

**June Lake Public Utility District**  
**P O Box 99**  
**June Lake, CA 93529**  
**Office 760-648-7778                      Fax 760-648-6801**

THERE WILL BE A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JUNE LAKE PUBLIC UTILITY DISTRICT ON WEDNESDAY DECEMBER 8, 2021, AT 5:30 PM AT 2380 HWY 158, JUNE LAKE, CA. FOR THE FOLLOWING AGENDA:

**OPEN MEETING**

Pledge of Allegiance

**ADDITIONS TO AGENDA**

[Government Code Section 54954.2(b)(2)] Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of JLPUD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. The Board shall call for public comment prior to voting to add any item to the agenda after posting.

**PUBLIC COMMENT**

Speakers should give their name, affiliation if any and the subject they wish to comment on. Comments are limited to three (3) minutes. Discussions will **not** occur at this time. Topics should be of interest to the District. Any person may address the Board at this time upon any subject within the jurisdiction of the JLPUD; however, any matter that requires action will be referred to Staff for report and action at a subsequent Board meeting.

**CONSENT CALENDAR**

ESCB - Check Register – for November 2021  
ESCB – Checking Balance – December 3, 2021  
A/R Past Due - \$ 5752.13  
LAIF – November 2021 / Cantella Statements – October 2021  
Income Statement Water/Sewer – for November 2021  
ESCB Credit Card Statement – October 2021

**APPROVAL OF MINUTES**

Approval of minutes from the Regular Meeting of November 10, 2021

**OLD BUSINESS**

**NEW BUSINESS**

1. To review/approve Christmas Bonus for 2021

**DIRECTOR'S/COMMITTEE MEMBER REPORT**

**O&M SUPERINTENDENT'S REPORT**

**MANAGER'S REPORT**

**EXECUTIVE (Closed) SESSION**

**1. PUBLIC EMPLOYEE RETIREMENT**

Pursuant to Government Code Section 54957

Position: Superintendent

**2. PUBLIC EMPLOYEE DISMISSAL/RELEASE/REASSIGNMENT/RESIGNATION**

Pursuant to Government Code Section 54957

Position: Staffing / Investigation

**ADJOURNMENT**

Note: at any time during a regular session, the Board may adjourn to a closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Authority: Government Code Section 11126(a)(d)(q). In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 648-7778. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 13, 102-35, 104 ADA Title II) Any public record, relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the District's office, 2380 Hwy 158, June Lake, CA 93529.

