

June Lake Public Utility District
P O Box 99
June Lake, CA 93529
Office 760-648-7778 Fax 760-648-6801

THERE WILL BE A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JUNE LAKE PUBLIC UTILITY DISTRICT ON THURSDAY, MARCH 11, 2021 AT 4:00 PM VIA TELECONFERENCE THROUGH ZOOM

<https://us02web.zoom.us/j/7606487778>

Meeting ID: 760 648 7778

Dial by your location

+1 669 900 6833 US (San Jose)

FOR THE FOLLOWING AGENDA:

OPEN MEETING

Pledge of Allegiance

ADDITIONS TO AGENDA

[Government Code Section 54954.2(b)(2)] Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of JLPUD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. The Board shall call for public comment prior to voting to add any item to the agenda after posting.

PUBLIC COMMENT

Speakers should give their name, affiliation if any and the subject they wish to comment on. Comments are limited to three (3) minutes. Discussions will **not** occur at this time. Topics should be of interest to the District. Any person may address the Board at this time upon any subject within the jurisdiction of the JLPUD; however, any matter that requires action will be referred to Staff for report and action at a subsequent Board meeting.

CONSENT CALENDAR

ESCB - Check Register – for February 2021

ESCB – Checking Balance – March 5, 2021

A/R Past Due – for February 2021

LAIF-February 2021 / Cantella Statements – January 2021

Income Statement Water/Sewer – for February 2021

ESCB Credit Card Statement –January 2021

APPROVAL OF MINUTES

Approval of minutes from the Regular Meeting of February 11, 2021.

OLD BUSINESS - None

NEW BUSINESS - None

DIRECTOR'S/COMMITTEE MEMBER REPORT

1. Director Smith will present information on solar options at the June Lake Wastewater Treatment Plant.
2. Letter from the Board of Director's to the JLPUD staff regarding organizational evaluation by Dr. Arianne Weiner

O&M SUPERINTENDENT'S REPORT

MANAGER'S REPORT

EXECUTIVE (Closed) SESSION

Pursuant to Government Code Section 54957

PUBLIC EMPLOYEE PERFORMANCE

Title: General Manager

ADJOURNMENT

Note: at any time during a regular session, the Board may adjourn to a closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Authority: Government Code Section 11126(a)(d)(q). In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 648-7778. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 13, 102-35, 104 ADA Title II) Any public record, relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the District's office, 2380 Hwy 158, June Lake, CA 93529.

