOE (Union).

2. Board action: Approve Annual Production Bonus, on the next payroll cycle.

Motion by: Director Fogg

Seconded by: Director Taylor

Motion: passed unanimously

This Performance Bonus will be the same dollar amount as last year, per GM Kidwell.

H. ONGOING PROJECT UPDATES

1. Rate Study: GM Kidwell says the Rate Study is asking for the amount funds that are in reserves for sewer and want the amount of funds in reserve for sewer improvements. We don't have a reserve policy in place sewer, which he is working on currently with the auditor and CPA. GM Kidwill expects to have something in the next 2-3 months

I. DIRECTOR'S/COMMITTEE REPORT

Finance Committee: None
Personnel Committee: None
Treasurer: None

J. O&M SUPERINTENDENT REPORT

1. Safety

a. Provided safety gear to employees.

2. Operations

a. Water System

- * Clark is running within regulation
- * Water sampling done twice a month.
- * 3-year sampling being done.
- * Rebuilt LMI (bleach pumps) at Clark and Peterson. Ordered failing equipment.
- * Cleaned Clark and Peterson diversions.
- * Ordered 16 bleach drums for water plants, delivered to each plant.

b. Distribution and Collection System

- * Annual totals are: 3 main breaks, 3 confirmed leaks, and 0 SSO
- * Repaired\water main on Los Angeles Street, twice. The first time was a 9ft deep hole, 2nd time 4ft was a deep hole. Properly backfilled with 3/4" rock then road base, which was compacted.

c. Wateswater System

- * Burned milk crates for bar grate (rag/stick removal) at waste plant.
- * Continued to pull weeds at waste plant.
- * Finished wastewater quarterly sampling and monthly sampling.
- * Vactored sewer lines on Knoll and Bruce.
- * Eldridge Electric replaced power cables on two (2) of the aero 2's at the Waste plant. Installed a barrier on the side of the racetrack to prevent the new power cables from rubbing on the concrete.
- * Pump 1 at Oh Ridge failed, the motor tested bad and the seal on the shaft was bad. Contacted Bogie Pumps and had a replacement motor sent to SPI (Surface Pumps Inc.).

K. MANAGER REPORT

1. Scheduled a recurring meeting each month with Sanbell, Area West, and California State Water Board, to receive updates on the progress of our Peterson Plant Rehabilitation Project (State Funded). We will meet each month to address questions, progress and challenges.
2. Met with CIPA to develop accounting procedures, capital improvement planning, BMS (accounting software) improvements. Produce the necessary information for our rate study.
3. Continued work on the proposed WWTP Solar Project. Discovered application process to address scenic by-way approval.

4. Our 2024 Slip-Line Project has begun. Worked with Sancon to start year 3 of our 5-year Slip-line Project to reline our District sewer lines. Completed this year's camera work and engaged in the slip-lining efforts. Once this year's work is complete. Video will be uploaded to our website.
5. Rebuilding of Cla-Val valves in Petersen and Clark tract has been completed. We have restored pressures in Petersen tract and Clark tract. Pressures have been stabilized. Additional valving may be required in our Clark tract.
6. Completed rewiring of our aeration pumps at our WWTP to keep the area surrounding the aeration tank (racetrack) safe. There were safety concerns that needed to be addressed immediately.
7. Met with IT and made site visits to begin plans for improved cybersecurity. Brought our SCADA programmer and our local IT together to allow them to better assess and arrive at a solution to improve/address any risks. We made the deadline to submit our application for grant funding up to \$250,000, that should allow us to upgrade our aged PC's at each of our plant locations (at no cost to the District), should we be awarded grant funding (likely).
8. Addressed failed pumps at our Silver Lake Main Station. The pumps are being rebuilt to eliminate raw sewage from being introduced into our dry well.

- L. **Closed Open Session** at 6:59 pm (Director Fogg, Director Logan)
- M. **Open Executive Session** at 7:04 pm (Director Fogg, Director Logan)
- N. **Close Executive Session** at 7:43 pm (Director Fogg, Director Logan)
- O. **Opened Open Session** at 7:43 pm (Director Fogg, Director Logan)
- P. **Executive Session report:** Discussion only.
Next meeting scheduled for Wednesday December 11, 2024, at 5:30 pm.

