

June Lake Public Utility District
P O Box 99
June Lake, CA 93529
Office 760-648-7778 Fax 760-648-6801

THERE WILL BE A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JUNE LAKE PUBLIC UTILITY DISTRICT ON TUESDAY, NOVEMBER 12, 2024, AT 5:30PM AT 90 W GRANITE AVE, JUNE LAKE, CA. & 3855 E. SPEEDWAY BLVD., TUCSON, AZ FOR THE FOLLOWING AGENDA:

OPEN MEETING

Pledge of Allegiance

ADDITIONS TO AGENDA

[Government Code Section 54954.2(b)(2)] Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of JLPUD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. The Board shall call for public comment prior to voting to add any item to the agenda after posting.

PUBLIC COMMENT

Speakers should give their name, affiliation if any and the subject they wish to comment on. Comments are limited to three (3) minutes. Discussions will not occur at this time. Topics should be of interest to the District. Any person may address the Board at this time upon any subject within the jurisdiction of the JLPUD; however, any matter that requires action will be referred to Staff for report and action at a subsequent Board meeting.

CONSENT CALENDAR

Check Register for October 2024
ESCB – Checking Balance – \$203,310.68
A/R Past Due - (120 Days) – \$2,985.93
King Statements – September 2024 /LAIF – October 2024
Revenue Budget vs Actual Report – October 2024
Expenditure Budget vs Actual Report – October 2024
ESCB Credit Card Statements – October 2024

APPROVAL OF MINUTES

Approval of minutes from the Regular Meeting of October 9, 2024

OLD BUSINESS

1. Discuss whether to move forward with WWTP Solar Project
2. Discuss/adopt Board Policies and Procedures, Policy #1005, Association Memberships
3. Discuss/adopt Board Policies and Procedures, Policy #1010, Basis of Authority
4. Discuss/adopt Video Surveillance Policy (2024)

NEW BUSINESS

1. Discuss/adopt Board Policies and Procedures, Policy #3130, Performance Evaluation

ONGOING UPDATE'S

1. Rate Study

DIRECTOR'S/COMMITTEE MEMBER REPORT

O&M SUPERINTENDENT'S REPORT

MANAGER'S REPORT

EXECUTIVE (Closed) SESSION]

1. Public Employee, Performance Evaluation (New Contract)

Pursuant to Government Code Section 54954.5(e)

Position: General Manager

ADJOURNMENT

Note: at any time during a regular session, the Board may adjourn to a closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Authority: Government Code Section 11126(a)(d)(q). In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 648-7778. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 13, 102-35, 104 ADA Title II) Any public record, relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the District's office, 2380 Hwy 158, June Lake, CA 93529.