3/5/21

CONSENT CALENDAR

ESCB – CHECK REGISTER FEBRUARY 2021

ESCB – CHECKING ACCOUNT BALANCE 3/5/2021 - \$169,340.73

A/R PAST DUE FEBRUARY 2021 – \$ 2,853.75

LOCAL AGENCY INVESTMENT FUND SUMMARY-FEBRUARY 2021

CANTELLA SUMMARY/TRADE CONFIRM – JANUARY 2021

INCOME STATEMENT- WATER/SEWER FOR – FEBRUARY 2021

ESCB VISA CARD STATEMENT – JANUARY 2021

JUNE LAKE PUD
Claims and/or Payroll Checks List
2/01/2021-2/28/2021

Check #	Type	Vendor/Employee/Payee Number	Check Amount	Date Issued
-99894	E	CALPERS - Unfunded	7972.14	02/28/21
1819	SC	JUNE LAKE FIRE PROTECTION DISTRICT -Rent	443.00	02/03/21
1820	SC	GENERAL STORE - Supplies	126.64	02/03/21
1821	SC	FEDAK & BROWN LLP -Professional Services	625.00	02/03/21
1822	SC	DO IT CENTER - Supplies	44.59	02/03/21
1823	SC	BRITTS DIESEL -Backhoe tire repair	999.87	02/03/21
1824	SC	STREAMLINE - Website	200.00	02/03/21
1825	SC	BC LABS - Lab samples	621.00	02/03/21
1826	SC	BISHOP WELDING SUPPLY - Supplies	50.00	02/03/21
1827	SC	AMERICAN WATER WORKS ASSOC. - subscription renewal	459.00	02/03/21
1829	SC	AMERIGAS - Utilities	422.41	02/11/21
1830	SC	BEST, BEST & KRIEGER - Professional services	706.83	02/11/21
1831	SC	CHANNEL UNION 76 - Fuel	1721.07	02/11/21
1832	SC	FRONTIER COMMUNICATIONS - Communications	780.31	02/11/21
1833	SC	MAMMOTH COMM. WATER DISTRICT - Lab samples	364.84	02/11/21
1834	SC	MCMASTER CARR - Supplies	490.84	02/11/21
1835	SC	VISA - Credit card	1750.32	02/11/21
1838	SC	MCMASTER CARR - Supplies	163.84	02/25/21
1839	SC	DO IT CENTER - Supplies	9.65	02/25/21
1840	SC	BISHOP WELDING SUPPLY - Supplies	50.00	02/25/21
1841	SC	USA BLUE BOOK - Supplies	1353.69	02/25/21
1842	SC	STANDARD INSURANCE - Disability Ins.	335.13	02/25/21
1843	SC	MONO COUNTY HEALTH DEPARTMENT -JLWTP Bus. Plan	130.00	02/25/21
-89802	P	CALPERS-MISC CALPERS	3313.95	02/09/21
-89801	P	CA SDI STATE OF CALIFORNIA EDD	2024.59	02/04/21
-89800	P	FIT EFTPS	2942.87	02/04/21
-89799	P	SIT STATE OF CALIFORNIA EDD	809.66	02/04/21
-89789	P	FIT EFTPS	2373.15	02/19/21
-89788	P	CALPERS-MISC CALPERS	2810.57	02/19/21
1811	P	Jerry Hallum - Director Fee's	137.02	02/04/21
1812	P	Barbara Miller - Director Fee's	137.02	02/04/21
1813	P	Sarah Minich - Director Fee's	65.02	02/04/21
1815	P	Douglas Smith - Director Fee's	182.70	02/04/21
1816	P	Justin Walsh - Director Fee's	138.52	02/04/21
1817	P	CHILD SUPPORT CALIFORNIA STATE DISBURS	184.61	02/01/21
1818	P	LOCAL 12 IUOE, LOCAL 12	132.00	02/03/21
1828	P	HEALTH SDRMA	7702.34	02/11/21
1837	P	CHILD SUPPORT CALIFORNIA STATE DISBURS	184.61	02/12/21

TOTAL

\$42,958.80

California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

March 03, 2021

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

JUNE LAKE PUBLIC UTILITY DISTRICT

SECRETARY
P.O. BOX 99
JUNE LAKE, CA 93529

[Tran Type Definitions](#)

Account Number: 85-26-001

February 2021 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	1,738,751.55
Total Withdrawal:	0.00	Ending Balance:	1,738,751.55



Statement for the Period January 1, 2021 to January 31, 2021

JUNE LAKE PUBLIC UTILITY DISTRICT - Corporation
Account Number: A7T-574244



Account Overview

CHANGE IN ACCOUNT VALUE	Current Period	Year-to-Date
BEGINNING VALUE	\$955,130.68	\$955,130.68
Additions and Withdrawals	\$0.00	\$0.00
Income	\$0.09	\$0.09
Taxes, Fees and Expenses	\$0.00	\$0.00
Change in Value	(\$1,674.10)	(\$1,674.10)
ENDING VALUE (AS OF 01/31/21)	\$953,456.67	\$953,456.67
Total Accrued Interest	\$5,767.53	
Ending Value with Accrued Interest	\$959,224.20	

Refer to Miscellaneous Footnotes for more information on Change in Value.

INCOME	Current Period	Year-to-Date
TAXABLE		
Taxable Dividends	\$0.09	\$0.09
TOTAL TAXABLE	\$0.09	\$0.09
TOTAL INCOME	\$0.09	\$0.09

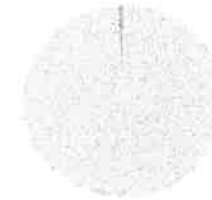
Taxable income is determined based on information available to NFS at the time the statement was prepared, and is subject to change. Final information on taxation of interest and dividends is available on Form 1099-Div, which is mailed in February of the subsequent year.

MESSAGES AND ALERTS

The minimum base rate for the purposes of determining interest to be applied under the terms of the Margin Account Agreement for any credit extended or maintained shall not fall below 0.00 percent for Federal Funds Target and the Overnight Bank Funding rate, 1.75 percent for the Call Money rate and 3.00 percent for the Prime rate. All terms and conditions of the Margin Account Agreement shall continue to apply.

ACCOUNT ALLOCATION

Money Markets 1.1%



CDs 98.9%

	Percent	Prior Period	Current Period
Money Markets	1.1 %	\$10,930.98	\$10,931.07
CDs	98.9	\$944,199.70	\$942,525.60
TOTAL	100.0 %	\$955,130.68	\$953,456.67

Account Allocation shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed income, and other categories may include mutual funds and may be net of short positions. NFS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual funds and Exchange Traded Products (ETPs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.