- Q. **ADJOURNMENT**
There being no further business, it was moved, seconded, and unanimously passed to adjourn at 7:43 pm (Director Fogg, Director Logan).

Respectfully Submitted,

Heather Morgan
Ex-Officio Secretary

Superintendent Board Report

December 2024

1- SAFETY

- a. Provided safety gear to employees.
- b. Ordered and had new tires installed on work truck with lift gate.

2- Operations

a. Water System

- i. Clark is running within regulation
- ii. Water sampling done twice a month.
- iii. 3 year sampling being done.
- iv. Rebuilt CL17(chlorine analyzer) at Clark water plant.
- v. Walk to all water plants now due to snow.
- vi. Completed and submitted monthly reporting to state.
- vii. Installed compressor on raw water line at JL water plant to assist against freezing.
- viii. Moved all new polymer drums to water plants and diversions.
- ix. Installed new water line for CL 17 at Snowcreek water plant.

b. Distribution and Collection System

- i. Annual totals are: 3 main breaks, 3 confirmed leaks, and 0 SSO's.
- ii. Installed water meter bleeders on various properties around the system.
- iii. Plowed and shoveled snow at all collection system points.
- iv. Located buried water meter at 55 Highlands place.
- v. Fix leaking air-vac on NV. St.

c. Wastewater System

- i. WWTP is operating normally.

- ii. Burned milk crates for bar grate(rag/stick removal) at wasteplant.
- iii. Finished wastewater quarterly sampling and monthly sampling.
- iv. Plowed and shoveled snow at Main stations 1&2 and wastewater plant.
- v. Had SPI pick up pump and motor at SL Main and oh ridge 1 to rebuild.
- vi. Fitted and installed chains on backhoe and installed plow on small dump truck at wasteplant.
- vii. Had front/right backhoe tire repaired at Shellys when it came off rim.
- viii. New exhaust fan installed at SL Main.

Managers Report

December 2024

- 1) Held meeting with Sanbell, Area West, California State Waterboard to receive updates on the progress of our Peterson Plant Rehabilitation Project (state funded). We will meet each month to address questions, progress and challenges.
- 2) Completed this years Slip Line Project. We were able to slip line 1,998 linear feet (target is 2,000 linear ft each year), as well CCTV work was performed (video of sewer systems). Next year we will have pre-work meetings to discuss traffic control and better notifications to those homes and businesses that will be effected by the work.
- 3) We have begun installation of Transfer Switch Stations at 4 locations to use in conjunction with our grant funded portable generator (trailerred). The trailerred portable generator is being delivered (weather permitting).
- 4) Entered discussion with the county and other districts to work on creating a more formal approach to helping each other in times of an emergency (Mitigation Plan). For instance if equipment, employees would be contracted and at a given rate that would be established for emergencies. This could allow us to recoup some of the expense of equipment (portable generator, vactor truck, trash pump etc). It also allows a stable pricing structure.
- 5) Continued working with contractor on the WWTP Solar Project. We are working to meet deadlines for incentives and begin engineering work.
- 6) Continued work with IT to address cybersecurity.
- 7) Began Confined Space training and created a pre-entry check list, Operating and Rescue Procedure (kept at each appropriate location). As well will be providing gas testing/monitor devices for each worker. The employees are being provided online OSHA approved training/certification for Confined Space.
- 8) With combined efforts from our CPO (Chief Plant Operator) we are creating a more formal safety training schedule for our field workers. It is allowing continued safety training online, and conducting morning 30 minute safety training streamed to the meeting area via a wall mounted TV. The topics will vary but kept relevant. A sign off sheet is to be used to have the employee sign off on safety topics at the end of each meeting. Although we are not frequented by OSHA, these signed safety meeting sheets will be maintained and would satisfy OSHA. As well these singed sheets could be provided to the board upon request.