12/3/2021

CONSENT CALENDAR

ESCB – CHECK REGISTER – NOVEMBER 2021

ESCB – CHECKING ACCOUNT BALANCE 12/3/2021-\$150,819.39

A/R PAST DUE OCTOBER 2021 – \$ 5,752.13

LOCAL AGENCY INVESTMENT FUND SUMMARY-NOVEMBER 2021

CANTELLA SUMMARY/TRADE CONFIRM – OCTOBER 2021

INCOME STATEMENT- WATER/SEWER FOR – NOVEMBER 2021

ESCB VISA CARD STATEMENT – OCTOBER 2021

**JUNE LAKE PUBLIC UTILITY DISTRICT**  
**Claims and/or Payroll Checks List**  
**for the Accounting Period of 11/21**

Check #	Type	Vendor/Employee/Payee Number	Check Amount	Date Issued
2223	SC	PACE ANALYTICAL SERVICES, LLC-Water/Sewer Samples	\$ 3,695.80	11/04/21
2224	SC	SOUTHERN CALIFORNIA EDISON-Utilities	\$ 8,287.42	11/04/21
2225	SC	FEDAK & BROWN LLP-CPA (attending Oct. Board Meeting)	\$ 866.00	11/04/21
2226	SC	FERGUSON WATER WORKS #1423 -Supplies	\$ 6,725.50	11/04/21
2227	SC	MARZANO & SONS-Class II Base	\$ 91.29	11/04/21
2228	SC	MCMASTER CARR-Supplies	\$ 338.62	11/04/21
2229	SC	NAPA OF BISHOP-Supplies	\$ 69.88	11/04/21
2230	SC	NEVADA OVERHEAD DOOR-Door/repair maintenance)	\$ 315.00	11/04/21
2231	SC	STREAMLINE-Website	\$ 200.00	11/04/21
2232	SC	USA BLUE BOOK-Supplies	\$ 1,332.58	11/04/21
2233	SC	SURFACE PUMPS, INC -USFS replacement parts	\$ 928.07	11/04/21
2234	P	Director Fee's	\$ 91.35	11/10/21
2235	P	Director Fee's	\$ 91.35	11/10/21
2236	P	Director Fee's	\$ 91.35	11/10/21
2237	P	Director Fee's	\$ 65.02	11/10/21
2238	P	Employee paycheck	\$ 1,979.22	11/10/21
2239	P	Director Fee's	\$ 91.35	11/10/21
2240	P	CALIFORNIA STATE DISBURS	\$ 184.61	11/08/21
2241	P	HEALTH SDRMA	\$ 7,014.30	11/11/21
2242	SC	JUNE LAKE FIRE PROTECTION DISTRICT-Rent	\$ 443.00	11/12/21
2243	SC	AMERIGAS-Utilities	\$ 951.69	11/12/21
2244	SC	DO IT CENTER-Supplies	\$ 11.59	11/12/21
2245	SC	FRONTIER COMMUNICATIONS-Utilities	\$ 904.84	11/12/21
2246	SC	MCMASTER CARR-Supplies	\$ 512.51	11/12/21
2247	SC	VISA-October Charges	\$ 2,395.14	11/12/21
2248	SC	GENERAL STORE-Supplies	\$ 102.56	11/12/21
2249	SC	Employee Insurance Reimbursement	\$ 88.00	11/18/21
2250	SC	CONSTRUCTION SPECIALTY-Dream Mtn & Brenner ST. repairs	\$ 24,857.80	11/18/21
2251	SC	CHANNEL UNION 76-fuel	\$ 3,011.80	11/18/21
2252	SC	FILMTEC CORPORATION-Supplies	\$ 2,300.51	11/18/21
2253	SC	GRAINGER-Supplies	\$ 203.93	11/18/21
2254	SC	MAMMOTH COMM. WATER DISTRICT-Samples	\$ 394.84	11/18/21
2255	SC	Employee Insurance Reimbursement	\$ 84.00	11/18/21
2256	SC	USDA-FOREST SERVICE-Special Use Annual Permit	\$ 3,186.32	11/18/21
2257	SC	WAGNER & BONSIGNORE-Filing/permits	\$ 30.00	11/18/21
2258	SC	USA BLUE BOOK-Supplies	\$ 273.73	11/18/21
2259	SC	BEST, BEST & KRIEGER-Professional Services	\$ 4,744.59	11/18/21
2260	SC	CALIFORNIA DEPARTMENT OF TAX & FEE-Water Rights Fee	\$ 3,728.19	11/18/21
2261	P	Employee paycheck	\$ 1,824.80	11/24/21
2262	P	CALIFORNIA STATE DISBURS	\$ 184.61	11/24/21
2263	P	LOCAL 12 IUOE, LOCAL 12	\$ 132.00	11/22/21
2264	SC	CALIFORNIA DEPARTMENT OF TAX & FEE-Water Rights Fee	\$ 7,431.02	11/29/21
2265	SC	APPL LABS-Lab Samples	\$ 1,368.00	11/29/21
2266	SC	STANDARD INSURANCE	\$ 333.37	11/29/21
2267	SC	USA BLUE BOOK-Supplies	\$ 2,272.12	11/29/21
2268	SC	BISHOP WELDING SUPPLY-Supplies	\$ 50.00	11/29/21
-89556	P	FIT EFTPS	\$ 3,103.81	11/24/21
-89557	P	SIT STATE OF CALIFORNIA EDD	\$ 1,415.14	11/24/21
-89558	P	SV BENEFIT CALPERS	\$ 6.51	11/24/21
-89559	P	CA SDI STATE OF CALIFORNIA EDD	\$ 368.48	11/24/21
-89560	P	Employee Deduction	\$ 784.61	11/22/21
-89561	P	PERS PAYBACK JUNE LAKE PUD	\$ 17.50	11/24/21
-89562	P	Employee paycheck	\$ 2,461.87	11/24/21
-89563	P	Employee paycheck	\$ 1,693.20	11/24/21
-89564	P	Employee paycheck	\$ 1,249.95	11/24/21
-89565	P	Employee paycheck	\$ 2,361.54	11/24/21
-89566	P	Employee paycheck	\$ 2,181.09	11/24/21
-89567	P	Employee paycheck	\$ 1,606.00	11/24/21
-89568	P	CALPERS-MISC CALPERS	\$ 2,756.18	11/10/21
-89569	P	PERS PAYBACK JUNE LAKE PUD	\$ 17.50	11/10/21
-89570	P	FIT EFTPS	\$ 2,567.13	11/10/21
-89571	P	Employee Deduction	\$ 784.61	11/10/21
-89572	P	Employee paycheck	\$ 2,879.04	11/10/21
-89573	P	Employee paycheck	\$ 1,381.65	11/10/21
-89574	P	Employee paycheck	\$ 1,193.20	11/10/21
-89575	P	Employee paycheck	\$ 2,078.67	11/10/21
-89576	P	Employee paycheck	\$ 1,606.00	11/10/21
TOTAL			\$ 126,793.35	