11/7/24

CONSENT CALENDAR

CHECK REGISTER – OCTOBER 2024

ESCB CHECKING ACCOUNT BALANCE – \$203,310.68

PAST DUE A/R (120 DAYS) - \$2,985.93

LAIF-OCTOBER 2024 / KING STATEMENT – SEPTEMBER 2024

REVENUE BUDGET vs ACTUALS (water/sewer) – OCTOBER 2024

EXPENDITURE BUDGET vs ACTUAL REPORT (Water/Sewer) – OCTOBER 2024

ESCB VISA CARD STATEMENTS – SEPTEMBER 2024

JUNE LAKE PUBLIC UTILITY DISTRICT

Claim and/or Payroll Checks List

For the Accounting Period: 10/2024

Check #	Type	Vendor/Employee/Payee Number	Check Amount	Period	Date Issued
-99839	E	USPS-JUNE LAKE POST OFFICE-Billing	210.56	10/24	10/01/24
-99838	E	CALPERS-Unfunded	11819.67	10/24	10/22/24
3917	SC	MONO COUNTY PARAMEDICS-Cleaning Service	180.00	10/24	10/04/24
3918	SC	GENERAL STORE-Small tools/supplies	57.00	10/24	10/04/24
3919	SC	JUNE LAKE FIRE PROTECTION DISTRICT-Rent	700.00	10/24	10/04/24
3920	SC	BEST, BEST & KRIEGER-Professional Services	1087.13	10/24	10/04/24
3921	SC	AMERIGAS-Propane	27.53	10/24	10/04/24
3922	SC	EIDE BAILLY LLP-Accounting Services	1225.00	10/24	10/04/24
3923	SC	SOUTHERN CALIFORNIA EDISON-Utility	76.58	10/24	10/04/24
3924	SC	STREAMLINE-Website	249.00	10/24	10/04/24
3925	SC	THATCHER CO. OF CALIFORNIA-Sani-Chlor	6051.07	10/24	10/04/24
3926	SC	VERIZON WIRELESS-Communications	1196.19	10/24	10/04/24
3927	SC	C.J. BROWN & COMPANY CPA -Audit	1288.00	10/24	10/07/24
3928	SC	MAMMOTH COMM. WATER DISTRICT-Lab samples	516.00	10/24	10/07/24
3929	SC	MARZANO & SONS- Aggrregate	478.53	10/24	10/07/24
3930	SC	CHANNEL UNION 76-Fuel	4127.71	10/24	10/07/24
3931	P	Employee payroll	1643.96	10/24	10/10/24
3932	P	Employee payroll	2153.19	10/24	10/10/24
3933	P	Employee payroll	2283.77	10/24	10/10/24
3934	P	HEALTH SDRMA	13282.88	10/24	10/10/24
3935	SC	10 ADAPCO	7121.54	10/24	10/14/24
3936	SC	793 CHUCK VILLAR CONSTRUCTION, INC	16355.00	10/24	10/16/24
3937	SC	745 CTR WATER INC	2750.00	10/24	10/16/24
3938	SC	169 DO IT CENTER	145.39	10/24	10/16/24
3939	SC	ELDRIDGE ELECTRIC & SON-#2 Aerator Motor-fix	12422.97	10/24	10/16/24
3940	SC	IT MEDIC-IT services	322.50	10/24	10/16/24
3941	SC	NAPA OF BISHOP-Auto parts	23.55	10/24	10/16/24
3942	SC	OPTIMUM BUSINESS-Communications	170.00	10/24	10/16/24
3943	SC	PACE ANALYTICAL SERVICES, LLC -Lab Samples	954.00	10/24	10/16/24
3944	SC	WEX BANK-Fuel charges	62.70	10/24	10/16/24
3945	SC	Visa-TK-Small tools/supplies	1006.71	10/24	10/16/24
3946	SC	VISA-Small tools/supplies	1983.54	10/24	10/16/24
3947	SC	FRONTIER COMMUNICATIONS	1146.02	10/24	10/18/24
3948	SC	DUSTIN FENSTERMACHER-boots	400.00	10/24	10/18/24
3949	P	Employee payroll	1585.05	10/24	10/24/24
3950	P	Employee payroll	2047.36	10/24	10/24/24
3951	P	Employee payroll	2178.12	10/24	10/24/24
3952	P	LOCAL 12 IUOE, LOCAL 12	176.00	10/24	10/23/24
3953	SC	SOUTHERN CALIFORNIA EDISON-Utility	3700.62	10/24	10/23/24
3954	SC	AMERICAN BUSINESS MACHINES-Copy machine	749.32	10/24	10/23/24
3955	SC	CALIFORNIA SPECIAL DISTRICTS ASSC-Yearly membership	6858.00	10/24	10/23/24
3956	SC	DO IT CENTER -Small tools/supplies	28.10	10/24	10/23/24
3957	SC	HIGH COUNTRY LUMBER -Small tools/supplies	1048.86	10/24	10/23/24
3958	SC	LINDE GAS & EQUIPMENT INC.- supplies	66.16	10/24	10/23/24
3959	SC	STANDARD INSURANCE-Disablity Ins	419.15	10/24	10/23/24
3960	SC	HAAKER EQUIPMENT CO -Vector Truck Rental	15873.00	10/24	10/24/24
-88777	P	CALPERS-MISC CALPERS	4377.69	10/24	10/24/24
-88778	P	FIT EFTPS	3021.50	10/24	10/24/24
-88779	P	Employee-Deduction	400.00	10/24	10/23/24
-88780	P	Employee payroll	1434.16	10/24	10/24/24
-88781	P	Employee payroll	3204.42	10/24	10/24/24
-88782	P	Employee payroll	1460.35	10/24	10/24/24
-88783	P	Employee payroll	1796.99	10/24	10/24/24
-88784	P	Employee payroll	2523.99	10/24	10/24/24
-88785	P	Employee payroll	2014.50	10/24	10/24/24
-88786	P	CALPERS-MISC CALPERS	4284.46	10/24	10/10/24
-88787	P	FIT EFTPS	3082.37	10/24	10/10/24
-88788	P	Employee-Deduction	400.00	10/24	10/10/24
-88789	P	Employee payroll	1434.16	10/24	10/10/24
-88790	P	Employee payroll	3258.07	10/24	10/10/24
-88791	P	Employee payroll	1460.35	10/24	10/10/24
-88792	P	Employee payroll	1400.75	10/24	10/10/24
-88793	P	Employee payroll	2586.60	10/24	10/10/24
-88794	P	Employee payroll	2014.51	10/24	10/10/24

Total \$ 168,402.30

Payroll	65505.20
Claims	102897.10

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

November 06, 2024

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

JUNE LAKE PUBLIC UTILITY DISTRICT

SECRETARY
 P.O. BOX 99
 JUNE LAKE, CA 93529

Tran Type Definitions

Account Number: 85-26-001

October 2024 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
10/11/2024	10/10/2024	RW	1760246	1720782	TODD KIDWELL	-60,000.00
10/15/2024	10/14/2024	QRD	1761600	N/A	SYSTEM	33,657.20

Account Summary

Total Deposit:	33,657.20	Beginning Balance:	2,762,046.18
Total Withdrawal:	-60,000.00	Ending Balance:	2,735,703.38

Statement for the Period September 1, 2024 to September 30, 2024

JUNE LAKE PUBLIC UTILITY DISTRICT - Corporation
 Account Number: A4B-574244



Securities offered through Cambridge Investment Research, Inc. Member FINRA/SIPC.
 Advisory services through Cambridge Investment Research Advisors, Inc., a Registered Investment Advisor. Cambridge and King Capital Advisors are not affiliated.

Account Overview

CHANGE IN ACCOUNT VALUE	Current Period	Year-to-Date
BEGINNING VALUE	\$1,242,971.55	\$1,196,989.54
Additions and Withdrawals	\$0.00	\$0.00
Misc. & Corporate Actions	\$0.00	\$0.00
Income	\$4,057.30	\$34,919.82
Taxes, Fees and Expenses	\$0.00	(\$1.00)
Change in Value	\$1,914.01	\$17,034.50
ENDING VALUE (AS OF 09/30/24)	\$1,248,942.86	\$1,248,942.86
Total Accrued Interest	\$12,572.18	
Ending Value with Accrued Interest	\$1,261,515.04	

Refer to Miscellaneous Footnotes for more information on Change in Value.

INCOME	Current Period	Year-to-Date
TAXABLE		
Taxable Dividends	\$144.33	\$827.79
Taxable Interest	\$3,912.97	\$34,092.03
TOTAL TAXABLE	\$4,057.30	\$34,919.82
TOTAL INCOME	\$4,057.30	\$34,919.82

Taxable income is determined based on information available to NFS at the time the statement was prepared, and is subject to change. Final information on taxation of interest and dividends is available on Form 1099-Div, which is mailed in February of the subsequent year.

TAXES, FEES AND EXPENSES	Current Period	Year-to-Date
Account Fees	\$0.00	(\$1.00)
TOTAL TAXES, FEES AND EXPENSES	\$0.00	(\$1.00)

ACCOUNT ALLOCATION

Bank Deposits 0.6%
 Money Markets 2.9%

CDs 96.5%

	Percent	Prior Period	Current Period
Money Markets	2.9 %	\$36,296.51	\$36,440.84
Bank Deposits	0.6	\$3,590.96	\$7,503.93
CDs	96.5	\$1,203,084.08	\$1,204,998.09
TOTAL	100.0 %	\$1,242,971.55	\$1,248,942.86

Account Allocation shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed income, and other categories may include mutual funds and may be net of short positions. NFS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual funds and Exchange Traded Products (ETPs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.