JUNE LAKE PUBLIC UTILITY DISTRICT
Income Statement
For the Accounting Period: 2 / 21

20 WATER

Account Object	Description	Current Year				
		Current Month	Current YTD	Budget	Variance	
Revenue						
4110	T&A Cur Secured		5,333.83		5,333.83	
4120	T&A Cur Unsecured		786.82		786.82	
4130	Unitary Tax		132.97		132.97	
4135	T&A Interest		300.58		300.58	
4310	User Service Charge	31,820.66	323,580.53	423,240.00	-99,659.47	76
4315	Water Sales - Other		3,178.00		3,178.00	
4330	Delinquent User Chgs			3,102.00	-3,102.00	
4331	Winter Standby			2,757.00	-2,757.00	
4332	Other Serv Chgs		6,160.00	9,600.00	-3,440.00	64
4610	Interest From Investments		3.10		3.10	
4710	Inspection Fees		116.00	200.00	-84.00	58
4720	Connection Fees		7,640.00		7,640.00	
4730	Tapping Fee		920.00		920.00	
4750	Fixture Costs		456.00	1,200.00	-744.00	38
						79
	Total Revenue	31,820.66	348,607.83	440,099.00	-91,491.17	79
Expenses						
5410	Source of Supply					
110	Salaries			3,564.00	3,564.00	
	Total Account			3,564.00	3,564.00	
5420	Pumping					
320	Utilities		7,311.23	13,068.00	5,756.77	56
	Total Account		7,311.23	13,068.00	5,756.77	56
5430	Water Treatment					
110	Salaries	5,407.00	51,500.59	75,672.00	24,171.41	68
210	Supplies	2,008.37	12,759.82	2,172.00	-10,587.82	587
310	Contractual Services	1,174.43	16,687.71	9,000.00	-7,687.71	185
320	Utilities	232.78	8,089.29	20,628.00	12,538.71	39
	Total Account	8,822.58	89,037.41	107,472.00	18,434.59	83
5440	Transmission and Distribution					
110	Salaries	794.17	5,242.09	10,692.00	5,449.91	49
210	Supplies		4,028.86	4,152.00	123.14	97
310	Contractual Services		4,689.25	3,000.00	-1,689.25	156
	Total Account	794.17	13,960.20	17,844.00	3,883.80	78
5450	Meter					
110	Salaries	876.90	5,000.72	9,900.00	4,899.28	51
210	Supplies		6,311.61	9,540.00	3,228.39	66
	Total Account	876.90	11,312.33	19,440.00	8,127.67	58

JUNE LAKE PUBLIC UTILITY DISTRICT
Income Statement
For the Accounting Period: 2 / 21

20 WATER

Account Object	Description	Current Year				%
		Current Month	Current YTD	Budget	Variance	
6100	Administrative and General					
110	Salaries	8,222.62	61,463.61	86,400.00	24,936.39	71
111	Directors Fees	400.00	2,735.00	6,000.00	3,265.00	46
112	Vac/Hol/SL	213.06	8,068.77	24,144.00	16,075.23	33
113	Travel, Meetings & Mileage			2,400.00		
120	PERS Emplr Contribution	1,479.25	12,286.14	20,676.00	8,389.86	59
121	CalPers Unfunded Liability	3,986.07	31,888.56	48,000.00	16,111.44	66
130	Health Insurance	8,740.55	25,510.23	47,172.00	21,661.77	54
131	Dental/Vision Insurance		155.30	1,500.00	1,344.70	10
132	LTD & Life Ins	167.56	2,046.81	2,460.00	413.19	83
140	State Compensation		8,465.29	12,264.00	3,798.71	69
150	Employer Social Security	24.80	24.80		-24.80	
151	Employer Medicare	231.28	1,855.72	5,172.00	3,316.28	36
210	Supplies		14.59	2,400.00	2,385.41	1
220	Gas, Oil & Fuel	768.83	5,660.12	8,508.00	2,847.88	67
225	Maintenance, Vehicle & Contractual	503.78	5,809.19		-5,809.19	
230	Office Utilities		103.48		-103.48	
240	Office Expenses	323.73	1,967.68	3,504.00	1,536.32	56
250	Communication	670.05	5,326.37	4,008.00	-1,318.37	133
270	Sm Tools & Supplies	90.43	550.42	2,160.00	1,609.58	25
310	Contractual Services	145.06	10,748.59		-10,748.59	
320	Utilities	92.23	550.13	900.00	349.87	61
330	Publication & Notices			408.00	408.00	
340	Dues, Subsc & Fees	783.00	24,535.92	17,208.00	-7,327.92	143
350	Professional Svcs	665.91	11,496.80	9,996.00	-1,500.80	115
360	Gen'l Insurance		14,531.78	11,508.00	-3,023.78	126
380	Rents & Leases	150.00	1,200.00	1,800.00	600.00	67
	Total Account	27,658.21	236,995.30	318,588.00	81,592.70	74
	Total Expenses	38,151.86	358,616.47	479,976.00	121,359.53	75
	Net Income from Operations	-6,331.20	-10,008.64			
	Net Income	-6,331.20	-10,008.64			