# California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

December 03, 2021

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

## JUNE LAKE PUBLIC UTILITY DISTRICT

SECRETARY  
P.O. BOX 99  
JUNE LAKE, CA 93529

[Tran Type Definitions](#)

**Account Number:** 85-26-001

November 2021 Statement

### Account Summary

Total Deposit:	0.00	Beginning Balance:	2,528,996.13
Total Withdrawal:	0.00	Ending Balance:	2,528,996.13

Statement for the Period October 1, 2021 to October 31, 2021

JUNE LAKE PUBLIC UTILITY DISTRICT - Corporation  
Account Number: A7T-574244



SECURITIES OFFERED  
THROUGH  
CANTELLA & CO., INC.  
MEMBER FINRA/SIPC

## Account Overview

CHANGE IN ACCOUNT VALUE	Current Period	Year-to-Date
BEGINNING VALUE	\$834,914.50	\$955,130.68
Additions and Withdrawals	\$0.00	(\$118,304.12)
Income	\$2,833.65	\$16,263.84
Taxes, Fees and Expenses	\$0.00	\$0.00
Change in Value	(\$1,537.65)	(\$16,879.90)
ENDING VALUE (AS OF 10/31/21)	\$836,210.50	\$836,210.50
Total Accrued Interest	\$4,674.24	
<b>Ending Value with Accrued Interest</b>	<b>\$840,884.74</b>	

Refer to Miscellaneous Footnotes for more information on Change in Value.

INCOME	Current Period	Year-to-Date
TAXABLE		
Taxable Dividends	\$0.91	\$1.93
Taxable Interest	\$2,832.74	\$16,261.91
TOTAL TAXABLE	\$2,833.65	\$16,263.84
<b>TOTAL INCOME</b>	<b>\$2,833.65</b>	<b>\$16,263.84</b>

Taxable income is determined based on information available to NFS at the time the statement was prepared, and is subject to change. Final information on taxation of interest and dividends is available on Form 1099-Div, which is mailed in February of the subsequent year.

## ACCOUNT ALLOCATION

Money Markets 13.0%



CDs 87.0%

	Percent	Prior Period	Current Period
Money Markets	13.0 %	\$106,057.05	\$108,890.70
CDs	87.0	\$728,857.45	\$727,319.80
<b>TOTAL</b>	<b>100.0 %</b>	<b>\$834,914.50</b>	<b>\$836,210.50</b>

Account Allocation shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed income, and other categories may include mutual funds and may be net of short positions. NFS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual funds and Exchange Traded Products (ETPs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.

JUNE LAKE PUBLIC UTILITY DISTRICT  
Income Statement  
For the Accounting Period: 11 / 21

