

June Lake Public Utility District
P O Box 99
June Lake, CA 93529
Office 760-648-7778 Fax 760-648-6801

THERE WILL BE A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JUNE LAKE PUBLIC UTILITY DISTRICT ON WEDNESDAY MAY 3, 2023, AT 5:30 PM AT 2380 HWY 158, JUNE LAKE, CA. FOR THE FOLLOWING AGENDA:

OPEN MEETING

Pledge of Allegiance

ADDITIONS TO AGENDA

[Government Code Section 54954.2(b)(2)] Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of JLPUD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. The Board shall call for public comment prior to voting to add any item to the agenda after posting.

PUBLIC COMMENT

Speakers should give their name, affiliation if any and the subject they wish to comment on. Comments are limited to three (3) minutes. Discussions will **not** occur at this time. Topics should be of interest to the District. Any person may address the Board at this time upon any subject within the jurisdiction of the JLPUD; however, any matter that requires action will be referred to Staff for report and action at a subsequent Board meeting.

CONSENT CALENDAR

Check Register – April 2023 (through April 27, 2023)
ESCB – Checking Balance – \$189,430.76
A/R Past Due - \$2,818.65
Revenue Budget vs Actuals (water/sewer) –April 27, 2023
Expenditure Budget vs Actual Report (water/sewer)-April 27, 2023
ESCB Credit Card Statements – March 2023

APPROVAL OF MINUTES

Approval of minutes from the Regular Meeting of April 12, 2023.

OLD BUSINESS

None

NEW BUSINESS

None

ONGOING UPDATE'S

- | | |
|----------------------------------|---------------------------|
| 1. CalPERS Unfunded-Early Payoff | 4. Possible Well Drilling |
| 2. Main Station 1 Upgrade | 5. CPA/Audit Update |
| 3. Solar Panels at WWTP | 6. WWTP Overhaul Update |

DIRECTOR'S/COMMITTEE MEMBER REPORT
O&M SUPERINTENDENT'S REPORT
MANAGER'S REPORT

ADJOURNMENT

Note: at any time during a regular session, the Board may adjourn to a closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Authority: Government Code Section 11126(a)(d)(q). In compliance with the Americans with Disabilities Act If you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 648-7778. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 13, 102-35, 104 ADA Title II) Any public record, relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the District's office, 2380 Hwy 158, June Lake, CA 93529.

4/27/2023

CONSENT CALENDAR

CHECK REGISTER – APRIL 2023 (through April 27, 2023)

ESCB CHECKING ACCOUNT BALANCE - \$189,430.76

A/R PAST DUE – APRIL 2023 \$2,818.65

REVENUE BUDGET vs ACTUALS (water/sewer) – APRIL 27, 2023

EXPENDITURE BUDGET vs ACTUAL REPORT (Water/Sewer)– APRIL 27, 2023

ESCB VISA CARD STATEMENTS – MARCH 2023

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99851	E	83 CALPERS	10444.83	04/27/23	4/23	CL 1335	10444.83
3019	S	452 MONO COUNTY PARAMEDICS	180.00	04/06/23		CL 1315	180.00
3020	S	350 JUNE LAKE FIRE PROTECTION DISTRICT	443.00	04/06/23		CL 1317	443.00
3021	S	247 GENERAL STORE	149.12	04/06/23		CL 1318	149.12
3022	S	43 BEST, BEST & KRIEGER	3431.70	04/06/23		CL 1319	3431.70
3023	S	755 EIDE BAILLY LLP	7357.50	04/06/23		CL 1320	7357.50
3024	S	274 HIGH COUNTRY LUMBER	173.39	04/06/23		CL 1321	173.39
3025	S	47 LINDE GAS & EQUIPMENT INC.	57.52	04/06/23		CL 1322	57.52
3026	S	418 MARZANO & SONS	660.00	04/06/23		CL 1323	660.00
3027	S	716 STREAMLINE	200.00	04/06/23		CL 1324	200.00
3028	S	675 VISA	2379.19	04/06/23		CL 1325	2379.19
3029	S	574 SDRMA	11511.28	04/07/23		CL 1328	11511.28
3030	S	746 DUSTIN FENSTERMACHER	393.05	04/07/23		CL 1329	393.05
3031	S	737 Visa-TK	669.16	04/07/23		CL 1330	669.16
3035 *	S	97 CHANNEL UNION 76	3743.54	04/12/23		CL 1331	3743.54
3036	S	233 FRONTIER COMMUNICATIONS	990.81	04/12/23		CL 1332	990.81
3037	S	301 IT MEDIC	407.74	04/12/23		CL 1333	407.74
3038	S	606 SOUTHERN CALIFORNIA EDISON	14834.39	04/12/23		CL 1334	14834.39
3041 *	S	418 MARZANO & SONS	550.00	04/20/23		CL 1336	550.00
3042	S	345 JULI BALDWIN	278.40	04/20/23		CL 1337	278.40
3043	S	40 PACE ANALYTICAL SERVICES, LLC	840.20	04/20/23		CL 1338	840.20
3044	S	23 AMERICAS	513.51	04/20/23		CL 1339	513.51
3045	S	399 MAMMOTH COMM. WATER DISTRICT	456.00	04/20/23		CL 1340	456.00
3051 *	S	274 HIGH COUNTRY LUMBER	228.38	04/26/23		CL 1341	228.38