10 SEWER

Account Object	Description	Current Year				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
4110	T&A Cur Secured		5,333.83		5,333.83	
4120	T&A Cur Unsecured		786.83		786.83	
4130	Unitary Tax		132.98		132.98	
4135	T&A Interest		300.58		300.58	
4310	User Service Charge	37,113.65	332,783.88	472,938.00	-140,154.12	70
4330	Delinquent User Chgs		4,478.90	3,000.00	1,478.90	149
4331	Winter Standby			1,600.00	-1,600.00	
4332	Other Serv Chgs		6,894.87	1,300.00	5,594.87	530
4620	Cell Tower Lease SBA		7,700.00		7,700.00	
4702	Local Bene #2		2,830.12		2,830.12	
4710	Inspection Fees		114.00	100.00	14.00	114
4720	Connection Fees		7,006.00		7,006.00	
4730	Tapping Fee		458.00	300.00	158.00	153
4800	NON OPERATING REVENUE		315,133.36		315,133.36	143
	Total Revenue	37,113.65	683,953.35	479,238.00	204,715.35	143
Expenses						
5310	Sewer Collection					
110	Salaries	5,519.76	50,096.67	64,224.00	14,127.33	78
210	Supplies		3,431.35	13,800.00	10,368.65	25
310	Contractual Services		41,428.75		-41,428.75	
320	Utilities		12,626.48	22,524.00	9,897.52	56
	Total Account	5,519.76	107,583.25	100,548.00	-7,035.25	107
5330	Sewer Treatment					
110	Salaries	3,777.23	35,465.31	52,368.00	16,902.69	68
210	Supplies		9,736.85	9,864.00	127.15	99
310	Contractual Services	25.00	-25,497.98		25,497.98	
320	Utilities	120.17	19,261.76	35,592.00	16,330.24	54
	Total Account	3,922.40	38,965.94	97,824.00	58,858.06	40
5340	Mosquito					
110	Salaries		1,095.43	12,240.00	11,144.57	9
210	Supplies			7,500.00	7,500.00	
310	Contractual Services		550.00	1,500.00	950.00	37
	Total Account		1,645.43	21,240.00	19,594.57	8
6100	Administrative and General					
110	Salaries	9,517.89	65,130.30	86,400.00	21,269.70	75
111	Directors Fees	400.00	2,735.00	6,000.00	3,265.00	46
112	Vac/Hol/SL	1,459.79	34,095.16	24,144.00	-9,951.16	141
113	Travel, Meetings & Mileage			2,400.00	2,400.00	
120	PERS Emplr Contribution	2,099.34	19,810.60	20,676.00	865.40	96

03/04/21
13:21:34

JUNE LAKE PUBLIC UTILITY DISTRICT
Income Statement
For the Accounting Period: 2 / 21