JUNE LAKE PUBLIC UTILITY DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 10 / 24

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
10 SEWER						
4100 TAXES						
	4110 Property Tax & Assmt Cur Secured	0.00	7,044.38	451,735.00	444,690.62	2 %
	4120 Property Tax & Assmt Cur Unsecured	0.00	939.50	57,159.00	56,219.50	2 %
	Account Group Total:	0.00	7,983.88	508,894.00	500,910.12	2 %
4300 CHARGES FOR SERVICES						
	4310 User Service Charge	48,734.48	195,881.09	504,748.00	308,866.91	39 %
	4330 Delinquent User Chgs	740.77	2,281.34	6,035.00	3,753.66	38 %
	4332 Other Serv Chgs	1,285.86	5,475.32	13,620.00	8,144.68	40 %
	Account Group Total:	50,761.11	203,637.75	524,403.00	320,765.25	39 %
4600 LEASES, INTEREST and LATE CHARGES						
	4610 Interest From Investments	0.00	0.00	42,652.00	42,652.00	0 %
	4611 Interest Gain/Loss from Market Value	0.00	0.00	23,124.00	23,124.00	0 %
	4620 Cell Tower Lease SBA	1,210.00	4,840.00	12,803.00	7,963.00	38 %
	Account Group Total:	1,210.00	4,840.00	78,579.00	73,739.00	6 %
4700 FEES						
	4705 Returned Check Fee	0.00	0.00	123.00	123.00	0 %
	4710 Inspection Fees	0.00	0.00	432.00	432.00	0 %
	4720 Connection Fees	0.00	0.00	28,709.00	28,709.00	0 %
	4730 Tapping Fee	0.00	0.00	2,036.00	2,036.00	0 %
	Account Group Total:	0.00	0.00	31,300.00	31,300.00	0 %
	Fund Total:	51,971.11	216,461.63	1,143,176.00	926,714.37	19 %
20 WATER						
4100 TAXES						
	4110 Property Tax & Assmt Cur Secured	0.00	7,044.39	451,735.00	444,690.61	2 %
	4120 Property Tax & Assmt Cur Unsecured	0.00	939.51	57,159.00	56,219.49	2 %
	Account Group Total:	0.00	7,983.90	508,894.00	500,910.10	2 %
4300 CHARGES FOR SERVICES						
	4310 User Service Charge	45,133.59	205,433.26	469,731.00	264,297.74	44 %
	4315 Water Sales - Other	0.00	0.00	14,730.00	14,730.00	0 %
	4332 Other Serv Chgs	622.03	2,488.12	3,110.00	621.88	80 %
	Account Group Total:	45,755.62	207,921.38	487,571.00	279,649.62	43 %
4600 LEASES, INTEREST and LATE CHARGES						
	4610 Interest From Investments	0.00	0.00	10,112.00	10,112.00	0 %
	Account Group Total:	0.00	0.00	10,112.00	10,112.00	0 %
4700 FEES						
	4705 Returned Check Fee	0.00	0.00	123.00	123.00	0 %
	4710 Inspection Fees	0.00	0.00	430.00	430.00	0 %
	4720 Connection Fees	0.00	0.00	14,205.00	14,205.00	0 %
	4730 Tapping Fee	0.00	0.00	3,158.00	3,158.00	0 %
	4735 Reconnection Fee	0.00	200.00	300.00	100.00	67 %

11/06/24
10:50:10

JUNE LAKE PUBLIC UTILITY DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 10 / 24

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Report ID: B110C

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
20	WATER					
4740	Other Oper Revenues	0.00	0.00	625.00	625.00	0 %
4750	Fixture Costs	0.00	0.00	1,584.00	1,584.00	0 %
	Account Group Total:	0.00	200.00	20,425.00	20,225.00	1 %
	Fund Total:	45,755.62	216,105.28	1,027,002.00	810,896.72	21 %
	Grand Total:	97,726.73	432,566.91	2,170,178.00	1,737,611.09	20 %

JUNE LAKE PUBLIC UTILITY DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 10 / 24