04/27/23
15:33:57

JUNE LAKE PUBLIC UTILITY DISTRICT
Check Register
For the Accounting Period: 4/23

Page: 2 of 3
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
3052	S	272 HEATHER MORGAN	1500.00	04/26/23			
3053	S	760 HIGH COUNTRY CONTRACTORS	7380.00	04/26/23		CL 1342	1500.00
3054	S	608 STANDARD INSURANCE	373.26	04/26/23		CL 1343	7380.00
						CL 1344	373.26
Total for Claim Checks			70145.97				
Count for Claim Checks			27				

* denotes missing check number(s)

of Checks: 27 Total: 70145.97

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
10 SEWER						
4100 TAXES						
	4110 Property Tax & Assmt Cur Secured	0.00	223,075.80	323,535.00	100,459.20	69 %
	4120 Property Tax & Assmt Cur Unsecured	0.00	30,455.14	27,062.00	-3,393.14	113 %
	4130 Unitary Tax	0.00	216.56	7,319.00	7,102.44	3 %
	4135 Property Tax & Assmt Interest	0.00	0.00	1,480.00	1,480.00	0 %
	Account Group Total:	0.00	253,747.50	359,396.00	105,648.50	71 %
4300 CHARGES FOR SERVICES						
	4310 User Service Charge	0.00	407,593.12	482,964.00	75,370.88	84 %
	4330 Delinquent User Chgs	0.00	4,539.29	5,332.00	792.71	85 %
	4332 Other Serv Chgs	0.00	15,146.42	6,895.00	-8,251.42	220 %
	Account Group Total:	0.00	427,278.83	495,191.00	67,912.17	86 %
4600 LEASES, INTEREST and LATE CHARGES						
	4620 Cell Tower Lease SBA	1,100.00	9,900.00	13,200.00	3,300.00	75 %
	Account Group Total:	1,100.00	9,900.00	13,200.00	3,300.00	75 %
4700 FEES						
	4702 Local Bene #2	0.00	0.00	2,830.00	2,830.00	0 %
	4710 Inspection Fees	128.00	441.00	171.00	-270.00	258 %
	4720 Connection Fees	7,944.00	31,343.00	13,890.00	-17,453.00	226 %
	4730 Tapping Fee	518.00	1,783.00	687.00	-1,096.00	260 %
	4740 Other Oper Revenues	0.00	0.00	50.00	50.00	0 %
	Account Group Total:	8,590.00	33,567.00	17,628.00	-15,939.00	190 %
4800						
	Account Group Total:	0.00	9,142.00	344.00	-8,798.00	*** %
	Fund Total:	9,690.00	733,635.33	885,759.00	152,123.67	83 %
11 SEWER FACILITY CAPITAL IMPROVEMENT (PLANT)						
4700 FEES						
	4701 Local Bene #1	5,498.69	11,434.11	0.00	-11,434.11	** %
	Account Group Total:	5,498.69	11,434.11	0.00	-11,434.11	** %
	Fund Total:	5,498.69	11,434.11	0.00	-11,434.11	** %
20 WATER						
4100 TAXES						
	4110 Property Tax & Assmt Cur Secured	0.00	223,075.79	323,536.00	100,460.21	69 %
	4120 Property Tax & Assmt Cur Unsecured	0.00	30,455.12	27,062.00	-3,393.12	113 %
	4130 Unitary Tax	0.00	216.56	5,818.00	5,601.44	4 %
	4135 Property Tax & Assmt Interest	0.00	0.00	689.00	689.00	0 %
	Account Group Total:	0.00	253,747.47	357,105.00	103,357.53	71 %