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Report ID: LB170A

10 SEWER

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
121	CalPers Unfunded Liability	3,986.07	31,888.56	48,000.00	16,111.44	66
130	Health Insurance	-2,054.43	25,510.23	47,172.00	21,661.77	54
131	Dental/Vision Insurance		155.30	1,500.00	1,344.70	10
132	LTD & Life Ins	167.57	2,046.87	2,460.00	413.13	83
140	State Compensation		8,465.30	12,264.00	3,798.70	69
150	Employer Social Security	24.80	24.80		-24.80	
151	Employer Medicare	300.02	2,820.23	5,172.00	2,351.77	55
210	Supplies			2,400.00	2,400.00	
220	Gas, Oil & Fuel	768.84	5,674.76	8,508.00	2,833.24	67
225	Maintenance, Vehicle & Contractual	503.79	5,809.28	3,000.00	-2,809.28	194
230	Office Utilities		103.48	900.00	796.52	11
240	Office Expenses	323.71	1,967.73	3,504.00	1,536.27	56
250	Communication	569.46	4,586.76	5,004.00	417.24	92
260	USFS Maintenance		693.24		-693.24	
270	Sm Tools & Supplies	90.45	550.48	2,160.00	1,609.52	25
310	Contractual Services	145.08	10,674.85	12,000.00	1,325.15	89
320	Utilities	92.23	550.17		-550.17	
330	Publication & Notices			276.00	276.00	
340	Dues, Subsc & Fees	343.95	35,713.25	26,508.00	-9,205.25	135
350	Professional Svcs	665.92	72,153.12	10,000.00	-62,153.12	722
360	Gen'l Insurance		14,531.79	11,508.00	-3,023.79	126
380	Rents & Leases	150.00	1,200.00	1,800.00	600.00	67
	Total Account	19,554.48	346,891.26	343,756.00	-3,135.26	101
6310	USFS MAINT					
110	Salaries		4,486.25		-4,486.25	
	Total Account		4,486.25		-4,486.25	
	Total Expenses	28,996.64	499,572.13	563,368.00	63,795.87	89
	Net Income from Operations	8,117.01	184,381.22			
	Net Income	8,117.01	184,381.22			



Rewards

Bonus Points Available
 24,770

Account Summary

Billing Cycle		02/01/2021
Days In Billing Cycle		31
Previous Balance		\$3,087.39
Purchases	+	\$1,750.32
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$3,087.39
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE \$1,750.32

Credit Summary

Total Credit Line	\$15,000.00
Available Credit Line	\$13,249.68
Available Cash	\$1,000.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries



Call us at: (800) 883-0131
 Lost or Stolen Card: (800) 883-0131



Go to MyCardStatement.com



Write us at PO BOX 31537, TAMPA, FL 33631-3537

Payment Summary

NEW BALANCE	\$1,750.32
MINIMUM PAYMENT	\$1,750.32
PAYMENT DUE DATE	02/26/2021

NOTE: Grace period to avoid a finance charge on purchases; pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
01/05	01/06	PBUS01		STAPLES DIRECT MA	\$69.14
01/05	01/06	PBUS01		USPS PO JUNE LAKE CA	\$157.15
01/06	01/07	PBUS01		VZWRLSS*APOCC VISA FL	\$389.20
01/07	01/08	PBUS01		USPS PO JUNE LAKE CA	\$55.60
01/08	01/10	PBUS01		FREDPRYOR CAREERTRACK KS	\$199.00
01/08	01/10	PBUS01		FREDPRYOR CAREERTRACK KS	\$249.00
01/08	01/10	PBUS01		USPS.COM POSTAL STORE MO	\$335.30
01/11	01/12	PBUS01		PUBLICHOMECHECK.COM AL	\$18.95
01/13	01/14	PBUS01		USPS PO JUNE LAKE CA	\$6.95
01/14	01/15	PBUS01		UPS*1ZR41ET GA	\$27.79
01/14	01/15	PBUS01		UPS*29E0B1EDMN5 GA	\$5.80
01/14	01/15	PBUS01		PUBLICHOMECHECK.COM AL	\$1.00
01/18	01/18	PBUS01		MSFT * E0700DE050 WA	\$40.00
01/25	01/26			PAYMENT - THANK YOU	\$3,087.39

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

TCM BANK NA
 PO BOX 31481
 TAMPA FL 33631-3481

Account Number
 #### #### ####

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
02/01/21	\$1,750.32	\$1,750.32	02/26/21

\$

JUNE LAKE PUBLIC UTILITY
 PO BOX 99
 JUNE LAKE CA 93529-0099



MAKE CHECK PAYABLE TO:



VISA
 PO BOX 6818
 CAROL STREAM IL 60197-6818

JUNE LAKE PUBLIC UTILITY

Account Number: ### # ## # ## #

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Cardholder Account Summary Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
01/27	01/28	PBUS01		ZOOM US WWW.ZOOM.US CA	\$14.99
01/27	01/28	PBUS01		STAPLES DIRECT MA	\$150.47
01/28	01/29	PBUS01		ADOBE ACROPRO SUBS CA	\$14.99
01/28	01/29	PBUS01		Adobe Inc CA	\$14.99

Additional Information About Your Account

THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR WAS \$0.00.