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10	SEWER						
5300	SEWER						
5310	Sewer Collection						
110	Salaries	0.00	13,332.45	70,000.00	70,000.00	56,667.55	19%
210	Supplies	16,578.12	36,092.99	8,000.00	8,000.00	-28,092.99	451%
310	Contractual Services	16,355.00	58,805.47	170,000.00	170,000.00	111,194.53	35%
320	Utilities	1,698.77	20,499.70	30,000.00	30,000.00	9,500.30	68%
	Account Total:	34,631.89	128,730.61	278,000.00	278,000.00	149,269.39	46%
5330	Sewer Treatment						
110	Salaries	0.00	17,026.97	75,200.00	75,200.00	58,173.03	23%
210	Supplies	589.37	12,994.84	10,500.00	10,500.00	-2,494.84	124%
310	Contractual Services	15,206.05	25,115.29	5,000.00	5,000.00	-20,115.29	502%
320	Utilities	7.77	14,206.69	65,000.00	65,000.00	50,793.31	22%
	Account Total:	15,803.19	69,343.79	155,700.00	155,700.00	86,356.21	45%
5340	Mosquito						
110	Salaries	0.00	2,562.05	7,700.00	7,700.00	5,137.95	33%
210	Supplies	0.00	7,121.54	1,000.00	1,000.00	-6,121.54	712%
310	Contractual Services	0.00	250.00	1,700.00	1,700.00	1,450.00	15%
	Account Total:	0.00	9,933.59	10,400.00	10,400.00	466.41	96%
	Account Group Total:	50,435.08	208,007.99	444,100.00	444,100.00	236,092.01	47%
6100	Administrative and General						
6100	Administrative and General						
110	Salaries	0.00	39,534.65	134,457.00	134,457.00	94,922.35	29%
111	Directors Fees	0.00	850.00	2,200.00	2,200.00	1,350.00	39%
112	Vac/Hol/SL	0.00	24,497.90	61,000.00	61,000.00	36,502.10	40%
113	Travel, Meetings & Mileage	0.00	45.58	3,700.00	3,700.00	3,654.42	1%
120	PERS Emplr Contribution	0.00	9,970.83	30,000.00	30,000.00	20,029.17	33%
121	CalPers Unfunded Liability	5,909.84	23,639.33	37,000.00	37,000.00	13,360.67	64%
130	Health Insurance	0.00	18,542.08	60,000.00	60,000.00	41,457.92	31%
131	Dental/Vision Insurance	0.00	230.68	1,500.00	1,500.00	1,269.32	15%
132	LTD & Life Ins	209.58	1,055.59	3,000.00	3,000.00	1,944.41	35%
140	State Compensation	0.00	21,747.98	20,700.00	20,700.00	-1,047.98	105%
150	Employer Social Security	0.00	52.70	600.00	600.00	547.30	9%
151	Employer Medicare	0.00	1,455.76	4,700.00	4,700.00	3,244.24	31%
210	Supplies	16.62	16.62	0.00	0.00	-16.62	0%
220	Gas, Oil & Fuel	2,075.21	4,367.56	12,000.00	12,000.00	7,632.44	36%
225	Maintenance, Vehicle & Contractual	31.78	377.78	3,305.00	3,305.00	2,927.22	11%
240	Office Expenses	813.64	1,523.79	6,300.00	6,300.00	4,776.21	24%
250	Communication	1,184.74	4,240.50	13,600.00	13,600.00	9,359.50	31%
270	Sm Tools & Supplies	152.85	921.10	2,400.00	2,400.00	1,478.90	38%
310	Contractual Services	499.16	1,639.10	5,000.00	5,000.00	3,360.90	33%
320	Utilities	6.00	17.98	480.00	480.00	462.02	4%
330	Publication & Notices	0.00	262.50	0.00	0.00	-262.50	0%
340	Dues, Subsc & Fees	3,485.25	6,121.80	39,000.00	39,000.00	32,878.20	16%
350	Professional Svcs	1,800.07	13,384.20	40,000.00	40,000.00	26,615.80	33%
355	Propterty Tax Admin Fee	0.00	0.00	8,600.00	8,600.00	8,600.00	0%
360	Gen'l Insurance	0.00	18,755.45	18,000.00	18,000.00	-755.45	104%
380	Rents & Leases	350.00	1,400.00	3,800.00	3,800.00	2,400.00	37%

JUNE LAKE PUBLIC UTILITY DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 10 / 24

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 SEWER							
705	Capital Equipment - Vehicles	0.00	0.00	30,000.00	30,000.00	30,000.00	0%
	Account Total:	16,534.74	194,651.46	541,342.00	541,342.00	346,690.54	36%
	Account Group Total:	16,534.74	194,651.46	541,342.00	541,342.00	346,690.54	36%
6300 USFS							
6310	USFS MAINT						
110	Salaries	0.00	2,493.80	3,700.00	3,700.00	1,206.20	67%
	Account Total:	0.00	2,493.80	3,700.00	3,700.00	1,206.20	67%
	Account Group Total:	0.00	2,493.80	3,700.00	3,700.00	1,206.20	67%
	Fund Total:	66,969.82	405,153.25	989,142.00	989,142.00	583,988.75	41%
20 WATER							
5300 SEWER							
5330	Sewer Treatment						
310	Contractual Services	33.08	33.08	0.00	0.00	-33.08	0%
320	Utilities	7.77	14.20	0.00	0.00	-14.20	0%
	Account Total:	40.85	47.28	0.00	0.00	-47.28	0%
	Account Group Total:	40.85	47.28	0.00	0.00	-47.28	0%
5400 WATER							
5420	Pumping						
320	Utilities	1,076.64	5,462.70	33,000.00	33,000.00	27,537.30	17%
	Account Total:	1,076.64	5,462.70	33,000.00	33,000.00	27,537.30	17%
5430 Water Treatment							
110	Salaries	0.00	23,940.33	100,500.00	100,500.00	76,559.67	24%
210	Supplies	6,514.91	6,659.75	30,000.00	30,000.00	23,340.25	22%
310	Contractual Services	1,470.00	6,129.45	20,000.00	20,000.00	13,870.55	31%
320	Utilities	1,001.79	4,211.67	25,538.00	25,538.00	21,326.33	16%
	Account Total:	8,986.70	40,941.20	176,038.00	176,038.00	135,096.80	23%
5440 Transmission and Distribution							
110	Salaries	0.00	8,521.94	29,000.00	29,000.00	20,478.06	29%
210	Supplies	1,520.64	2,759.08	8,000.00	8,000.00	5,240.92	34%
310	Contractual Services	0.00	8,916.27	20,000.00	20,000.00	11,083.73	45%
706	Capital Equipment - Other	0.00	0.00	6,000.00	6,000.00	6,000.00	0%
	Account Total:	1,520.64	20,197.29	63,000.00	63,000.00	42,802.71	32%
5450 Meter							
110	Salaries	0.00	3,719.98	10,000.00	10,000.00	6,280.02	37%
210	Supplies	478.53	10,884.09	40,000.00	40,000.00	29,115.91	27%
	Account Total:	478.53	14,604.07	50,000.00	50,000.00	35,395.93	29%
	Account Group Total:	12,062.51	81,205.26	322,038.00	322,038.00	240,832.74	25%

JUNE LAKE PUBLIC UTILITY DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 10 / 24