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	To Be Received	Revenue Received
20	WATER					
4300	CHARGES FOR SERVICES					
4310	User Service Charge	-3,548.77	402,867.01	514,810.00	111,942.99	78 %
4315	Water Sales - Other	0.00	259.08	3,178.00	2,918.92	8 %
4332	Other Serv Chgs	0.00	2,475.60	6,160.00	3,684.40	40 %
	Account Group Total:	-3,548.77	405,601.69	524,148.00	118,546.31	77 %
4600	LEASES, INTEREST and LATE CHARGES					
4610	Interest From Investments	0.00	0.00	3.00	3.00	0 %
	Account Group Total:	0.00	0.00	3.00	3.00	0 %
4700	FEES					
4710	Inspection Fees	131.00	449.00	174.00	-275.00	258 %
4720	Connection Fees	4,332.00	31,325.00	7,640.00	-23,685.00	410 %
4730	Tapping Fee	1,048.00	3,598.00	1,385.00	-2,213.00	260 %
4745	Misc. Non-Operating Revenues	0.00	79,846.35	0.00	-79,846.35	** %
4750	Fixture Costs	530.00	2,094.00	936.00	-1,158.00	224 %
	Account Group Total:	6,041.00	117,312.35	10,135.00	-107,177.35	*** %
4800						
4800		0.00	0.00	19.00	19.00	0 %
	Account Group Total:	0.00	0.00	19.00	19.00	0 %
	Fund Total:	2,492.23	776,661.51	891,410.00	114,748.49	87 %
21	VILLIAGE IMPROVEMENT					
4600	LEASES, INTEREST and LATE CHARGES					
4630	JLWTP Rev Bond	0.00	41,213.59	0.00	-41,213.59	** %
	Account Group Total:	0.00	41,213.59	0.00	-41,213.59	** %
4700	FEES					
4720	Connection Fees	5,845.00	8,845.00	0.00	-8,845.00	** %
	Account Group Total:	5,845.00	8,845.00	0.00	-8,845.00	** %
	Fund Total:	5,845.00	50,058.59	0.00	-50,058.59	** %
	Grand Total:	23,525.92	1,571,789.54	1,777,169.00	205,379.46	88 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	Committed %
10 SEWER							
5300 SEWER							
5310 Sewer Collection							
110 Salaries		3,243.79	47,236.69	85,207.00	52,207.00	4,970.31	90 %
210 Supplies		339.12	8,391.39	14,000.00	11,000.00	2,608.61	76 %
310 Contractual Services		0.00	185,673.82	200,000.00	187,000.00	1,326.18	99 %
320 Utilities		2,144.68	21,148.09	21,814.00	21,814.00	665.91	97 %
Account Total:		5,727.59	262,449.99	321,021.00	272,021.00	9,571.01	96 %
5330 Sewer Treatment							
110 Salaries		3,056.94	46,804.66	55,881.00	46,881.00	76.34	100 %
210 Supplies		196.53	8,556.50	20,000.00	20,000.00	11,443.50	43 %
310 Contractual Services		688.76	18,512.70	5,000.00	20,000.00	1,487.30	93 %
320 Utilities		6,149.53	42,978.53	39,742.00	43,042.00	63.47	100 %
Account Total:		10,091.76	116,852.39	120,623.00	129,923.00	13,070.61	90 %
5340 Mosquito							
110 Salaries		0.00	1,642.76	0.00	9,000.00	7,357.24	18 %
210 Supplies		0.00	642.43	0.00	1,000.00	357.57	64 %
310 Contractual Services		0.00	1,505.13	0.00	2,000.00	494.87	75 %
Account Total:		0.00	3,790.32	0.00	12,000.00	8,209.68	32 %
Account Group Total:		15,819.35	383,092.70	441,644.00	413,944.00	30,851.30	93 %
6100 Administrative and General							
6100 Administrative and General							
110 Salaries		6,115.70	98,769.36	100,036.00	100,036.00	1,266.64	99 %
111 Directors Fees		0.00	1,775.00	3,600.00	3,600.00	1,825.00	49 %
112 Vac/Hol/SL		269.16	44,784.48	34,875.00	44,875.00	90.52	100 %
113 Travel, Meetings & Mileage		0.00	1,051.92	2,000.00	2,000.00	948.08	53 %
120 PERS Emplr Contribution		1,114.30	20,368.66	32,112.00	27,112.00	6,743.34	75 %
121 Calpers Unfunded Liability		5,222.41	52,199.16	52,800.00	52,800.00	600.84	99 %
130 Health Insurance		8,820.96	48,535.79	42,605.00	47,605.00	-930.79	102 %
131 Dental/Vision Insurance		139.20	1,937.33	1,500.00	2,500.00	562.67	77 %
132 LTD & Life Ins		186.63	2,307.08	3,000.00	3,000.00	692.92	77 %
140 State Compensation		0.00	12,696.44	9,500.00	12,700.00	3.56	100 %
150 Employer Social Security		0.00	631.66	1,140.00	1,140.00	508.34	55 %
151 Employer Medicare		184.43	3,525.52	4,500.00	4,500.00	974.48	78 %
220 Gas, Oil & Fuel		1,818.14	9,204.21	12,000.00	9,250.00	45.79	100 %
225 Maintenance, Vehicle & Contractual		53.63	9,372.81	7,600.00	9,400.00	27.19	100 %
230 Office Utilities		0.00	0.00	180.00	180.00	180.00	0 %
240 Office Expenses		349.01	4,711.59	3,370.00	4,870.00	158.41	97 %
250 Communication		469.71	7,980.89	7,144.00	8,044.00	63.11	99 %
270 Sm Tools & Supplies		166.27	7,675.11	2,000.00	7,700.00	24.89	100 %
310 Contractual Services		3,970.51	15,648.76	2,400.00	15,900.00	251.24	98 %
320 Utilities		37.97	320.93	1,124.00	1,124.00	803.07	29 %
330 Publication & Notices		0.00	0.00	100.00	100.00	100.00	0 %
340 Dues, Subsc & Fees		63.98	38,238.86	37,684.00	38,184.00	-54.86	100 %
350 Professional Svcs		1,715.85	30,006.41	42,000.00	30,000.00	-6.41	100 %
360 Gen'l Insurance		0.00	12,978.70	12,530.00	13,030.00	51.30	100 %
380 Rents & Leases		221.50	2,215.00	1,800.00	2,250.00	35.00	98 %
705 Equipment - Vehicles		0.00	26,466.09	0.00	0.00	-26,466.09	*** %