cRewards Bonus Points Information as of 01/31/2021

Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
23,020	1,750	0	0	24,770

Finance Charge Summary / Plan Level Information

Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01 001	PURCHASE	G	\$0.00	1.83250%(M)	21.99000%(V)	\$0.00	\$0.00	0.0000%	\$1,750.32
Cash									
CBUS01 001	CASH	A	\$0.00	2.08250%(M)	24.99000%(V)	\$0.00	\$0.00	0.0000%	\$0.00

* Periodic Rate (M)=Monthly (D)=Daily
 ** includes cash advance and foreign currency fees
¹ FCM = Finance Charge Method
 Days In Billing Cycle: 31
 APR = Annual Percentage Rate
 (V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
JUNE LAKE PUBLIC UTILITY DISTRICT**

President Smith called the regular meeting of February 11, 2021 of the Board of Directors of the June Lake Public Utility District (JLPUD) to order at 4:04 p.m. via Zoom,

<https://us02web.zoom.us/j/82646340948?pwd=V0YvZHZaYitLSDhIUe1TOGhuTnpOQT09>

Pledge of Allegiance

A. ROLL CALL

Directors Present: Miller, Walsh, Hallum, Minich, Smith
Directors absent:
Staff Present: General Manager Stiglich, Secretary Morgan

B. PUBLIC COMMENT

None

C. CONSENT CALENDAR

Board action: to accept Consent Calendar, as written.

Motion by: Director Minich
Seconded by: Director Miller
Director Hallum – Yes
Director Smith – Yes
Director Walsh – Yes
Motion: approved unanimously

D. APPROVAL OF MINUTES

1. Board action: to approve Regular Minutes from January 12, 2021

Motion by: Director Hallum
Seconded by: Director Walsh
Director Minich – Yes
Director Miller – Yes
Director Smith – Yes
Motion: approved unanimously

E. OLD BUSINESS None

F. NEW BUSINESS None

G. BOARD MEMBER REPORT

The Personnel Committee (Director Smith & Director Miller) reached out to the JLPUD's Legal Counsel and the Union about bringing in outside sources to help with Personnel issues. In the Personnel Committees research they found Dr. Arianne Weiner w/ Eastern Sierra Development & Training Institute (ESDT Institute) who works on Leadership Coaching and Development.

Dr. Weiner gave a presentation on what she would focus on regarding personnel issues, goals for the PUD, a timeline, and an initial cost. First, the goals would be supporting the Board of Director's priorities, strategies, and the General Managers strategies. She would work on the Transparency to staff, Board Governance, job descriptions, the JLPUD mission, vision, and goals, General Manager and Superintendent training and

development assessment. If proposal is accepted, she would like to start around the end of February and should be finished sometime in March, for the first stage. The initial cost would be \$10,000.00 (first phase). There are two more phases which will be discussed after phase one is complete.

After presentation, Director Smith said the Board of Directors will discuss more in executive session.

H. O&M SUPERINTENDENT REPORT

None

I. MANAGER REPORT

1. General Manager Stiglich gave Board a new Income Statement, explaining the PERS Unfunded Liability was missing. The issue has been fixed and reflects that change.
2. Overtime Report- OT=8.5 hours (paid) and Comp. Time (time that was not paid out but will be banked and used later in time) =23.2 hours
3. Participated in a Zoom meeting given by Integrated Regional Water Management Program (IRWMP). General Manager submitted three projects for consideration to the JLPUD Board, wait time is 18-24 months for the Grant Process, just to get the grant going.
 - a. Wastewater Treatment Plant Rehab estimated at \$7 Million.
 - b. Cleaning out Blockage/Roots in Collection System estimated at \$60 Thousand.

Director Smith wants this project to get done this summer. Director Smith ask the Finance Committee (Director Hallum and Director Walsh) to review the Cleaning/Root blockage in Collection System cost and give the Board a review at the next board meeting.

Director Minich asked where did the estimate of \$60,000 come from? Per General Manager Stiglich it is an estimate that he figured out.

- c. Electrical Switch Gear for 4 Transfer Stations & Generator, \$175 Thousand.
4. Zoom meeting with the Southern California Regional Energy Network, regarding annual estimated energy savings at \$27,745 with purchase of new pump & motors. Will meet again in the summer for better evaluation

Director Smith still wants solar as another energy, to be investigated. Director Smith asked Director Hallum to check with State people about the Scenic Byway and regulations with solar panels and Director Smith will contact Supervisor Gardner regarding these issues too.