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
20 WATER							
6100 Administrative and General							
6100 Administrative and General							
110	Salaries	0.00	36,891.74	120,000.00	120,000.00	83,108.26	31%
111	Directors Fees	0.00	850.00	2,100.00	2,100.00	1,250.00	40%
112	Vac/Hol/SL	0.00	2,495.53	13,000.00	13,000.00	10,504.47	19%
113	Travel, Meetings & Mileage	0.00	190.57	4,300.00	4,300.00	4,109.43	4%
120	PERS Emplr Contribution	0.00	6,779.30	21,830.00	21,830.00	15,050.70	31%
121	CalPers Unfunded Liability	5,909.83	23,639.35	60,000.00	60,000.00	36,360.65	39%
130	Health Insurance	0.00	15,565.40	45,000.00	45,000.00	29,434.60	35%
131	Dental/Vision Insurance	0.00	230.69	4,000.00	4,000.00	3,769.31	6%
132	LTD & Life Ins	209.57	1,055.56	2,900.00	2,900.00	1,844.44	36%
140	State Compensation	0.00	21,747.97	21,000.00	21,000.00	-747.97	104%
150	Employer Social Security	0.00	52.70	3,000.00	3,000.00	2,947.30	2%
151	Employer Medicare	0.00	1,109.70	3,800.00	3,800.00	2,690.30	29%
210	Supplies	16.62	16.62	0.00	0.00	-16.62	0%
220	Gas, Oil & Fuel	2,075.20	4,367.53	11,500.00	11,500.00	7,132.47	38%
225	Maintenance, Vehicle & Contractual	31.77	377.77	4,000.00	4,000.00	3,622.23	9%
240	Office Expenses	813.63	1,523.76	6,500.00	6,500.00	4,976.24	23%
250	Communication	1,327.47	4,807.20	15,000.00	15,000.00	10,192.80	32%
270	Sm Tools & Supplies	152.84	921.06	3,500.00	3,500.00	2,578.94	26%
310	Contractual Services	499.16	1,639.09	20,000.00	20,000.00	18,360.91	8%
320	Utilities	5.99	17.99	354.00	354.00	336.01	5%
330	Publication & Notices	0.00	262.50	0.00	0.00	-262.50	0%
340	Dues, Subsc & Fees	3,510.24	6,338.50	25,000.00	25,000.00	18,661.50	25%
350	Professional Srvs	1,800.06	13,384.19	20,000.00	20,000.00	6,615.81	67%
355	Propterty Tax Admin Fee	0.00	0.00	9,000.00	9,000.00	9,000.00	0%
360	Gen'l Insurance	0.00	18,755.45	18,000.00	18,000.00	-755.45	104%
380	Rents & Leases	350.00	1,400.00	4,000.00	4,000.00	2,600.00	35%
705	Capital Equipment - Vehicles	0.00	0.00	30,000.00	30,000.00	30,000.00	0%
	Account Total:	16,702.38	164,420.17	467,784.00	467,784.00	303,363.83	35%
	Account Group Total:	16,702.38	164,420.17	467,784.00	467,784.00	303,363.83	35%
	Fund Total:	28,805.74	245,672.71	789,822.00	789,822.00	544,149.29	31%
	Grand Total:	95,775.56	650,825.96	1,778,964.00	1,778,964.00	1,128,138.04	37%



Rewards Bonus Points Available **79,701**

Account Summary

Billing Cycle		10/01/2024
Days In Billing Cycle		30
Previous Balance		\$264.03
Purchases	+	\$1,983.54
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$264.03
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE \$1,983.54

Credit Summary

Total Credit Line	\$12,500.00
Available Credit Line	\$10,516.46
Available Cash	\$1,000.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

- Call us at: (800) 883-0131
Lost or Stolen Card: (800) 883-0131
- Go to MyCardStatement.com
- Write us at PO BOX 105666, ATLANTA, GA 30348-5666

Payment Summary

NEW BALANCE	\$1,983.54
MINIMUM PAYMENT	\$1,983.54
PAYMENT DUE DATE	10/26/2024

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
09/04	09/05	PBUS01		Staples Inc staples.com MA	\$171.07
09/04	09/05	PBUS01		AMAZON MKTP Amzn.com/bill WA	\$425.85
09/05	09/06	PBUS01		ADOBE *ADOBE A	\$19.99
09/13	09/15	PBUS01		USPS PO JUNE LAKE CA	\$8.95
09/18	09/18	PBUS01		MSFT * 800-6427676 WA	\$12.50
09/17	09/18	PBUS01		MSFT * MSBILL.INFO WA	\$84.00
09/18	09/19			PAYMENT - THANK YOU	\$264.03-
09/20	09/22	PBUS01		USPS PO JUNE LAKE CA	\$73.00
09/26	09/27	PBUS01		AMZN Mktg US* Amzn.com/bill WA	\$364.65
09/27	09/27	PBUS01		AMZN Mktg US* Amzn.com/bill WA	\$182.33
09/27	09/29	PBUS01		Staples Inc staples.com MA	\$601.22
09/28	09/29	PBUS01		ADOBE *ADOBE CA	\$19.99
09/27	09/29	PBUS01		ADOBE *ADOBE CA	\$19.99

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

TCM BANK NA
 PO BOX 105666
 ATLANTA GA 30348-5666

Account Number
 #### #### ####

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
10/01/24	\$1,983.54	\$1,983.54	10/26/24

\$

JUNE LAKE PUBLIC UTILITY
 PO BOX 99
 JUNE LAKE CA 93529-0099



MAKE CHECK PAYABLE TO:



VISA
 PO BOX 6818
 CAROL STREAM IL 60197-6818



Rewards Bonus Points Available 35,403

Account Summary

Table with 3 columns: Description, Sign, Amount. Includes Billing Cycle, Days In Billing Cycle, Previous Balance, Purchases, Cash, Balance Transfers, Special, Credits, Payments, Other Charges, Finance Charges.

NEW BALANCE \$1,006.71

Credit Summary

Table with 2 columns: Description, Amount. Includes Total Credit Line, Available Credit Line, Available Cash, Amount Over Credit Line, Amount Past Due, Disputed Amount.

Account Inquiries

- Call us at: (800) 883-0131
Lost or Stolen Card: (800) 883-0131
Go to MyCardStatement.com
Write us at PO BOX 105666, ATLANTA, GA 30348-5666

Payment Summary

Table with 2 columns: Description, Amount. Includes NEW BALANCE \$1,006.71, MINIMUM PAYMENT \$1,006.71, PAYMENT DUE DATE 10/26/2024

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Table with 5 columns: Trans Date, Post Date, Plan Name, Reference Number, Description, Amount. Lists transactions from 09/04 to 09/30.