JUNE LAKE PUBLIC UTILITY DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 4 / 23

Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 SEWER						
Account Total:	30,919.36	453,401.76	417,600.00	441,900.00	-11,501.76	103 %
Account Group Total:	30,919.36	453,401.76	417,600.00	441,900.00	-11,501.76	103 %
6300 USFS						
6310 USFS MAINT						
110 Salaries	0.00	4,323.29	0.00	0.00	-4,323.29	*** %
Account Total:	0.00	4,323.29	0.00	0.00	-4,323.29	*** %
Account Group Total:	0.00	4,323.29	0.00	0.00	-4,323.29	*** %
Fund Total:	46,738.71	840,817.75	859,244.00	855,844.00	15,026.25	98 %
20 WATER						
5300 SEWER						
5330 Sewer Treatment						
310 Contractual Services	0.00	57.52	0.00	0.00	-57.52	*** %
320 Utilities	0.00	29.38	0.00	0.00	-29.38	*** %
Account Total:	0.00	86.90	0.00	0.00	-86.90	*** %
Account Group Total:	0.00	86.90	0.00	0.00	-86.90	*** %
5400 WATER						
5420 Pumping						
320 Utilities	5,088.89	19,850.94	13,880.00	19,780.00	-70.94	100 %
Account Total:	5,088.89	19,850.94	13,880.00	19,780.00	-70.94	100 %
5430 Water Treatment						
110 Salaries	3,968.89	64,721.39	80,469.00	80,469.00	15,747.61	80 %
210 Supplies	487.97	55,991.90	60,000.00	60,000.00	4,008.10	93 %
310 Contractual Services	9,254.96	66,329.46	75,000.00	61,000.00	-5,329.46	109 %
320 Utilities	1,888.86	12,130.79	15,371.00	15,371.00	3,240.21	79 %
Account Total:	15,600.68	199,173.54	230,840.00	216,840.00	17,666.46	92 %
5440 Transmission and Distribution						
110 Salaries	874.24	20,733.46	7,502.00	21,002.00	268.54	99 %
210 Supplies	1,990.13	9,679.92	30,000.00	15,500.00	5,820.08	62 %
310 Contractual Services	0.00	30,026.60	50,000.00	42,900.00	12,873.40	70 %
Account Total:	2,864.37	60,439.98	87,502.00	79,402.00	18,962.02	76 %
5450 Meter						
110 Salaries	976.40	17,178.81	8,086.00	17,186.00	7.19	100 %
210 Supplies	0.00	20,336.33	40,000.00	40,000.00	19,663.67	51 %
Account Total:	976.40	37,515.14	48,086.00	57,186.00	19,670.86	66 %
Account Group Total:	24,530.34	316,979.60	380,308.00	373,208.00	56,228.40	85 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	Committed %
20	WATER						
6100	Administrative and General						
	Administrative and General						
	110 Salaries	5,050.11	93,379.80	95,448.00	95,448.00	2,068.20	98 %
	111 Directors Fees	0.00	1,775.00	3,600.00	3,600.00	1,825.00	49 %
	112 Vac/Hol/SL	76.92	11,141.48	34,875.00	20,275.00	9,133.52	55 %
	113 Travel, Meetings & Mileage	0.00	2,496.86	2,000.00	3,000.00	503.14	83 %
	120 PERS Emplr Contribution	864.69	16,032.50	19,319.00	19,319.00	3,286.50	83 %
	121 CalPers Unfunded Liability	5,222.42	52,199.14	52,800.00	52,800.00	600.86	99 %
	130 Health Insurance	8,704.63	49,107.44	42,605.00	48,605.00	-502.44	101 %
	131 Dental/Vision Insurance	139.20	1,937.32	1,500.00	2,500.00	562.68	77 %
	132 LTD & Life Ins	186.63	2,307.01	3,007.00	3,007.00	699.99	77 %
	140 State Compensation	0.00	12,696.43	9,500.00	12,700.00	3,57	100 %
	150 Employer Social Security	0.00	593.96	1.00	1.00	-592.96	** %
	151 Employer Medicare	159.25	2,998.07	3,000.00	3,000.00	1.93	100 %
	210 Supplies	0.00	0.00	100.00	100.00	100.00	0 %
	220 Gas, Oil & Fuel	1,818.14	9,248.34	8,939.00	9,439.00	190.66	98 %
	225 Maintenance, Vehicle & Contractual	53.63	9,140.93	4,600.00	12,600.00	3,459.07	73 %
	230 Office Utilities	0.00	0.00	200.00	200.00	200.00	0 %
	240 Office Expenses	349.00	4,819.63	3,360.00	4,860.00	40.37	99 %
	250 Communication	591.10	9,618.73	7,140.00	9,640.00	21.27	100 %
	270 Sm Tools & Supplies	166.29	7,535.04	1,260.00	7,560.00	24.96	100 %
	310 Contractual Services	3,970.51	16,328.74	2,800.00	16,500.00	171.26	99 %
	320 Utilities	37.97	320.92	1,149.00	1,149.00	828.08	28 %
	330 Publication & Notices	0.00	0.00	100.00	100.00	100.00	0 %
	340 Dues, Subsc & Fees	63.99	11,249.24	26,006.00	13,606.00	2,356.76	83 %
	350 Professional Svcs	1,715.85	30,433.36	19,000.00	30,500.00	66.64	100 %
	360 Gen'l Insurance	0.00	12,978.69	14,532.00	14,532.00	1,553.31	89 %
	380 Rents & Leases	221.50	2,215.00	1,800.00	4,000.00	1,785.00	55 %
	705 Equipment - Vehicles	0.00	26,466.08	0.00	0.00	-26,466.08	** %
	Account Total:	29,391.83	387,019.71	358,641.00	389,041.00	2,021.29	99 %
	Account Group Total:	29,391.83	387,019.71	358,641.00	389,041.00	2,021.29	99 %
	Fund Total:	53,922.17	704,086.21	738,949.00	762,249.00	58,162.79	92 %
	Grand Total:	100,660.88	1,544,903.96	1,598,193.00	1,618,093.00	73,189.04	95 %