10 SEWER

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
4110	T&A Cur Secured		3,809.93	323,535.00	-319,725.07	1
4120	T&A Cur Unsecured		753.39	27,062.00	-26,308.61	3
4130	Unitary Tax			5,819.00	-5,819.00	
4135	T&A Interest		333.86	690.00	-356.14	48
4310	User Service Charge	38,701.19	234,000.01	504,657.00	-270,656.99	46
4330	Delinquent User Chgs	479.58	2,742.51	5,332.00	-2,589.49	51
4332	Other Serv Chgs	195.50	12,113.80	6,895.00	5,218.80	176
4620	Cell Tower Lease SBA	1,100.00	5,500.00	13,200.00	-7,700.00	42
4702	Local Bene #2			2,830.00	-2,830.00	
4710	Inspection Fees	58.00	58.00	171.00	-113.00	34
4720	Connection Fees	3,601.00	3,601.00	13,890.00	-10,289.00	26
4730	Tapping Fee	235.00	235.00	687.00	-452.00	34
4740	Other Oper Revenues			50.00	-50.00	
4800	NON OPERATING REVENUE		9,142.00	344.00	8,798.00	2658
						30
	<b>Total Revenue</b>	<b>44,370.27</b>	<b>272,289.50</b>	<b>905,162.00</b>	<b>-632,872.50</b>	<b>30</b>
Expenses						
5310	Sewer Collection					
110	Salaries	4,628.41	32,169.50	85,207.00	53,037.50	38
210	Supplies	458.39	13,661.95	7,079.00	-6,582.95	193
310	Contractual Services		22,614.12	43,800.00	21,185.88	52
320	Utilities	1,963.90	8,528.23	21,814.00	13,285.77	39
	<b>Total Account</b>	<b>7,050.70</b>	<b>76,973.80</b>	<b>157,900.00</b>	<b>80,926.20</b>	<b>49</b>
5330	Sewer Treatment					
110	Salaries	4,567.61	29,519.44	55,881.00	26,361.56	53
210	Supplies	1,139.54	5,992.10	11,404.00	5,411.90	53
310	Contractual Services	2,425.13	3,099.57	1,000.00	-2,099.57	310
320	Utilities	3,648.30	17,300.43	39,742.00	22,441.57	44
	<b>Total Account</b>	<b>11,780.58</b>	<b>55,911.54</b>	<b>108,027.00</b>	<b>52,115.46</b>	<b>52</b>
5340	Mosquito					
110	Salaries		131.92		-131.92	
310	Contractual Services		500.00		-500.00	
	<b>Total Account</b>		<b>631.92</b>		<b>-631.92</b>	
6100	Administrative and General					
110	Salaries	6,144.67	38,240.84	100,036.00	61,795.16	38
111	Directors Fees	275.00	1,850.00	3,600.00	1,750.00	51
112	Vac/Hol/SL	3,724.30	14,605.19	34,875.00	20,269.81	42
113	Travel, Meetings & Mileage		2,477.52	2,000.00	-477.52	124
120	PERS Emplr Contribution	1,950.21	8,771.91	32,112.00	23,340.09	27
121	CalPers Unfunded Liability		13,857.87	52,800.00	38,942.13	26

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JUNE LAKE PUBLIC UTILITY DISTRICT  
Income Statement  
For the Accounting Period: 11 / 21

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Report ID: LB170A

10 SEWER

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
130	Health Insurance	3,510.86	17,865.38	42,605.00	24,739.62	42
131	Dental/Vision Insurance	86.00	439.29	1,500.00	1,060.71	29
132	LTD & Life Ins	166.69	1,059.33	3,000.00	1,940.67	35
140	State Compensation		8,656.21	9,500.00	843.79	91
150	Employer Social Security	119.49	206.29	1,140.00	933.71	18
151	Employer Medicare	282.64	1,746.79	4,500.00	2,753.21	39
220	Gas, Oil & Fuel	1,396.02	4,879.47	9,064.00	4,184.53	54
225	Maintenance, Vehicle & Contractual	144.82	2,823.01	4,600.00	1,776.99	61
230	Office Utilities			180.00	180.00	
240	Office Expenses	62.15	1,317.16	3,370.00	2,052.84	39
250	Communication	622.68	3,105.31	7,144.00	4,038.69	43
260	USFS Maintenance	928.07	17,819.82		-17,819.82	
270	Sm Tools & Supplies	51.28	1,104.50	1,264.00	159.50	87
310	Contractual Services	334.59	2,403.33	1,200.00	-1,203.33	200
320	Utilities	77.11	331.07	1,124.00	792.93	29
330	Publication & Notices		180.00	100.00	-80.00	180
340	Dues, Subsc & Fees	3,286.32	5,736.22	37,684.00	31,947.78	15
350	Professional Svcs	2,805.30	8,624.26	42,000.00	33,375.74	21
360	Gen'l Insurance		13,278.80	12,530.00	-748.80	106
380	Rents & Leases	150.00	750.00	1,800.00	1,050.00	42
	<b>Total Account</b>	<b>26,118.20</b>	<b>172,129.57</b>	<b>409,728.00</b>	<b>237,598.43</b>	<b>42</b>
6310	USFS MAINT					
110	Salaries	137.40	4,047.93		-4,047.93	
	<b>Total Account</b>	<b>137.40</b>	<b>4,047.93</b>		<b>-4,047.93</b>	
	<b>Total Expenses</b>	<b>45,086.88</b>	<b>309,694.76</b>	<b>675,655.00</b>	<b>365,960.24</b>	<b>46</b>
	Net Income from Operations	-716.61	-37,405.26			
	Net Income	-716.61	-37,405.26			