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

TCM BANK NA
PO BOX 105666
ATLANTA GA 30348-5666

Account Number #####

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Table with 4 columns: Closing Date, New Balance, Total Minimum Payment Due, Payment Due Date. Values: 10/01/24, \$1,006.71, \$1,006.71, 10/26/24

\$

JUNE LAKE PUBLIC UTILITY
PO BOX 99
JUNE LAKE CA 93529-0099



MAKE CHECK PAYABLE TO:



VISA
PO BOX 6818
CAROL STREAM IL 60197-6818

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
JUNE LAKE PUBLIC UTILITY DISTRICT

President Hallum called the regular meeting of October 9, 2024, of the Board of Directors of the June Lake Public Utility District (JLPUD) to order at 5:30 p.m.

Pledge of Allegiance

A. ROLL CALL

Directors Present: Hallum, Fogg, Logan and Hunt

Directors absent:

Staff Present: Manager Kidwell and Secretary Baldwin

Staff Absent: Superintendent Blaisdell

Guest: Coral Taylor (Board applicant)

B. ADDITIONS TO AGENDA - None

C. PUBLIC COMMENT

Jerry Hallum thanked GM Kidwell and Staff for “getting things done”. He stated that he is doing a good job.

D. CONSENT CALENDAR

Board action: to accept Consent Calendar as written and adopt/accept the amended check register handed out at the meeting.

Motion by: Director Hunt

Seconded by: Director Fogg

Motion: passed unanimously

E. APPROVAL OF MINUTES

1. Board action: to approve Regular Minutes from August 14, 2024, as written

Motion by: Director Hunt

Seconded by: Director Logan

Motion: passed unanimously

F. OLD BUSINESS - None

G. NEW BUSINESS

1. Board action: Questions for Pam Bold of High Sierra Energy Foundation, after much discussion it was motioned to table this until next month when the Board will vote to either continue with the project or not.

Motion: Director Hunt

Seconded by: Director Fogg
Motion: passed unanimously

2. **Board action:** Interview/Seat Board applicant to fill a vacancy to expire 11/30/2024. The Board interview candidate Coral Taylor, and after some discussion, Ms. Taylor was seated as the new Director. Secretary Baldwin swore Director Taylor in, and she signed the Oath of Office.

Motion by: Director Hunt
Seconded by: Director Fogg
Motion: passed unanimously

3. **Board action:** to approve Board Policies and Procedures, the Board adopted policies 1000.1, 1000.2 and 1000.3. The Board agreed to start with the Policy Section 1000-General, and requested to put these policies on the November agenda.

Motion: Director Hunt
Seconded by: Director Logan
Motion: passed 4-1 (Hallum)

4. **Board action:** Adopt Resolution 2024-07 Dental Service Program as written

Motion: Director Fogg
Seconded by: Director Logan
Motion: passed 4-yea's, 1-abstained

5. **Board action:** approve/sign the 2024-2027 Local 12 Union Contract

Motion: Director Fogg
Seconded by: Director Logan
Motion: passed 4-yea's, 1-abstained

6. **Board action:** to review and accept the FYE 2021 & 2022 Audit report as presented

Motion: Director Fogg
Seconded by: Director Hunt
Motion: passed 4-yea's, 1-abstained

H. **ONGOING PROJECTS**

Rate Study: We are still moving forward on this. GM Kidwell would like to see a “reserve policy” in place, we currently don’t have one. This will help with the rate study.

I. **DIRECTOR’S/COMMITTEE REPORT**

Finance – None.
Personnel – None
Treasure – none

J. O&M SUPERINTENDENT REPORT

Superintendent Blaisdell updated the Board on the sewer spill on Willow St on August 20, 2024. Superintendent Blaisdell thanked GM Kidwell and Juli Baldwin for the quick response and getting the Vactor trucks in place. ConSpec did a temporary fix on the pipe that night and was able to put a permanent fix on it in the days that followed. The rental Vactor truck was a big help.

The Board reviewed the Superintendent reports for September 2024 and October 2024. No questions.

K. MANAGER REPORT

1. Drafted our updated vision & dental resolution to replace resolution 84-3 adopted in 1984.
2. Conferenced with the analyst from Robert D. Niehaus, Inc regarding our rate study with J. Baldwin.
3. Continued working with Fedak & Brown and Mr. Martinez (CPA) on our 2023 audit.
4. High Sierra Energy (Pam Bold), has requested to extend to the October board meeting to discuss the proposed WWTP Solar Project.
5. Completed necessary reports surrounding the sewer line break 8-20-24 on Willow Ave. Helped Superintendent to work with contractors during and to completion of the repair work. Worked with homeowners effected. Met with Mono County Environmental Health Director.
6. Coordinated mapping for our slip line project. Sancon is still on schedule to begin the project in September. This will put us at approximately 60% of our goal to slip line the Down Canyon and Village sewer lines. Having them address some of our manholes needing repair.
7. Consulted with Cla-Val to put together a plan to address the water pressures in the upper Clark tract. Working with them to obtain additional valving.
8. Continued work with Director Hunt on the new policy and procedures manual.
9. We did not receive any additional bids for the portable generator and transfer station project. Eldridge Electric is moving forward on the project and the work is expected to be completed by October 2024. Submitted quarterly reports for the awarded grant funding for this project.
10. Set up educational and training events for the field staff for wastewater treatment.
11. Ordered hazardous material placards for plant locations (chlorine, propane, petroleum products, etc.)
12. Worked with BB&K on Edison easement request and proposed surveillance policy. The Board asked for this to be on the agenda next month.
13. Consulted with VC3 to have assessments done with regard to District cybersecurity. CSDA recommended VC3, they are geared towards larger companies. We had a conference call with them and had our IT, Jessie Lewey on the phone with them. Jessie will bring someone who works with smaller companies to the district.

L. Closed Open Session at 8:28 pm (Director Hunt & Director Logan)

- M. Opened Executive Session** at 8:29 pm (Director Hunt & Director Logan)
- N. Closed Executive Session** at 8:41 pm (Director Hunt & Director Logan)
- O. Opened Open Session** at 8:41 pm (Director Hunt & Director Logan)
- P. Executive Session Report:** Discussion only

Q. ADJOURNMENT

There being no further business, it was moved, seconded, and unanimously passed to adjourn at 8:43 pm (Director Hunt, Director Logan).