Rewards

Bonus Points Available
20,948

Account Summary

Billing Cycle		04/02/2023
Days In Billing Cycle		32
Previous Balance		\$1,859.33
Purchases	+	\$841.58
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$172.42
Payments	-	\$1,859.33
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE \$669.16

Credit Summary

Total Credit Line	\$12,500.00
Available Credit Line	\$11,830.84
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries



Call us at: (800) 883-0131
Lost or Stolen Card: (800) 883-0131



Go to MyCardStatement.com



Write us at PO BOX 105666, ATLANTA, GA
30348-5666

Payment Summary

NEW BALANCE	\$669.16
MINIMUM PAYMENT	\$669.16
PAYMENT DUE DATE	04/26/2023

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/20	03/21	PBUS01		Amazon.com* Amzn.com/bill WA	\$317.88
03/23	03/24	PBUS01		eBay O CA	\$172.42
03/23	03/24	PBUS01		eBay O CA	\$110.74
03/23	03/24			CREDIT VOUCHER	\$172.42
				eBay O CA	
03/24	03/24			INTERNET PMT-THANK YOU	\$1,859.33
03/27	03/28	PBUS01		ZOOM.US M.US CA	\$15.99
03/28	03/29	PBUS01		eBay O*14 CA	\$214.50
03/30	03/31	PBUS01		AMZN Mktp US Amzn.com/bill WA	\$10.05

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT 515)

TCM BANK NA
PO BOX 105666
ATLANTA GA 30348-5666

Account Number

####-####-####

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
04/02/23	\$669.16	\$669.16	04/26/23

\$

JUNE LAKE PUBLIC UTILITY
PO BOX 99
JUNE LAKE CA 93529-0099



MAKE CHECK PAYABLE TO:



VISA
PO BOX 6818
CAROL STREAM IL 60197-6818



Rewards Bonus Points Available 42,495

Account Summary

Billing Cycle		04/02/2023
Days In Billing Cycle		32
Previous Balance		\$5,816.98
Purchases	+	\$2,379.19
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$5,816.98
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE \$2,379.19

Credit Summary

Total Credit Line	\$12,500.00
Available Credit Line	\$10,120.81
Available Cash	\$1,000.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

- Call us at (800) 883-0131
Lost or Stolen Card: (800) 883-0131
- Go to MyCardStatement.com
- Write us at PO BOX 105666, ATLANTA, GA 30348-5666