JUNE LAKE PUBLIC UTILITY DISTRICT  
Income Statement  
For the Accounting Period: 11 / 21

20 WATER

Account Object	Description	Current Year				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
4110	T&A Cur Secured		3,809.93	323,536.00	-319,726.07	1
4120	T&A Cur Unsecured		753.38	27,062.00	-26,308.62	3
4130	Unitary Tax			5,818.00	-5,818.00	
4135	T&A Interest		333.87	689.00	-355.13	48
4310	User Service Charge	34,922.73	231,094.95	514,810.00	-283,715.05	45
4315	Water Sales - Other	1,907.20	1,907.20	3,178.00	-1,270.80	60
4332	Other Serv Chgs		8,087.52	6,160.00	1,927.52	131
4610	Interest From Investments			3.00	-3.00	
4710	Inspection Fees	60.00	60.00	174.00	-114.00	34
4720	Connection Fees			7,640.00	-7,640.00	
4730	Tapping Fee	478.00	478.00	1,385.00	-907.00	35
4750	Fixture Costs	99.00	99.00	936.00	-837.00	11
4800	NON OPERATING REVENUE	1,000.00	1,000.00	19.00	981.00	5263
						28
	<b>Total Revenue</b>	<b>38,466.93</b>	<b>247,623.85</b>	<b>891,410.00</b>	<b>-643,786.15</b>	<b>28</b>
Expenses						
5330	Sewer Treatment					
310	Contractual Services		25.00		-25.00	
320	Utilities	26.65	26.65		-26.65	
	<b>Total Account</b>	<b>26.65</b>	<b>51.65</b>		<b>-51.65</b>	
5420	Pumping					
320	Utilities	1,505.98	7,935.06	13,880.00	5,944.94	57
	<b>Total Account</b>	<b>1,505.98</b>	<b>7,935.06</b>	<b>13,880.00</b>	<b>5,944.94</b>	<b>57</b>
5430	Water Treatment					
110	Salaries	8,088.57	42,051.70	80,469.00	38,417.30	52
210	Supplies	7,003.83	16,185.89	14,730.00	-1,455.89	110
310	Contractual Services	3,152.64	6,304.05	2,000.00	-4,304.05	315
320	Utilities	2,055.06	4,779.65	15,371.00	10,591.35	31
	<b>Total Account</b>	<b>20,300.10</b>	<b>69,321.29</b>	<b>112,570.00</b>	<b>43,248.71</b>	<b>62</b>
5440	Transmission and Distribution					
110	Salaries	2,230.95	5,794.05	7,502.00	1,707.95	77
210	Supplies	203.93	8,151.24	4,305.00	-3,846.24	189
310	Contractual Services	24,857.80	24,857.80	500.00	-24,357.80	4972
	<b>Total Account</b>	<b>27,292.68</b>	<b>38,803.09</b>	<b>12,307.00</b>	<b>-26,496.09</b>	<b>315</b>
5450	Meter					
110	Salaries	481.93	1,430.73	8,086.00	6,655.27	18
210	Supplies	6,725.50	12,275.12	10,000.00	-2,275.12	123
	<b>Total Account</b>	<b>7,207.43</b>	<b>13,705.85</b>	<b>18,086.00</b>	<b>4,380.15</b>	<b>76</b>

JUNE LAKE PUBLIC UTILITY DISTRICT  
Income Statement  
For the Accounting Period: 11 / 21