Respectfully Submitted,

Juli Baldwin
Ex-Officio Secretary



POLICY TITLE: Association Memberships
POLICY NUMBER: 1005

Purpose: This policy sets forth the rules for membership in associations and establishes who may represent the District.

1005.1 Appropriate Memberships. To take advantage of in-service training opportunities, the District may hold membership in industry related associations. Board Members and staff may attend meetings of national, state, and local associations directly related to the purposes and operations of the District. Decisions to continue, discontinue, or add new memberships shall occur through the annual budget process.

1005.2 Appointment of Representatives. The President shall appoint Board Members as representatives and alternates, as appropriate, to serve as contacts between the District, stakeholder groups, associations and others. The representatives and alternates shall report to the Board in a timely manner on their activities involving these associations. In some cases members may be allowed certain expenses for travel and membership in such associations. This shall be determined and approved by the full Board.

1005.3 District Manager Memberships. The President may designate the District Manager as the appropriate representative or alternate in connection with memberships in any association. The District Manager may designate those associations or industry specific organizations with which his/her association is necessary or desired.



POLICY TITLE: Basis of Authority
POLICY NUMBER: 1010

1010.1 The Board of Directors is the legislative body and unit of authority within the District. Power is centralized in the elected Board collectively and not in an individual Director. Apart from his/her normal function as a part of this unit, Directors have no individual authority. As individuals, Directors may not commit the District to any policy, act, or expenditure.

1010.2 Directors do not represent any fractional segment of the community but are, rather, a part of the body that represents and acts for the community as a whole. Routine matters concerning the operational aspects of the District are delegated to District staff members.

June Lake Public Utility

Video Surveillance Policy (2024)

Use of Video Monitoring

The June Lake Public Utility District recognizes that maintaining the safety and security of staff and district property is best implemented with a multifaceted approach. To the extent modern technology provides tools to maintain safety and security, the use of technology such as video surveillance cameras is supported by the District. Video surveillance may be utilized in and around District property. Video surveillance shall be in accordance with applicable laws pertaining to such use. The District also shall comply with applicable law related to maintaining video recordings. Video and monitoring are not permitted in areas where there is an expectation of privacy (bathrooms, dressing areas, office space, etc.).

Basic System Information

Cameras are currently installed around the water plants and our wastewater treatment plant within the June Lake Public Utility District. In the future additional cameras may be added to other spaces in the District. Prior to the additional installation of cameras, the District shall consult with the Union, and depending on location, mutually agree with the Union on location of such installations.

Signage may be posted in or near areas of surveillance to inform visitors that they may be recorded.

The system is not actively monitored. However, the General Manager or his designee may monitor the feed from time to time and has the ability to control some of the cameras. The staff should be aware that no person is watching the cameras most of the time and they should not have the expectation that they are under continuous surveillance when they are within range of a camera. They should not expect someone necessarily to come to their rescue because they are in front of a camera, and they should always call 911 in the event of an emergency.

The system is managed by the District and its contractors, from time to time as necessary.

General Principles and Policies

The purpose of video surveillance and monitoring under this policy is to deter crime, assist in protecting the safety and property of the District, and apprehending persons who have committed criminal activities.

The video surveillance and monitoring will be conducted in a professional, ethical, and legal manner.

Video surveillance and monitoring will be conducted in a manner that does not violate privacy as defined by law.

Cameras shall not capture and record audio data in any manner.

Discipline

The district shall not use the video data for discipline.

Except in cases of theft, or other suspected/alleged unlawful activity, the district shall not use data collected to initiate discipline.

Use of Video Monitoring Placement and Notification

1. Video surveillance equipment may be installed in and around water plants, district buildings where there is a legitimate need for video surveillance, as approved by the superintendent and General Manager.
2. Video surveillance equipment will not be used or installed in areas where the public, or staff have a reasonable expectation of privacy, such as locker rooms and restrooms.
3. Video surveillance equipment may be in operation 24 hours per day on a year-round basis at any and all times.
4. Video monitors shall not be located in an area that enables public viewing.
5. Conduct in these areas may be recorded by video devices.
6. The district shall continue to notify staff that Video surveillance systems are present. Such notification will be included in staff and student handbooks and signs may be prominently displayed in appropriate locations throughout the district.
7. Specific notification may not be provided when a video recording device has been installed or is being utilized in or around a District building.
8. The use of video surveillance equipment on District property shall be supervised and controlled by the District and/or its General Manager or designated contractor. The name of the designated contractor, contact information, and duration of contract, shall be disclosed to the Union and updated whenever a change has occurred.
9. Staff are prohibited from unauthorized use, tampering with, or otherwise interfering with video recordings and/or video camera equipment. Violations will be subject to appropriate disciplinary action. Disciplinary action shall be consistent with applicable Board policies, any MOU or regulations and may include, but is not limited to, written reprimand, suspension, demotion or dismissal for staff. All such policies, MOU or regulations shall be given to the Union as they are implemented.
10. Video recordings may be used as evidence in the event of unlawful activity, as well as suspected or alleged unlawful activity.

Storage/Security

1. The district shall provide reasonable safeguards including, but not limited to password protection, well-managed firewalls and controlled physical access to protect the video surveillance system from hackers, unauthorized users, and unauthorized use.
2. Video recordings will be stored for a minimum of 60 business days after the initial recording. If the District knows no reason for continued storage, such recordings may be erased. The District will keep and store all video recordings that are/were used in any legal/punitive/grievance proceedings throughout the completion of any such proceedings.
3. Video recordings held for review will be maintained in their original form pending resolution of the incident. Recording media will then be released for erasure, copied for authorized law enforcement agencies, or retained in accordance with applicable law.
4. To ensure confidentiality, all video storage devices that are not in use will be stored securely in the District Office. All storage devices that have been used will be numbered and dated. Access to the storage devices will be limited to authorized security personnel.

Union Access

Upon request of the UNION, the District shall provide a Union Representative with copies of the collected data in accordance with the rights afforded labor organizations under the Meyers-Milias-Brown Act (MMBA).