Payment Summary

NEW BALANCE	\$2,379.19
MINIMUM PAYMENT	\$2,379.19
PAYMENT DUE DATE	04/26/2023

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Gardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/08	03/09	PBUS01		USPS PO 0542600541 LEE VINING CA	\$192.00
03/09	03/12	PBUS01		MAMMOTH BUSINESS ESSENTIA MAMMOTH LAKES CA	\$40.51
03/14	03/15	PBUS01		POLLARDWATER.COM WA	\$1,670.10
03/17	03/19	PBUS01		MSFT * MSBILL INFO WA	\$72.00
03/17	03/19	PBUS01		USPS PO 0542600541 LEE VINING CA	\$8.13
03/20	03/21	PBUS01		Amazon.com* mzn.com/bill WA	\$36.44
03/21	03/22	PBUS01		AMZN Mktg U mzn.com/bill WA	\$320.03
03/24	03/24			INTERNET PMT-THANK YOU	\$5,816.98
03/28	03/28	PBUS01		ADOBE CA	\$19.99
03/29	03/30	PBUS01		ADOBE CA	\$19.99

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT 5150

TCM BANK NA
PO BOX 105666
ATLANTA GA 30348-5666

Account Number

#####-####-####

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
04/02/23	\$2,379.19	\$2,379.19	04/26/23

\$

JUNE LAKE PUBLIC UTILITY
PO BOX 99
JUNE LAKE CA 93529-0099



MAKE CHECK PAYABLE TO:

VISA
PO BOX 6818
CAROL STREAM IL 60197-6818

18 4009 7713 6500 4604 00237919 00237919 0

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
JUNE LAKE PUBLIC UTILITY DISTRICT

President Hallum called the regular meeting of April 12, 2023, of the Board of Directors of the June Lake Public Utility District (JLPUD) to order at 5:30 p.m. at 2380 Hwy 158, June Lake, CA.

Pledge of Allegiance

A. ROLL CALL

Directors Present: Hallum, Walsh, Logan, Hunt

Directors absent: Minich

Staff Present: Kidwell, Morris, Morgan

B. ADDITIONS TO AGENDA - None

C. PUBLIC COMMENT - None

D. CONSENT CALENDAR

Board action: to accept Consent Calendar as written.

Motion by: Director Hunt

Seconded by: Director Logan

Motion: passed unanimously

E. APPROVAL OF MINUTES

1. Board action: to approve Regular Minutes from December 14, 2022 and February 8, 2023 as written

Motion by: Director Hunt

Seconded by: Director Logan

Motion: passed unanimously

F. OLD BUSINESS

1. Board action: to approve Oh Ridge Sewer Pump Station Upgrade, not to exceed \$160,000:

Motion by: Director Hunt

Seconded by: Director Logan

Motion: passed unanimously

Superintendent Morris explained that new pump station upgrades will almost eliminate taking the system apart to clean out rags. The project is planned to start in the fall, but parts need to be ordered, due to the length of 5-6 months for delivery.

G. NEW BUSINESS

1. Board action: to approve Resolution No. 2023-02, Appropriations Limit of the District at \$1,049,164.00 for Fiscal Year 2022-2023.

Motion by: Director Hunt

Seconded by: Director Logan

Motion: passed unanimously

H. **ONGOING PROJECT UPDATES**

1. CalPERS Unfunded-Early Payoff – Waiting till fiscal year 2023-2024 to make decision on amount and type of payment. General Manager Kidwell suggested putting more money into the fund to help pay off sooner. It was suggested by Director Hallum to put this on the agenda in July or August as an action item.

3. Main Station 1 Upgrade – Pushed out until fiscal year 2023-2024. No solid date currently.

4. Solar Panels at the WWTP – Application has been submitted with Southern California Edison. By completing application before April 14, 2023, we get a higher payout. We now have 3 years to complete the project. We are not committed financially or contractually. The state of California is working to allow the IRS tax credit in the form of a rebate (direct payment) to all government entities. (General Manager Kidwell is awaiting further detail on this subject). Currently we have two proposals.

Director Hallum asked that the proposals for the solar project be included in the Board packet for review. Director Hallum also asks if we could request a best value bid vs lowest bid. Showing we are getting a far superior product vs taking lowest bid. General Manager Kidwell is not sure if this project will get done this year but plans on the following year but he will keep working on project.

5. Possible Well Drilling- General Manager Kidwell is still trying to get Sheila Irons with the Forest Service, to meet with him.

6. CPA/Audit Update- Have set up a separate isolated secure shared drive online for the CPA to give us copies of work as it is performed. The audit for 2020-2021 should be complete in May 2023. The final audit, 2021-2022, is expected to be completed in July 2023.

7. WWTP Overhaul Update – Per Superintendent Morris, aeration tank & electrical lab is the most expensive and most vital. This work would be done first with the following work to be done in phases. General Manager Kidwell will present something in August/September with solid pricing for each phase.