20 WATER

Account Object	Description	Current Year				%
		Current Month	Current YTD	Budget	Variance	
6100	Administrative and General					
110	Salaries	6,110.87	38,090.52	95,448.00	57,357.48	40
111	Directors Fees	275.00	1,850.00	3,600.00	1,750.00	51
112	Vac/Hol/SL	149.82	2,027.41	34,875.00	32,847.59	6
113	Travel, Meetings & Mileage			2,000.00	2,000.00	
120	PERS Emplr Contribution	1,583.82	10,611.03	19,319.00	8,707.97	55
121	CalPers Unfunded Liability		13,857.87	52,800.00	38,942.13	26
130	Health Insurance	3,510.57	17,864.55	42,605.00	24,740.45	42
131	Dental/Vision Insurance	86.00	439.29	1,500.00	1,060.71	29
132	LTD & Life Ins	166.68	721.32	3,007.00	2,285.68	24
140	State Compensation		8,656.20	9,500.00	843.80	91
150	Employer Social Security	119.50	206.30	1.00	-205.30	****
151	Employer Medicare	251.67	1,321.90	3,000.00	1,678.10	44
210	Supplies			100.00	100.00	
220	Gas, Oil & Fuel	1,396.02	4,879.44	8,939.00	4,059.56	55
225	Maintenance, Vehicle & Contractual	144.82	2,177.12	4,600.00	2,422.88	47
230	Office Utilities			200.00	200.00	
240	Office Expenses	62.13	3,142.03	3,360.00	217.97	94
250	Communication	723.90	3,614.74	7,140.00	3,525.26	51
270	Sm Tools & Supplies	51.28	1,104.48	1,260.00	155.52	88
310	Contractual Services	334.59	2,403.31	1,200.00	-1,203.31	200
320	Utilities	77.11	331.11	1,149.00	817.89	29
330	Publication & Notices		180.00	100.00	-80.00	180
340	Dues, Subsc & Fees	11,259.21	13,314.71	26,006.00	12,691.29	51
350	Professional Svcs	2,835.29	8,689.25	19,000.00	10,310.75	46
360	Gen'l Insurance		13,278.78	14,532.00	1,253.22	91
380	Rents & Leases	150.00	750.00	1,800.00	1,050.00	42
	<b>Total Account</b>	<b>29,288.28</b>	<b>149,511.36</b>	<b>357,041.00</b>	<b>207,529.64</b>	<b>42</b>
	<b>Total Expenses</b>	<b>85,621.12</b>	<b>279,328.30</b>	<b>513,884.00</b>	<b>234,555.70</b>	<b>54</b>
	Net Income from Operations	-47,154.19	-31,704.45			
	Net Income	-47,154.19	-31,704.45			



**Rewards** Bonus Points Available **41,378**

**Account Summary**

Billing Cycle		11/01/2021
Days In Billing Cycle		31
Previous Balance		\$970.45
Purchases	+	\$2,395.14
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$970.45-
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

**NEW BALANCE \$2,395.14**

**Credit Summary**

Total Credit Line	\$15,000.00
Available Credit Line	\$12,604.86
Available Cash	\$1,000.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

**Account Inquiries**

- Call us at (800) 883-0131  
Lost or Stolen Card: (800) 883-0131
- Go to MyCardStatement.com
- Write us at PO BOX 31537, TAMPA, FL 33631-3537

**Payment Summary**

<b>NEW BALANCE</b>	<b>\$2,395.14</b>
<b>MINIMUM PAYMENT</b>	<b>\$2,395.14</b>
<b>PAYMENT DUE DATE</b>	<b>11/26/2021</b>

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

**Cardholder Account Summary**

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/01	10/03	PBUS01		USPS PO JUNE LAKE CA	\$171.20
10/06	10/07	PBUS01		UPS WA	\$28.33
10/06	10/07	PBUS01		VZWRLLS*APOCC VISB FL	\$391.75
10/08	10/10	PBUS01		ROCKY MOUNTAIN PRINT SOL MT	\$102.93
10/13	10/14	PBUS01		UPS GA	\$26.80
10/14	10/15	PBUS01		USPS PO JUNE LAKE CA	\$9.76
10/17	10/17	PBUS01		MSFT WA	\$44.00
10/17	10/17	PBUS01		MSFT WA	\$396.00
10/17	10/18	PBUS01		UPS*AD GA	\$14.00
10/19	10/20			PAYMENT - THANK YOU	\$970.45-
10/22	10/26	PBUS01		QUALITY CHAIN HILLSBORO OR	\$1,165.40
10/27	10/28	PBUS01		ZOOM.US WWW.ZOOM.US CA	\$14.99
10/28	10/29	PBUS01		ADOBE ACROPRO SUBS CA	\$14.99
10/28	10/29	PBUS01		Adobe Inc CA	\$14.99