5. Team Building consultant & Review of Staffing -will review in Executive (Closed) Session.
6. CPA report about the progress made by Don Porter. Mr. Porter is integrated w/ BMS and will be coming up on Tuesdays to work with Juli on an as needed basis.
7. AIR (Accounts in the Rear) past due for January is 2021- \$5,271.47. Attached is a letter to Governor Newsom from a Group of Organizations about the rise of unpaid water bills in California and Low-Income funding. General Manager Stiglich will be looking into the funding to see if this could help the JLPUD.
 - a. September 2020 - \$1,806.64
 - b. October 2020 - \$1,909.73
 - c. November 2020 - \$3,414.26
 - d. December 2020 - \$4,996.18

8. General Manager will be taking vacation from 2/16/2021 returning on 3/1/2021.

Director Smith informed the Board that the June Lake Fire Department will allow improvements and addition of offices located at Fire Station #2 in the portion that the PUD owns.

June Lake resident, Ed Tewalt- asked to speak and was allowed. Mr. Tewalt asked about the temporary fix (water running through hose from his neighbor's house to his house). It was determined that the freeze is on the PUD side. Per General Manager Stiglich, we will continue to monitor but nothing can be dug up while the ground is frozen.

- J. Close Open Session at 5:28 p.m.**
Motion by: Director Miller
Seconded by: Director Minich
Director Smith – Yes
Director Hallum – Yes
Director Walsh –
Motion: approved with 4 yes votes

EXECUTIVE SESSION

- K. Opened Executive Session at 5:28 p.m.**
Motion by: Director Miller
Seconded by: Director Minich
Motion: approved unanimously

- L. Closed Executive Session at 6:06 p.m.**
Motion by: Director Miller
Seconded by: Director Hallum
Director Smith – Yes
Director Minich– Yes
Director Walsh – Yes
Motion: approved unanimously

- M. Opened Public Session at 6:07 p.m.**

N. EXECUTIVE SESSION REPORT:

Director Smith announced that a decision was made to hire ESDT Institute (Dr. Weiner) to evaluate the JLPUD Organizational Structure, with the First Phase not to exceed \$10,000.

Motion by: Hallum
Seconded by: Walsh
Director Minich – yes
Director Smith – yes
Director Miller – yes
Motion: approved unanimously

Board decided to hold the next Board Meeting on March 11, 2021 at 4:00pm via Zoom.

O. ADJOURNMENT

There being no further business, a motion to adjourn made by Director Miller, seconded by Director Hallum, and unanimously passed to adjourn at 6:08 p.m.

Respectfully Submitted,

Heather Morgan
Secretary/Clerk



P.O. Box 99
2380 HWY 158
June Lake, CA. 93529

March 2, 2021

To Staff of June Lake Public Utility District:

We the Board realize that the existing company culture and organization needs to be improved in multiple areas. The Board has determined now is the time to review the organizational structure, function, and procedures of the June Lake PUD. As such, we the Board have enlisted Dr. Arianne Weiner to help us obtain an independent assessment of our organization and its goals for the Board's review and consideration.

During the next several weeks Arianne will be reviewing the efficiency and effectiveness of the organization across all levels. We would appreciate you assisting her in any way you can as she will have the opportunity to meet with each of you so that you may share information about your job roles, expectations, and experience.

As we move through this process, we will keep you informed of any new developments.

To increase organizational communication, we would like to extend your participation in our board meeting. Our goal is to better understand our organization, our staff, and their jobs moving forward. We hope that your involvement in these meetings will allow us to make a better work place and happier employees.

This assessment will assist the Board to evaluate organizational effectiveness consistent with environmental and resource development needs for the community.

We have many cultures in this agency. They differ by geography, function, and division among others. The June Lake PUD Board working with Arianne Weiner will work to increase our understanding and create a more inclusive workplace such as a willingness to ask questions, air each point of view, and support each other. Reviewing an organization's structure and processes is a standard practice. Such assessments help to analyze and improve work operations and conditions for everyone.