Director Hallum asks if we have pipe lining scheduled for this summer? Per General Manager Kidwell, it is on the capital business plan, but it is not a huge priority. We may do another 20%.

I. **DIRECTOR'S/COMMITTEE REPORT**

No report

J. **O&M SUPERINTENDENT REPORT**

1. Safety:

- a. We have provided new beacons to the field staff as part of avalanche safety.
- b. We have started weekly safety training using Target Solutions with the field staff.

2. Personnel:

- a. All licenses remain current and up to date.
- b. Jacob P. (field staff employee) has put in his 2 weeks' notice. His last day will be 4/21/23.
- c. The PUD has posted this position (operational worker) and will be scheduling interviews.
- d. The PUD has posted a seasonal mosquito abatement position for summer.

3. Projects:

- a. Our meter replacement program is set to start this spring with approximately 10% of our system replaced.
- b. We have started installing our scales and analyzers into the plants and expected to be completed in the Spring. June Lake WTP and Snow Creek WTPO have completed scale installation.

4. Operations:

- a. We are meeting demands of the water systems.
 - i. Snow Creek WTP is available for emergency use while we repair the backwash system.
 - ii. June Lake WTP has some minor issues but is available for normal use.
 - iii. We have had zero main breaks and two confirmed leaks.
 - 1. One leak was in the Highlands on an Air Relief Valve.
 - 2. One leak was on a service line on Foster. Plan to replace this summer.
- b. The sanitary sewer system is running without issue.
 - i. We have had zero sanitary sewer overflows.
- c. We continue to run with winter operations.
 - i. We have bleeders running at key locations to reduce freezing risks. We plan on shutting these bleeders off next week.
 - ii. We have three frozen services.
 - 1. We have all the equipment in place to attempt to thaw and we continue efforts to assist these customers.
 - iii. We continue to work within winter safety procedures to reduce risk to personnel.

Director Hallum asks for field staff to check on the manhole located at Garnet and Rainbow because it looks like the structure is failing. He also warns Superintendent Morris of the thawing/flooding potential and to get prepared. Get sandbags/cinder bags ready.

K. MANAGER REPORT

- 1. WWTP Solar Project: Met with High Sierra Energy Foundation to go over programs available for solar project and to obtain leads for installation companies. Obtained past data collected and engineering outline from the past. Obtained a proposal from EVA Green Power turn-key contractor price \$355,000. This is without battery storage. Obtained a proposal from SWELL solar array with battery storage \$422,764.00 after IRS tax credit of 30%. Although we do not pay income tax, the state is working to allow the IRS tax credit in the form of a rebate to all government entities. General Manager Kidwell is awaiting further details on this. Having battery storage would be the best option for the PUD. General Manager Kidwell is working with the county to discover any permit issues that may arise. He is also working to have each company do a thorough site inspection to determine possible challenges, such as soil compaction/density to support an array that would withstand our wind conditions.
- 2. Finalized the transaction for a new service truck and took delivery. The logo has been installed.
- 3. Met with CPA to begin simplifying entries into our accounting software (BMS). Discussed completion of our next audit (2020-2021) Reviewed work performed by outgoing CPA to incoming CPA to assure a smooth transition and to make sure we are not double charged for any work. I have set up an isolated secure shared drive online for the new CPA to give us copies of work as it is performed. This will ensure that we maintain copies of all worked performed and maintain control over digital content through auto backup. Our next audit is scheduled to be completed in May 2023. Our final audit, which will have us completely caught up on all audits, is scheduled to be completed in July 2023.
- 4. Has prepared the 2022-23 Appropriations limit for approval.

5. I conferenced with CalPERS and obtained paperwork to discuss, allowing withhold/contributions to social security as well as CalPERS to those employees wishing to contribute to both. They have sent us a Section 218 Agreement that I will bring to the board for a vote at a future board meeting. This would be offered to employees (voluntary). Director Hallum suggested that this be brought to the Union for discussion too.
6. I conferenced with RWIM to go over finalizing the grant process paperwork submitted for the Portable Generator/Transfer Switch Project. Funding will begin this year.
7. Installed newer updated check scanner hardware to help the office with check processing.
8. Asbestos findings-I am keeping field crew working out of Fire Station 2 until further notice. Juli, Heather, and I are working out of the office at Fire Station 1, at least until abatement begins. My understanding is that if we do not disturb the asbestos in the building we are not really at risk. We will be having an air sample taken of upstairs offices twice during this process.
9. I am going to be including in next fiscal year's budget additional mapping into our GIS and providing equipment that will allow location of these assets within a meter or less. I would like to get as many valves and meters entered into our GIS this year as we can.
- 10 Received a Water Fund windfall of \$79,846.35. It was our payout generated from a joint bond offering, originated in 1993 (water revenue bonds). This has nothing to do with the bond payoff in the Village.
11. Put in place a new policy that follows state guidelines, which no longer allows customers to be 90 plus days late, prior to utility shutoffs. All customers 60 days late now received a 15-day notice of intent to shut off. This should eliminate or reduce future delinquencies (90 days plus).
12. Updated website NEWS page to keep residents informed of District frozen lines/leaks and tips on winterizing. This fall we will send out winterizing tips to begin educating our customers in advance of the winter season.
13. I have filed our GCR (Government Compensation Report) with the state controllers' office.
14. After researching archive files and working with BB&K it has been determined that the PUD will be able to pay for the Oh Ridge lift station replacement project using the USFS replacement fund. This project should be at no cost to the District.
15. Spoke with Mammoth Community Water District and their finance department regarding their employee housing challenges and solutions. I would like to bring a few ideas before the board this year that might help us with employee housing. I will continue to try to come up with solutions and bring them before the board for consideration.