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

TCM BANK NA  
 PO BOX 31481  
 TAMPA FL 33631-3481

**Account Number**

####-####-####

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
11/01/21	\$2,395.14	\$2,395.14	11/26/21

\$

JUNE LAKE PUBLIC UTILITY  
 PO BOX 99  
 JUNE LAKE CA 93529-0099



MAKE CHECK PAYABLE TO:



VISA  
 PO BOX 6818  
 CAROL STREAM IL 60197-6818

18 4009 7713 6500 4604 00239514 00239514 4

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
JUNE LAKE PUBLIC UTILITY DISTRICT

President Hallum called the regular meeting of November 10, 2021, of the Board of Directors of the June Lake Public Utility District (JLPUD) to order at 5:32 P.M. at 2380 Hwy 158, June Lake, CA.

**Pledge of Allegiance**

**A. ROLL CALL**

Directors Present: Hallum, Miller, Minich, Walsh, Hunt  
Director by Phone:  
Directors absent:  
Staff Present: General Manager Kidwell, Superintendent Simmons & Secretary Morgan

**B. PUBLIC COMMENT**

None

**C. CONSENT CALENDAR**

**Board action: to accept Consent Calendar, as written.**

Motion by: Director Minich  
Seconded by: Director Miller  
Motion: passed unanimously

**D. APPROVAL OF MINUTES**

**1. Board action: to approve Regular Minutes from October 13, 2021, as written.**

Motion by: Director Minich  
Seconded by: Director Miller  
Motion: passed unanimously

Director Miller asked if Director Hallum and Director Walsh reached out to Mr. Porter, regarding Mr. Porter's progress. Neither Director Hallum nor Director Walsh had reached out to Mr. Porter. Director Hallum will contact Mr. Porter and Mr. Brown before the next meeting.

**E. OLD BUSINESS**

None

**F. NEW BUSINESS**

**Board action: to approve the General Manager's Employment Agreement between the June Lake PUD and Mr. Kidwell as written with addressing electronic equipment (laptop) if needed in the future and clarification of number of vacation days, which is provided in the employee handbook.**

Motion by: Director Walsh  
Seconded by: Director Hunt  
Director Miller –aye  
Director Hallum -aye  
Director Minich – abstained (did not receive a copy of the contract presented to Mr. Kidwell)

Monday morning (11/8/2021) Mr. Kidwell was hired as the new June Lake Public Utility District General Manager.

Board welcomed Mr. Kidwell to the team.

Secretary Morgan will pay General Manager Kidwell \$35.00 for his phone allowance for the month of November and full amount of \$70.00 starting in December.

**G. DIRECTOR'S/COMMITTEE REPORT**

Director Walsh and Director Hallum will meet with General Manager Kidwell sometime before the next board meeting.

Director Minich announced to the Board that Superintendent Simmons's last day will be January 2, 2022.

Director Hallum asked Superintendent Simmons to reconsider a retirement party.

**H. O&M SUPERINTENDENT REPORT**

1. Unclogged pump #1 at Oh Ridge 1.
2. Fixed a chlorine bleach leak at June Lake Water Plant. Replaced the magnetic coil on pump #2.
3. Replaced an alternator relay at Silver Lake #9 pump station. Replaced the magnetic coil on pump #2 at Silver Lake #3 pump station.
4. Fire extinguishers were tested and passed and put back into the system.
5. Blew out Gull Lake and Reverse Creek campground sewer pump stations.
6. Cleaned out Snow Creek Diversion and flushed the raw line to Snow Creek Plant.
7. Started up June Lake Plant to feed the Village, shut down Snow Creek, due to the high run off and shup down Clark for high turbidity. Moving water from Peterson tract to the Clark Tract.
8. Dream Mountain water leak was repaired. The leak was next to the edge of the road. The poly service line had a hole and was underneath the other utilities. Removed the 6 ft. of galvanized pipe from the meter and replaced about 30 ft of poly service line from the edge of the road to the meter.
9. Brenner Ave. water leak was repaired. Replaced 65 ft of steel pipe with 65 ft of C900 pipe.

**On Call Activities for the month**

10/26/2021 - Checked for possible water leak on Palisades Drive. It was the creek that was overflowing the culvert. High turbidity alarm, shut off Snow Creek Plant and reset tank level.