The June Lake PUD Board

Superintendent Board Report

January 2021

Daily activities – Monday through Sunday

- Check and Record sewage pump operational hours at 29 lift stations
- Check and record all water plants, change chlorine canisters and poly as required (June Lake, Snow Creek, Peterson and Clark water plants)
- Check and record Snow Creek and Clark Diversions – (*Wednesday's*)
- Check and record sewage pump operational hours at Station 1 and Station 2
- Clean sludge beds when needed, inspect percolation ponds.
- Safety Training

Scheduled and Unscheduled activities which occurred during the normal workday

- Changed the oil in small equipment. Cleaned and organize the shop at the waste plant.
- Replace broken barricade boards on barricades.
- Shutoff the water at 2758 HWY 158 (Gordo's), they had a broken pipe.
- Measure the depth of the manholes in the Village.
- Replaced the raw feed line tubing to the NTU (nephelometric turbidity units) meter at Peterson plant.
- Put in snow stakes at Leonard St. pump station electrical panel.
- Removed the rags from station #1.
- Burn weeds around the sludge bed.

On Call Activities for the month

- 1/15/2021 Frozen House at 12 Shadow Pines verified that the meter had water, the problem was on their side.
- 1/21/2021 A frozen line broke at 45 Lakeview apartments, shut down the apartment and run a temporary water line to the other apartment so they can have water.

Superintendent Board Report

February 2021

Daily activities – Monday through Sunday

- Check and Record sewage pump operational hours at 29 lift stations.
- Check and record all water plants, change chlorine canisters and poly as required (June Lake, Snow Creek, Peterson and Clark water plants)
- Check and record Snow Creek and Clark Diversions – (*Wednesday's*)
- Check and record sewage pump operational hours at Station 1 and Station 2
- Clean sludge beds when needed, inspect percolation ponds.
- Safety Training

Scheduled and Unscheduled activities which occurred during the normal workday.

- Filled in sinkhole (old water box) on Crawford with road base, Behind June Pie.
- Frozen water line at 96 Shadow Pines, thawed meter pit, their side was frozen ran hoses to give them water.
- Installed new chlorine pump at Peterson water plant.
- Frozen water line at 747 Paiute. Ran temporary hoses so they would have water. Thawed water line to their house. removed meter and install meter idler so water would flow to keep the line from freezing.

On Call Activities for the month

- 2/5/2021 Sinkhole on Crawford behind June Pie.
- 2/6/2021 Frozen water line at 96 Shadow Pines.
- 2/6/2021 Low Chlorine at Clark replace reagent.
- 2/17/2021 Pump failure alarm at June Lake water Plant, reset alarm and check PLC.

June Lake Public Utility District Board Meeting March 11, 2021

Manager's Report

1. Income Statement attached herein and discussion on the budget.
2. Overtime Report: OT = 7.5 hrs. Comp. Time = 11.48 hrs.
3. Unaccounted for Water Losses
4. Letter from June Lake Fire Board regarding conceptual approval of office at Fire Station Number 2.
5. CPA report from Don Porter.
I have logged on and posted the auditors adjustments for 6-30-2019. I will check my work tomorrow and work on the opening entry to BMS which has changed since I posted the auditors entries last week.

I will need to stop work after tomorrow until after the March 15th Corporate and partnership tax due date.

Then I will start up again and work on reversing the auditors accruals at 6-30-2019 and we can finally start account analysis for the year end 6-30-2020. I can also log on to BMS with no problems.

Please let me know if you have any questions.

Thanks

Donald Porter

June Lake Fire Protection District

P. O. BOX 144
JUNE LAKE, CALIFORNIA 93529

TELEPHONE (760) 648-7390

FAX (760) 648-6801

February 13, 2021

June Lake Public Utility District
Paul Stiglich
P O Box 99
June Lake, CA 93529

Dear Mr. Stiglich,

The Board discussed your request for improvement to June Lake Fire Protection District (JLFPD) Station #2 for use by the June Lake Public Utility District (JLPUD) at the February 9, 2021 meeting. It is the decision of the Board to approve the JLPUD moving forward with the conceptual idea of converting the designated space at Station 2.

At the time of its conception, this building was designed as a multi-agency garage bay to service the down canyon area of June Lake as a fire station. The JLPUD needed a garage/shop for safety purposes, thus, the MOU agreement was drafted with the intention of providing this use for the JLPUD.

Per the joint venture of understanding in the original agreement, we feel that the current use of your space as garage/shop is the best use of the facility for all involved. We also foresee multiple challenges as you proceed from conceptual to finite ideas of changing the current use of the building.

As joint tenants and majority shareholders, the JLFPD will request and expect to be informed/copied on all communication, drawings, permits, etc. between the JLPUD and all involved parties. We look forward to working closely with you as your project progresses.

Sincerely,


Karen O'Keefe
June Lake Fire Protection Dist
Commissioner

RECEIVED
FEB 17 2021
BY: 