L. Close Open Session 6:40pm (Director Hunt, Director Logan)

M. Opened Executive Session at 6:41pm (Director Hunt, Director Logan)

N. Closed Executive Session at 7:04pm (Director Hunt, Director Logan)

O. Opened Public Session at 7:05pm (Director Hunt, Director Logan)

P. Board action: to approve a Paid Family Medical Leave Policy, with General Manager Kidwell working with BB&K and the Union representatives to develop a policy with guidelines for paid Family Medical Leave that eliminates ambiguities.

Motion by: Director Hunt

Seconded by: Director Logan

Motion: passed unanimously

Q. Board action: to approve Staff Member paid Family Medical Leave, for six weeks of paid Family Medical Leave.

Motion by: Director Walsh

Seconded by: Director Hallum

Motion: passed unanimously

R. Board action: to decline payment of Staff Member's Legal Compensation in the amount of \$5,000. for legal Fees.

Motion by: Director Walsh

Seconded by: Director Hallum

Motion: passed unanimously

S. EXECUTIVE SESSION REPORT

Discussion only.

Next Board meeting May 3, 2023, at 5:30 pm

T. ADJOURNMENT

There being no further business, it was moved, seconded, and unanimously passed to adjourn at 7:11 pm (Director Hunt, Director Logan).

Respectfully Submitted,

Heather Morgan

Ex-Officio Secretary

Superintendent Board Report

May 2023

1- SAFETY

- a. We have weekly training videos and sections on different safety points.
- b. We also use that time to conduct cross training to help improve performance to correlate safety and workplace knowledge.

2- Personnel

- a. All licenses remain current and up to date.
- b. The field group is being allotted time to spend on field projects toward license requirements and will be given study time opportunities as they present themselves.
- c. I met and set short term and annual goals for each field employee for the year to improve their knowledge and licensing.

3- Projects

- a. Our meter replacement program is set to start this spring with approximately 10% of our system replaced.
- b. We are waiting to complete the scales until more space is available to move things out of the plants to work (Continued Thaw)

4- Operations

- a. Water System
 - i. Snow Creek repairs are complete, and plant is available.
 - ii. We had a tech out for June Lake WTP and are work on some reactive maintenance and preventative maintenance, the plant is still available during repair work at full capacity.
 - iii. Clark and Peterson are operating normally.
- b. Distribution and Collection System

- i. We have had no main breaks or confirmed leaks for the previous month.
 - ii. We have had no sanitary sewer overflows for the previous month.
 - iii. Annual totals are: 0 main breaks, 2 confirmed leaks, and 0 SSO's.
 - iv. As of 4/26/2023 we have 2 frozen services. We continue to monitor and use available equipment.
 - 1. 800 Mono
 - 2. 705 Steelhead
 - v. We are prepared for the thaw and any flooding to our facilities.
- c. Wastewater System
- i. WWTP is operating normally.
 - ii. We are preparing for summer operations at the plant.

Manager's Report 5-03-23

- 1. Working on 2023-24 FY Budget.**
- 2. Began process of working with CalPERS and Social Security Office for eligibility for a Section 218 agreement. Allowing employees to contribute to both CalPERS and Social Security.**
- 3. Received final paperwork from RWIM for grant funding for the Transfer Stations/Portable Generator project.**
- 4. Regarding asbestos findings. Have had 1 air sample taken of the JLPUD office space and waiting for results. Still waiting to hear when the abatement process will take place. Continuing to have field staff meet outside the office at station 2.**
- 5. Started implementing our shutoff policy and are seeing a significant drop in delinquent accounts.**
- 6. Began moving forward with our Oh! Ridge Lift Station Project. Parts for the project have been ordered by the supplier. The installation contractor is engaged with the supplier and working on the schedule to begin.**
- 7. Submitted proposed changes to Employee Handbook/MOU surrounding FMLA for approval. Once approved I will be proposing to Union for approval and amendment to the MOU.**