**INTERNATIONAL UNION OF OPERATING
ENGINEERS, LOCAL NO. 12**

**JUNE LAKE PUBLIC
UTILITY DISTRICT**

Adopted on _____, 2024
by the Board of Directors

David K, Sikorski Business Manager

Board President

Director

It is understood that this Policy is of no force and effect whatsoever until the District Board of Directors adopts the Policy.



POLICY TITLE: Performance Evaluation
POLICY NUMBER: 3130

3130.1 This policy shall apply to all employees.

3130.2 In order to provide employees with information concerning their employment progress and to identify areas to improve job performance, the employee's supervisor and General Manager will conduct formal written employee evaluations at least once per year, preferably using the employee's hire date anniversary is desired for an annual evaluation.

Generally, employee evaluations may be performed at three (3) months and/or six (6) months after date of hire and shall be performed near the end of the twelve (12) month probationary period. At the end of the 12-month probationary period, the District may extend the probationary employee's probation period in order to provide the employee additional time to improve his or her job performance and/or to provide the District additional time to observe the probationary employee's work performance.

In the event than an employee's supervisor or the General Manager determines that a regular part-time or regular full-time employee's job performance has not improved after receiving a written performance evaluation, the supervisor or the General Manager may elect to establish a performance improvement plan ("PIP"), also known as a performance action plan to provide an employee the opportunity to succeed while still being held accountable for past performance. A PIP shall be used to address either failures to meet specific job performance-related or behavior-related issues. A PIP format and content shall conform to the guidelines provided in Exhibit "A" attached to this Policy Manual.

3130.3 Ratings: Performance evaluations shall be in writing on forms prescribed by the General Manager or his or her designee. The evaluation shall provide recognition for effective performance and also identify areas that need improvement. All evaluations will have an overall evaluation of Unsatisfactory, Improvement Needed, Satisfactory, Above Satisfactory, or Outstanding.

- Unsatisfactory Work is well below the standard expected of a competent worker in that job position, a majority of the time. Unsatisfactory ratings must be substantiated in a written statement by the evaluator.
- Improvement needed performance is frequently less than the standard expected of a competent worker in that job position, and improvable with additional training, experience, or effort.
- Satisfactory Work performance consistently meets the standard expected of a competent worker in that job position.
- Above Satisfactory Work performance is generally above the standard expected of a competent worker in that job position, a majority of the time.
- Outstanding Work performance is consistently and distinctly well above the standard expected of a competent worker in that job position; performance is superior. Outstanding ratings must be substantiated in a written statement by the evaluator



3130.4 Evaluation Procedure: The performance evaluation must be signed by the evaluator, as well as the employee, and discussed with the employee. Unscheduled performance evaluations may be made at the discretion of the General Manager or his or her designee. An employee may respond to a performance evaluation in writing, which shall be attached to the performance evaluation. An employee shall speak with his or her evaluator regarding a performance evaluation in which he or she disagrees. If the employee is dissatisfied with his or her supervisor's response to a written response to a performance evaluation, the Employee may discuss the performance evaluation rating to the General Manager. The General Manager may only modify employee evaluations if there is a compelling reason to do so.

Superintendent Board Report

November 2024

1- SAFETY

- a. Provided safety gear to employees.

2- Operations

a. Water System

- i. Clark is running within regulation
- ii. Water sampling done twice a month.
- iii. 3 year sampling being done.
- iv. Rebuilt LMI(bleach pumps) at Clark and Peterson.
- v. Cleaned Clark and Peterson diversions.
- vi. Ordered 16 drums of bleach for water plants, delivered to each plant.

b. Distribution and Collection System

- i. Annual totals are: 3 main breaks, 3 confirmed leaks, and 0 SSO's.
- ii. Repaired water main on Los Angeles St., twice. First time 9ft deep hole, 2nd time 4 foot deep hole. Properly backfilled with $\frac{3}{4}$ rock then road base, which was compacted.

c. Wastewater System

- i. WWTP is operating normally.
- ii. Burned milk crates for bar grate (rag/stick removal) at wasteplant.
- iii. Continued to pull weeds at wasteplant.
- iv. Finished wastewater quarterly sampling and monthly sampling.
- v. Vactored sewer lines on Knoll and Bruce.

- vi. Had Eldridge electric replace power cables on 2 of the aero 2's at the wastepant. Installed a barrier on the side of the racetrack to prevent the new power cables from rubbing on the concrete.
- vii. Pump 1 at oh ridge 1 failed, motor tested bad, and seal on shaft was bad. Contacted Bogie pumps and had a replacement motor sent to SPI (Surface Pumps Inc.)

Managers Report

November 2024

- 1) Scheduled a recurring meeting each month with Sanbell, Area West, California State Waterboard to receive updates on the progress of our Peterson Plant Rehabilitation Project (state funded). We will meet each month to address questions, progress and challenges.
- 2) Met with CPA to develop accounting procedures, capital improvement planning, BMS (accounting software) improvements. Produce needed information for our rate study underway.
- 3) Continued work on the proposed WWTP Solar Project. Discovered application process to address scenic byway approval.
- 4) Our 2024 Slip-Line Project has begun. Worked with Sancon to start year 3 of our 5 year Slip-line Project to reline our District sewer lines. Completed this years camera work and engaged in the slip-lining efforts. Once this years work is complete video will be uploaded to our website.
- 5) Rebuilding of Cla-Val valves in Petersen and Clark tract has been completed. We have restored pressures in Petersen tract and Clark pressures have been stabilized. Additional valving may be required in our Clark tract.
- 6) Completed rewiring of our aeration pumps at our WWTP to keep the area surrounding the aeration tank (race track), safe. There were safety concerns that needed to be addressed immediately.
- 7) Met with IT and made site visits to begin plans for improved cybersecurity. Brought our SCADA programmer and our local IT together to allow them to better assess and arrive at solutions to improve/address any risks. We made the deadline to submit application for grant funding up to \$250,000 that should allow us to upgrade our aged PC's at each or our plant locations (at no cost to the District), should we be awarded grant funding (likely).
- 8) Addressed failed pumps at our Silver Lake Main Station. The pumps are being rebuilt to eliminate raw sewage being introduced into our dry well there.