10/27/2021 – High tank level at Snow Creek, reset alarm.

**I. MANAGER REPORT**

1. General Manager Kidwell was able to contact Jesse with IT Medic (IT support) and was set up on the General Manager's office computer.
2. November 17, 2021, General Manager Kidwell plans on meeting with Mr. Porter CPA, when Mr. Porter is visiting the office.
3. Created Superintendent job flyer for Superintendent Simmons position. Board will review and give feedback to General Manager Kidwell by Monday (11/15/2021) of any changes they wish to have made. At that time General Manager Kidwell will post the Flyer.

- J. **Close Open Session 6:19 P.M. (Minich/Miller)**
- K. **Opened Executive Session at 6:20 P.M. (Minich/Miller)**
- L. **Closed Executive Session at 7:12 P.M. (Minich/Miller)**
- M. **Opened Public Session at 7:13 P.M. (Minich/Miller)**

**N. EXECUTIVE SESSION REPORT:**

- 1. Public Employment, Pursuant to Government Code Section 54954.5  
Position: Superintendent – discussion**
- 2. Public Employee discipline/Dismissal/Release, Pursuant to Government Code Section  
54954.5 – discussion**

**Next board meeting is set for December 8, 2021, at 5:30 P.M.**

**O. ADJOURNMENT**

There being no further business, it was moved, seconded, and unanimously passed to adjourn at 7:15 P.M. (Minich/Miller).

Respectfully Submitted,

Heather Morgan  
Ex-Officio Secretary

# Superintendent Board Report

November 2021

## Daily activities – Monday through Sunday

- Check and Record sewage pump operational hours at 29 lift stations.
- Check and record all water plants, change chlorine canisters and poly as required (June Lake, Snow Creek, Peterson, and Clark water plants)
- Check and record Snow Creek and Clark Diversions – (*Wednesday's*)
- Check and record sewage pump operational hours at Station 1 and Station 2
- Clean sludge beds when needed, inspect percolation ponds.
- Safety Training

## Scheduled and Unscheduled activities which occurred during the normal workday.

- Blow out the wet wells at Silver Lake campground and Aerie Crag for the winter.
- Drain and flushed raw water line at Snow Creek diversion. Rewired the flow switch at Snow Creek diversion.
- Pinned the membranes at June Lake Water Treatment Plant.
- Shut down and drained the water line at goes across the lake to Silver Lake campground and resort. Drained the Silver Lake Tract main line for the winter.
- Vactor out the center of the clarifier at the wastewater plant.

## On Call Activities for the month

- 11/25/2021 Water leak at valve box at Interlaken #20, it's a homeowner issue.

### Managers Report – December 08, 2021 Board Meeting

- Posted ad for the Superintendent position. This has generated some quality interest.
- Met with CPA twice to work towards completing the 6/30/20 trial balance for audit. I have requested:
  - a) a copy of our computerized data files for all past work completed.
  - b) A list of all investment accounts, where they are being held and any separate tracking for these.
  - c) A precise workable strategy moving forward.
- Conferencing with BMS to create a 24/7 online payment portal, that will allow us to accept debit/credit card payments online and over the phone using BMS for complete integration, to ideally help with delinquencies and to improve efficiency. In the meantime Heather and I are creating a method direct on our website to allow accepting debit/credit card payments that results in no cost to us and only a small service fee for the customer... which may be our best option at this time.
- Worked on and will continue to work on a process to address delinquent accounts.
- Communicated with IT to create remote access to SAGE for CPA Don Porter. He currently has remote access for BMS.
- Looked at procedural recommendations from the past auditor(s) not being followed and am working with Heather and CPA to address some of those and eventually all of them.
- Worked on tracing past bond and CD activity to better understand current holdings and location(s) of those holdings.
- Confirmed that assessed fee being charged to Village residents is correctly ongoing until 2023.
- Obtained current contact person information from SBA (cell tower) should we find any issues with regard to the cell tower (notice any damage to the tower etc).
- Have begun analyzing our accounting (revenues/expenses/budget).
- Spent time with Heather learning BMS and her processes
- Spent time in the field with Jon learning as much as possible about our water and wastewater treatment and distribution systems.
- Looking at wastewater projects needing funding to hopefully avoid costly duplicate work that may have already been completed to this point.
- Considering creating a contract between our IT and the District, or at least an engagement letter.